



Empowering Communities

EMPOWERING
—
COMMUNITIES

Let Us Dream

Community Conference



- An INVITATION to share, learn, support and celebrate the diversity of our selfless acts and initiatives around us.
- A FORUM for sharing experiences including the successes and challenges in community improvement organizations and efforts.
- Inviting individuals with BIGGER HEARTS and deeper thoughts for their society and its progress.

OBJECTIVES

Network & Collaborate
Community Initiatives

Bridge Knowledge
Researchers and Practitioners

Introduce
Local Community Service models
and possibilities

Promote Community volunteerism
Among College students



Value proposition



- Globally located, but locally established
- Bridging researchers and practitioners
- Promoting a solution focused culture by introducing diverse & creative solutions
- Believing in a vision of global inclusions
- Focused on the local community
- Targeting volunteers and promoting volunteerism
- Totally collaborative
- Free of Cost



IMPLEMENTATION



Annual Conferences - 2023



A network of local conferences implemented globally

Started at
Louisiana Tech
University in 2017

October 17, 2019

Started at Binghamton
University
New York

October 11, 2019

Started at Christ
University
Bangalore
India

November 16, 2019

Trivandrum
Kerala
India

January 11, 2020

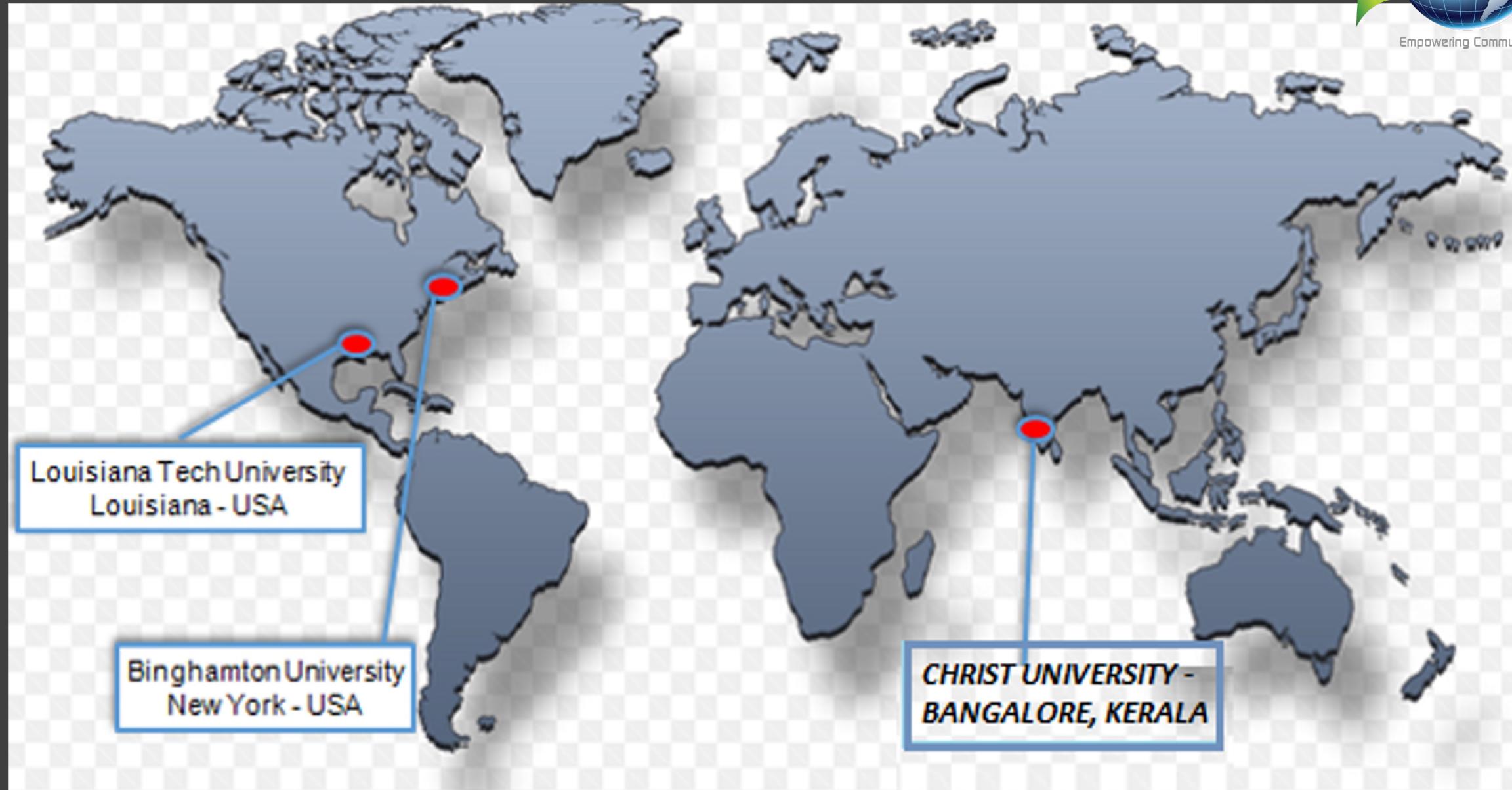
Chennai Don
Bosco College

October 2022

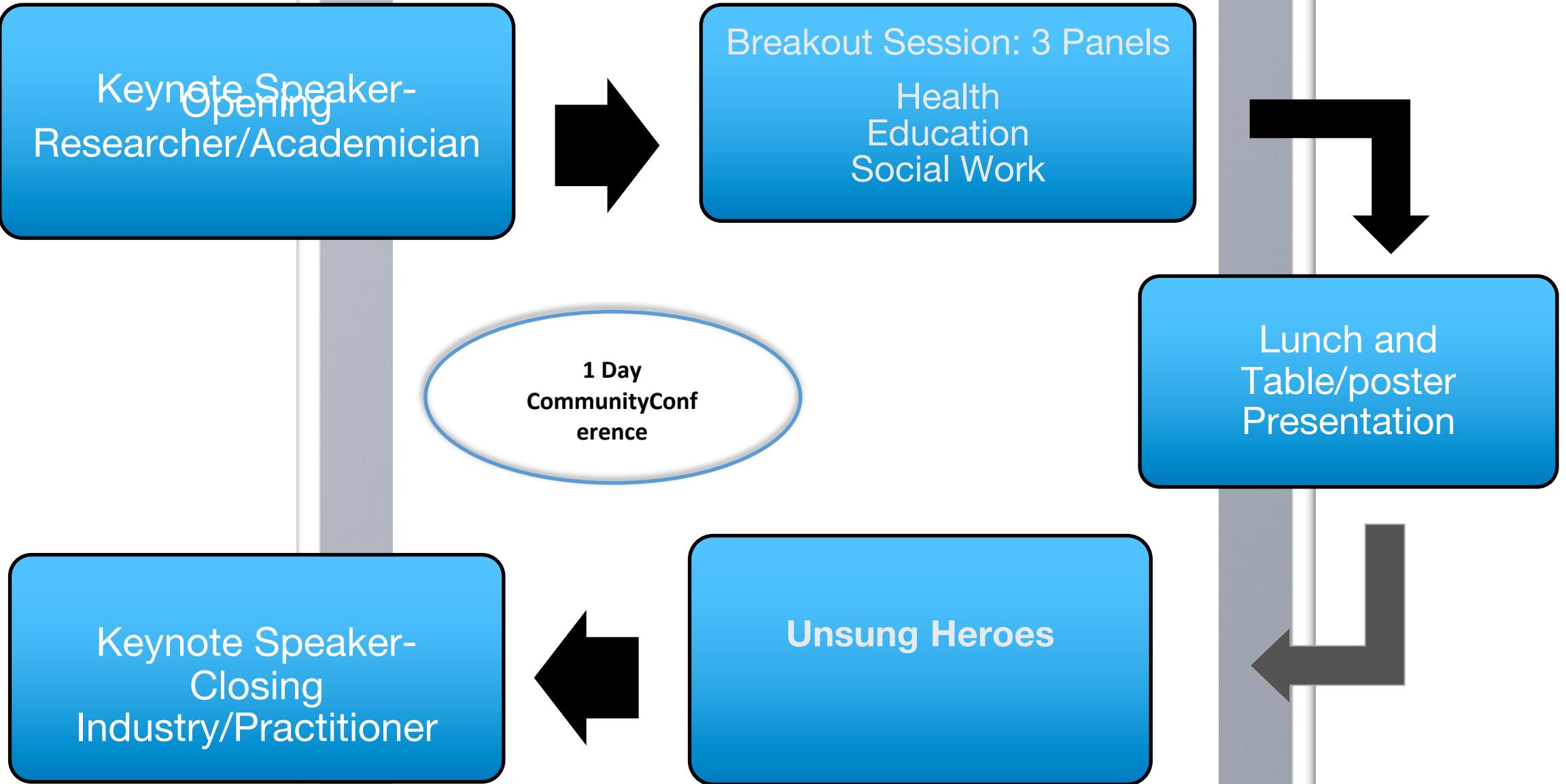
Kottayam
KE College

December 2022

Conference Roadmap



Conference Outline



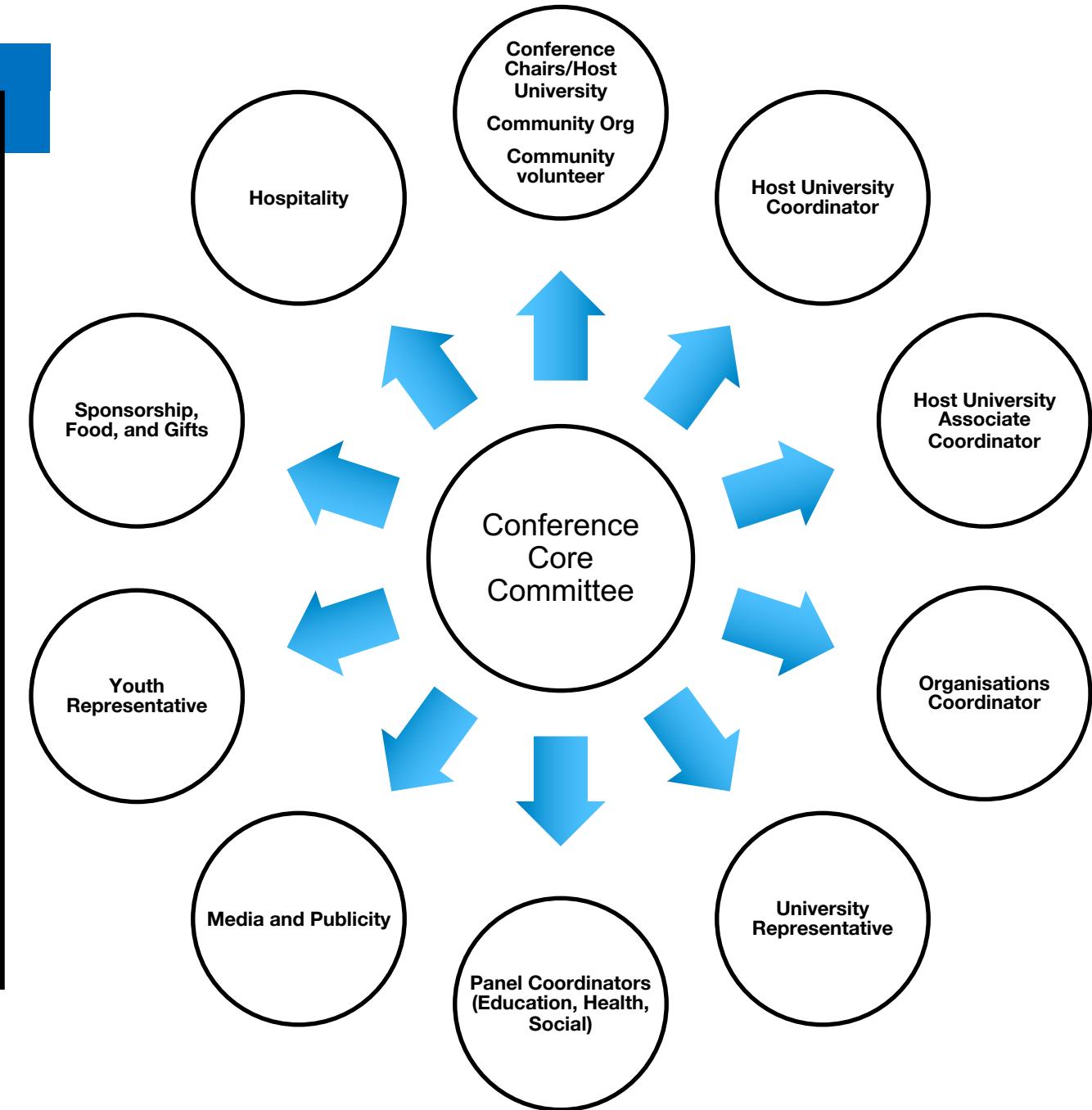
OUTCOMES

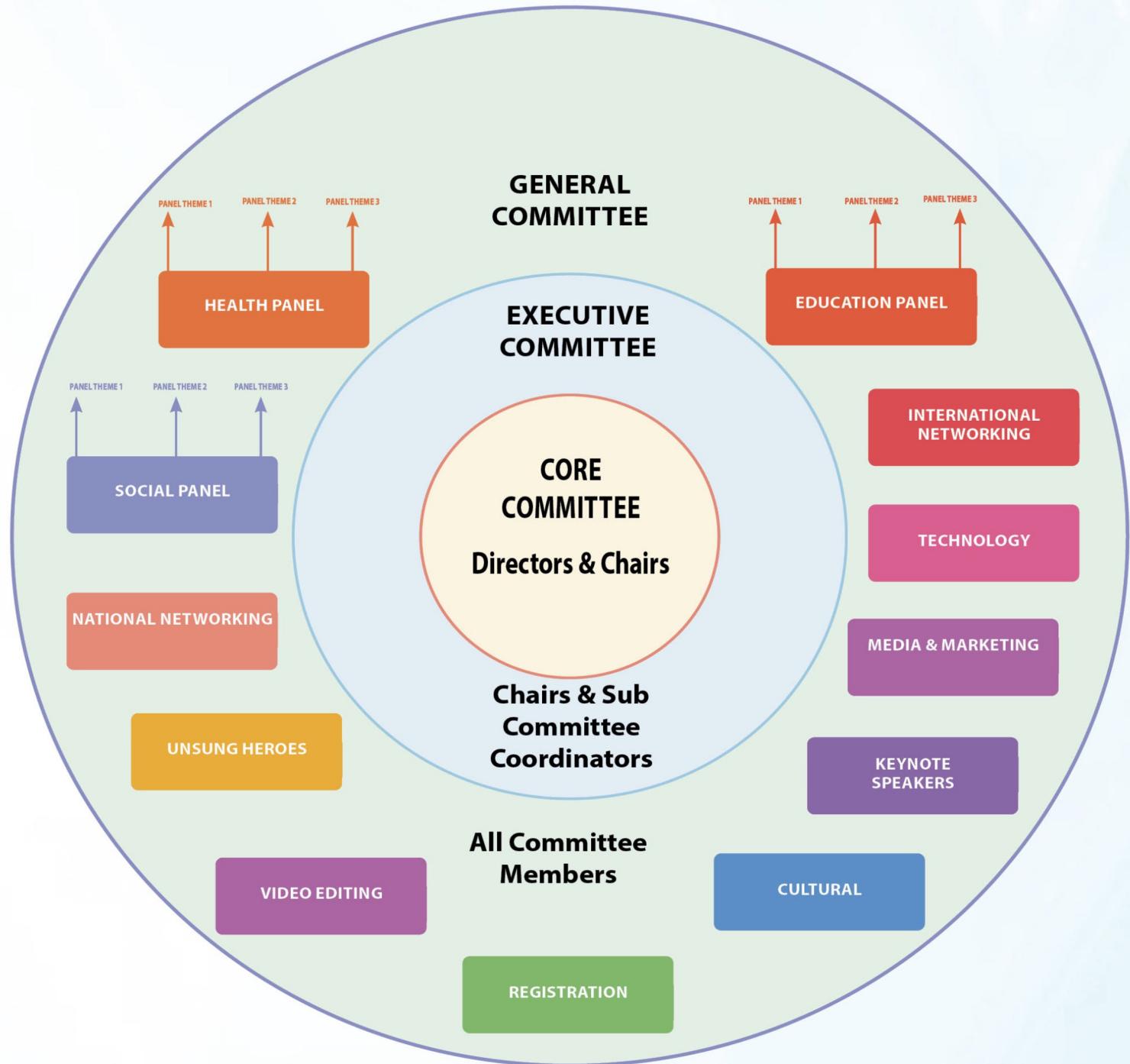


- More networking between NGOs
- Mutual support and extended services
- More students participate as volunteers
- More collaborative researches
- Students reported that after conference they started volunteering different organizations
- Higher Edu. Institutions become hub of NGOs (Practitioner - Accademia Connect)
- Bridging community of students-organizations and corporates
- Service leadership development - Authentic/Thought Leadership

GENERAL ROLES / COMMITMENT

- Once a month General meeting
- Weekly 30-40 mins conference call
- Recruitment of more members to ease through our commitments
- Recruiting local participation and organizations
- Brochures, promotional aspects, registrations and invitations







Executive Committee

Executive Committee: Core committee members, Three Chairs, All subcommittee coordinators and co coordinators

Role: To plan, lead, and supervise conference planning pertaining to subcommittees

Responsibilities

Initiate the process of inviting, selecting, and approving subcommittee coordinators, co-coordinators and student representatives.

