


Republic of the Philippines
Department of Health
ZAMBOANGA CITY MEDICAL CENTER
DR. EVANGELISTA ST., STA. CATALINA, ZAMBOANGA CITY



DAILY TIME RECORD
MIA MARION S. ALVIA

NAME

For the month of January 1 to 31 2025

Regular Days

Official hours for :

Arrival and Departure : 8:00AM-12:00PM/1:00PM-5:00PM

A.MP.MUNDERTIME

		Arrival	Departure	Arrival	Departure	Hours	Minutes
01	Wed	Holiday					
02	Thu	7:53 AM	12:06 PM	12:14 PM	5:09 PM		
03	Fri	7:40 AM	12:04 PM	12:11 PM	5:09 PM		
04	Sat	Day-off					
05	Sun	Day-off					
06	Mon	7:48 AM	12:12 PM	12:18 PM	5:12 PM		
07	Tue	7:50 AM	12:02 PM	12:09 PM	5:14 PM		
08	Wed	7:51 AM	12:01 PM	12:14 PM	5:08 PM		
09	Thu	7:52 AM	12:04 PM	12:18 PM	5:01 PM		
10	Fri	7:55 AM	12:01 PM	12:52 PM	5:11 PM		
11	Sat	Day-off					
12	Sun	Day-off					
13	Mon	7:53 AM	12:10 PM	12:22 PM	6:14 PM		
14	Tue	7:53 AM	12:03 PM	12:13 PM	5:12 PM		
15	Wed	7:53 AM	12:07 PM	12:12 PM	5:08 PM		
16	Thu	7:45 AM	12:08 PM	12:14 PM	6:35 PM		
17	Fri	7:43 AM	12:17 PM	12:19 PM	5:22 PM		
18	Sat	Day-off					
19	Sun	Day-off					
20	Mon	7:56 AM	12:09 PM	12:17 PM	6:36 PM		
21	Tue	7:51 AM	12:53 PM	12:54 PM	6:54 PM		
22	Wed	7:53 AM	12:59 PM	1:00 PM	6:59 PM		
23	Thu	7:54 AM	12:15 PM	12:25 PM	6:58 PM		
24	Fri	7:47 AM	12:04 PM	12:07 PM	5:06 PM		
25	Sat	Day-off					
26	Sun	Day-off					
27	Mon	7:41 AM	12:30 PM	12:35 PM	5:28 PM		
28	Tue	7:35 AM	12:03 PM	12:10 PM	5:12 PM		
29	Wed	Holiday					
30	Thu	7:40 AM	12:03 PM	12:20 PM	5:19 PM		
31	Fri	7:51 AM	12:37 PM	12:38 PM	5:29 PM		


I certify on my honor that the above is a true and correct report of the hours of worked perform record which was made daily at the time of arrival and departure from office.

Verified as to prescribed hours


In Charge

Adopted from CSC FORM NO. 48

ZCMC-F-HRMO-01ReV. 0Effectivity Date: June 2, 2014



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