



Republic of the Philippines  
Department of Health  
**ZAMBOANGA CITY MEDICAL CENTER**  
Dr. Evangelista St., Sta Catalina, Zamboanga City, 7000



June 20, 2024

**ZCMC PERSONNEL ORDER**

**No. 2024 - 573**

**SUBJECT :** Authority of Select Hospital Personnel to Attend the Orientation on the Enhanced Women and Children Protection Management Information System (WCPUIS) on June 24 to 27, 2024, at the Kingsford Hotel Manila in *Paranaque City*, on Official Business (Inclusive of Travel Dates)

The Child Protection Network, in partnership with USAID through its ReachHealth Project, will be conducting an **orientation on the use of the enhanced Women and Children Protection Management Information System (WCPUIS)**.


In view hereof, authority is hereby granted to select hospital personnel to attend the aforesaid orientation **on June 24 to 27, 2024**, at the Kingsford Hotel Manila in *Paranaque City*, **on Official Business (Inclusive of Travel Dates)**, viz:

NAME	AREA OF ASSIGNMENT
DR. MA. FATIMA C. CONCEPCION	WCPU
MR. EUGENE J. SEBASTIAN	IHOMP

Under this Order, they are entitled to claim **incidental expenses only**, chargeable against the **hospital funds** subject, however, to its usual budgeting, accounting, and auditing rules and regulations in accordance with the guidelines stipulated in Presidential Executive Order No. 77 and DOH Department Order No. 2019 – 0225 and its amendment.

Likewise, the same personnel shall liquidate their travel expenses **within 5 – 7 days** (for Cash Advance) upon their return, with the complete documentary requirements attached as part of the evidence of their travel to the Accounting Section. A Certificate of Appearance or Training Completion shall be attached to their Daily Time Record (DTR) prior to its submission to HRMO for documentation purposes.

For the information and guidance of all concerned.

  
**AFDAL B. KUNTING, MD, MPH, FPCP**  
Medical Center Chief II  
jjba

Copy furnished:  
WCPU  
IHOMP  
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