Review and approve subcommittee coordinators' selection of subcommittee membership.

Seek suggestions from subcommittees regarding conference, keynote speakers and panellists and oversee and approve

Oversee the process of subcommittee preparation of guidelines for keynotes, opening and closing speakers, and unsung heroes, and ensure subcommittee coordinators' awareness of their responsibility for each.

Provide leadership, direction, and support to conference subcommittees.

Supervise the finalization of conference planning deadlines and periodic reporting from subcommittee coordinators regarding progress on their respective responsibilities.



General Committee

General Committee: All subcommittee members - **EVERYONE** associated with the Conference

Role: To engage in conference planning, design, and delivery.

Responsibilities:

Collaborate within a designated subcommittee to fulfil the responsibilities pertaining to that subcommittee.

Contribute to conference planning, design, and delivery related to their respective subcommittees.

Maintain communication between subcommittee coordinator, co-coordinators, and members, and across subcommittees to help ensure conference planning continuity.

Strive to create a mutually supportive culture within each subcommittee where coordinators and co-coordinators provide direction and assistance as needed.

Attend general committee meetings to provide conference planning progress. subcommittee members pertaining to their respective conference.

Education, Health, and Social Sector Panel Discussion Subcommittees



Education, Health, and Social Sector Panel Discussion Subcommittees: a coordinator, a co-coordinator, team leaders, and several team members **for each of the three panel committees.**

Role: To assemble and help prepare a group of 4-6 qualified people to participate in a panel discussion.

Responsibilities

Coordinator leads their assigned subcommittee (education, health, or social) and coordinates to ensure that **three** theme-related moderators and panellists are selected, invited, and kept apprised of panel discussion

Co-coordinator collaborates with the coordinator and steps in in the absence of the coordinator to ensure smooth functioning of the committee.

Coordinator and co-coordinator form a group of subcommittee members and hold regular meetings, which are to be documented in MOMs and shared with the three Chairs..

delegate responsibilities to their respective subcommittee members and **support them** in collectively working toward goals

Keynote Speakers Subcommittee



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the coordinator, the co-coordinator, and the subcommittee members.

Role: overseeing the process of selecting, inviting, and communicating with keynote speakers and emcees.

Responsibilities:

Coordinate to ensure that **keynote speakers**, opening and closing speakers, and **emcees** are selected and are kept apprised of presentation expectations, the conference delivery format, and the conference program, in terms of dates, times, and other information.

Hold regular meetings and share MOM

Shortlist suggested names of keynoters, and emcees and present to core committee.

Connect with and invite all selected keynotes, opening and closing speakers, and emcees are

Assign subcommittee team members to keynoters, and emcees to ensure personalized attention to their needs, concerns,

Share details regarding keynotes, opening and closing speakers, and emcees with the media committee.

Present regular updates of the subcommittee work at executive and general committee meetings.

Technology Subcommittee



Consists of a coordinator, a co-coordinator, and subcommittee members.

Role: The technology subcommittee prepares and implements a technology plan that ensures the required technical aspects of the conference are in place for the smooth delivery of the conference.

Responsibilities:

Critically examine and evaluate web-based conference platforms and select the most suitable platform for the conference.

Plan and prepare the technical aspects of delivering the conference online.

Share the detailed plan of implementation with the conference chairs and the core team.

Provide detailed guidelines and technology training for all the presenters, moderators, panellists, emcees, and panel team leaders in advance of the online event.

Schedule tech run-throughs in advance.

Send out log in details well in advance if the conference is taking place online.

Media and Marketing/Promotion Subcommittee



A coordinator, a co-coordinator, and subcommittee members.

Role:

Creates conference promotional materials to be shared with sponsors, partner organisations, public

Responsibilities:

Design and implement an effective, user-friendly, and seamless marketing process.

