



DAILY TIME RECORD
JAIME KRISTOFFER PUNZALAN

NAME

For the month of : February 1 to 29 2024/Regular Days
Official hours for : 8 HOURS
Arrival and Departure : 8AM-12PM|1PM-5PM

		AM		PM		UNDERTIME	
		ARRIVAL	DEPARTURE	ARRIVAL	DEPARTURE	HOURS	MINUTES
1	Thu	DAY-OFF				-	-
2	Fri	DAY-OFF				-	-
3	Sat	DAY-OFF				-	-
4	Sun	DAY-OFF				-	-
5	Mon	DAY-OFF				-	-
6	Tue	DAY-OFF				-	-
7	Wed	DAY-OFF				-	-
8	Thu	DAY-OFF				-	-
9	Fri	DAY-OFF				-	-
10	Sat	DAY-OFF				-	-
11	Sun	DAY-OFF				-	-
12	Mon	DAY-OFF				-	-
13	Tue	DAY-OFF				-	-
14	Wed	DAY-OFF				-	-
15	Thu	DAY-OFF				-	-
16	Fri	DAY-OFF				-	-
17	Sat	DAY-OFF				-	-
18	Sun	DAY-OFF				-	-
19	Mon	DAY-OFF				-	-
20	Tue	DAY-OFF				-	-
21	Wed	DAY-OFF				-	-
22	Thu	DAY-OFF				-	-
23	Fri	ABSENT				-	-
24	Sat	DAY-OFF				-	-
25	Sun	DAY-OFF				-	-
26	Mon	DAY-OFF				-	-
27	Tue		11:14 PM	11:18 PM	11:28 PM	-	-
28	Wed	ABSENT				-	-
29	Thu					-	-

I certify on my honor that the above is a true and correct report of the hours of work performed, recorded daily at the time of arrival and departure from the office.

Verified as to prescribed hours

In Charge



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13	Tue	DAY-OFF				-	-
14	Wed	DAY-OFF				-	-
15	Thu	DAY-OFF				-	-
16	Fri	DAY-OFF				-	-
17	Sat	DAY-OFF				-	-
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