



EUROPEAN COMMISSION
DIRECTORATE GENERAL
for INFORMATICS



A SHORT GUIDE TO REGISTERING THROUGH ECAS





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A SHORT GUIDE TO REGISTERING THROUGH ECAS

About the access systems

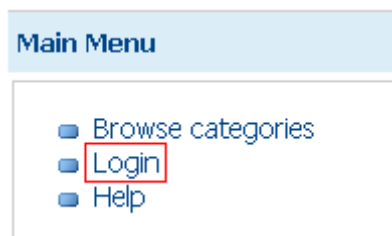
The registered users, external as well as European institutions' staff, log in CIRCABC through the European Commission's Authentication Service (ECAS). You need an ECAS username and password.

If you do not have any, you will register in ECAS.

Otherwise, you follow the link "login". Then, you select your user domain ("external", "European Commission", "European Court of Justice"...). Lastly, you enter your ECAS username and password. You are directed to CIRCABC.

Getting an ECAS account

- ✓ you select **Login** in the CIRCABC main menu



CIRCABC redirects you to the ECAS login page. This defaults to the domain "European Commission".

- ✓ you change domain through the link "**change it**":



Domain:	External (*)	
Username or email address	<input type="text"/>	<input type="checkbox"/> Remember me
Password	<input type="password"/>	
<input type="checkbox"/> Warn me each time an application asks for my identity		
<input type="checkbox"/> View my ECAS account details after logging me in		
<input type="button" value="Submit"/> Sign Up for ECAS Having problems registering or logging in for the first time?		

(*) Is the selected domain correct? If not, please [change it](#) - or else your username or e-mail will not be recognised.

Having followed this link, you pick "**External**" out of the domain list and press on "**Select**". You are taken back to the ECAS login page.

- ✓ Now this shows the link "**Sign up for ECAS**".



Domain: External (*)		
Username or email address	<input type="text"/>	<input type="checkbox"/> Remember me
Password	<input type="password"/>	
<input type="checkbox"/> Warn me each time an application asks for my identity		
<input type="button" value="Submit"/> Sign Up for ECAS Having problems registering or logging in for the first time?		

- ✓ Having followed this link, you reach the **ECAS registration form**.

Registration form

Fields marked with a * are mandatory

Username:

First name: *

Last name: *

email: *

Security check: 

[Generate another image](#)

Please, type in the characters appearing in the image

*

Fill in the form according to the directions at screen and **submit**. All goes right? The message below comes up at screen:

ECAS password initialisation success
Your ECAS password was successfully initialised!

- ✓ Some whiles later, you receive an **e-mail with an activation link**.

Dear Victor-Hugo ROMANESCO,

Your account has been created by the European Commission Authentication Service. Your user name is **Chama911**. Please follow [this link](#) to initialize your password.

If the above mentioned link does not work, you can copy-paste the following address (without any line break) in your browser address bar:

<https://ecas.cc.cec.eu.int:7002/ecas/init/initialisePasswordLogin.do?wayf.domain=external&wayf.remember=checked&wayf.submit=Select&uid=nromanvi&resetCode=fd54731628eb96703ee15caa04f72018a001d56a5d84658196a0dc9fe1bc b3b1f89d3a6e179a9fc51bd690d7560e51701db9&service=https://circabc.europa.eu/faces/jsp/extension/wai/ecas/ecaslogin.jsp>

Sent to you by
European Commission Authentication Service



- ✓ Through this link, you go to a page where you can **set your initial ECAS password**.

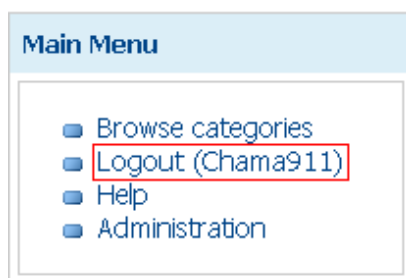
Note: Please take great care in entering your new password. Once you have created it, you will only be able to change or reset it yourself after 1 day(s).

Domain	External
Username	Chama911
New ECAS password	<input type="password"/>
Confirm new ECAS password	<input type="password"/>
<input type="button" value="Submit"/>	

Logging in CIRCABC

Now you are a **registered user**. You can enter CIRCABC through its "Login" menu (see CIRCABC main menu). You are redirected to the ECAS login page. Having followed the ECAS "login" link, you select your user domain (if need be) and enter your ECAS username and password.

Once successfully authenticated, you are taken back to CIRCABC. The option "Logout" comes along with your username in place of "Login".



Changing password

What if I have forgotten my password?

Follow the link "Forgot your password?" that can be found on the ECAS login page.



Login

Please enter your *username* and your **ECAS password**:

Authentication requested by: **CIRCABC**



How to change my password?

You can change your ECAS password through the "change password" link of the ECAS login page.



Login

Please enter your *username* and your **ECAS password**:

Authentication requested by: **CIRCABC**