Create and share via social media and conference website, promotion materials (brochures, posters videos)

Maintain communication with subcommittee coordinators, and the core committee to ensure promotional materials include current and emerging conference information.

Share promotional material with Let Us Dream partners, sponsors, committee members, and LUD contacts.

Design brochures at the beginning and throughout the conference planning and disseminate frequently

Create periodic newsletters for circulation to all committee members, sponsors and partners.

Engage registered participants by sharing conference newsletters and other promo documents.

Encourage registered participants to follow Let Us Dream on social media for updates.

Design the daily agenda for each day of the conference.

Consider new strategies for further marketing and promotion of the conference.

Registration and Unsung Heroes Subcommittee



Registration Subcommittee:

A coordinator, a co-coordinator, and members

Role: This subcommittee team oversees and manages the registration process to optimize participant attendance.

Responsibilities:

Design and implement an effective, user-friendly, and seamless website registration process.

Request appropriate universities, colleges, schools, NGOs and corporates to register for the conference.

Build and maintain a database of registered participants.

Engage registered participants by sharing conference newsletters and other promo documents.

Encourage registered participants to follow Let Us Dream on social media for updates.

Unsung Heroes Subcommittee

A coordinator, a co-coordinator, and members.

Role: Identifying and selecting outstanding individuals who have made a significant contribution to humanity for the purpose of featuring successful candidates during the conference.

Responsibilities:

Identify outstanding individuals who have made significant contributions and change through their commitment, dedication, sacrifice and selfless service to humanity.

Develop evaluation criteria for unbiased rating and selection of potential candidates.

Create a shortlist of candidates based on the evaluation

Present to the core committee the final list of candidate names for review and approval.

Provide guidance and instruction to Unsung Heroes candidates

Organizational Networking



Consists of a coordinator, a co-coordinator and subcommittee members

Role: To promote and facilitate networking and collaboration. committee members must recruit and continually connect with partners and organisational representatives for conference planning, decision-making and addressing questions and solutions.

Responsibilities:

Promote and facilitate regional partnerships, and collaboration respectively.

Recruit and continually connect partners and organisational representatives.

Encourage partner involvement in conference planning and decision making.

Invite partner org. members to participate in committees based on their respective skills and interests.

Reconnect members missing two or more executive meetings to inquire about possible concerns and to provide support.

Facilitate networking opportunities for partners for pre and post conference networking. (VIRTUAL CLUBs)

Provide partners with regular updates.

PARTNER ROLES AND BENEFITS



Roles

Conference Promotion and Participation Recruitment

Conference Organizing and Planning: Opportunity for your representatives to join several conference planning subcommittees.

Benefits

Identity Promotion: Inclusion of your organisation's name in pre-conference promotional materials, such as conference brochures and posters, as well as name placement on display, along with those of other partnering institutions, at the end of each conference day.

- **Organizational Networking:** An opportunity to create and establish a strong network with other partnering organisations.
- **Community of Practice/Learning Community:** Affiliation with an international professional learning community of scholars, practitioners, youth, and volunteers dedicated to community improvement through their shared initiatives/discourse.
- **Capacity Building:** Accessibility to resources related to planning, organizing, and implementing a different and collaborative community conference by a diverse and inclusive leadership team across multi disciplines, fields of expertise, & professions.
- **Local and Global Impact:** Involvement in the Let Us Dream movement toward empowering local communities worldwide for generating community of practice and creative improvement solutions resulting in significant positive global impact.

Sponsorship



Consists of a coordinator, a co-coordinator and subcommittee members

Role: Key Objective is to identify potential sponsors for the event. To achieve this objective, the committee members should reach out to potential sponsors, connect with them, present and highlight the USP of the LUD conference, onboard sponsors and engage with the sponsors throughout the lifecycle of the event.

Responsibilities:

Identify Potential Sponsors. These could be companies in the three areas of LUD or organizations working in the Social Development space or any organizations that fits the overall philosophy of the conference.

Define budget elements (example cost for printing, food, etc) and creating proposals for presentations for sponsor

Present & Onboard. Present the context and the USP of the conference. Clarify questions and onboard them as sponsors. Identify the roles that the sponsors will play

Encourage sponsors to be involved in conference activities.

Promotion: Inclusion of the sponsors' organization in pre-conference promotional materials, such as conference brochures and posters.

Facilitate networking opportunities for sponsors for pre and post conference networking.

Provide sponsors with regular updates.

Maintain Accounts & Reporting. Ensure all financial transactions are recorded, with verifiable documents. After the ends of the conference, submit report to the sponsors

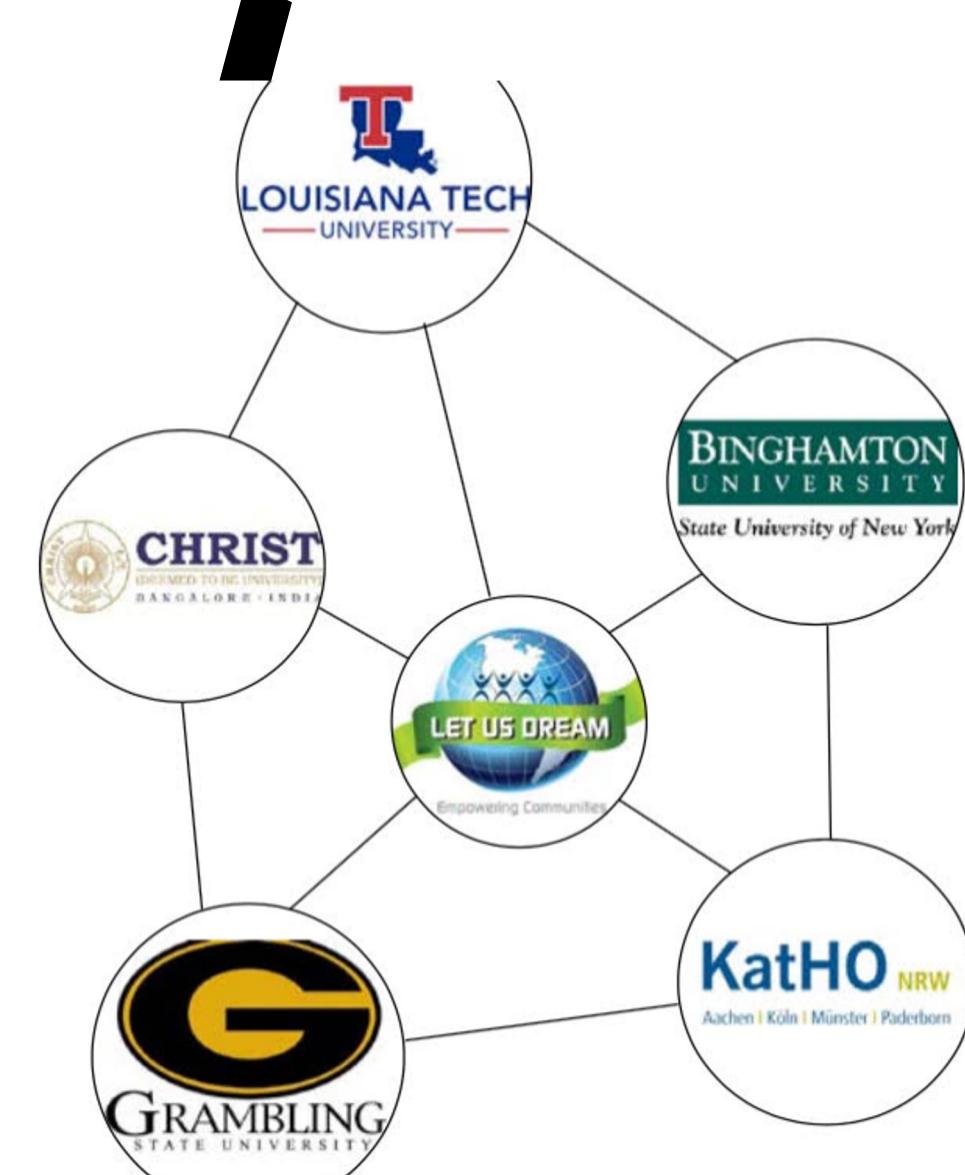
JOIN US



Empowering Communities

Triennial International Conference at **Christ University, Bangalore INDIA**

November 17 - 19, 2023



All those who have attended any of the one day local community conferences are eligible for free registration and accommodation at the Triennial International Conference

All are welcome!

EMPOWERING

COMMUNITIES

Thank YOU all for joining LUD community of practice
and sharing and celebrating your innovative solutions
to make this world a better place.



www.letusdream.org/conference



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CONFERENCE@LETUSDREAM.ORG



Thank You