

Official Room Reservation Approval Letter

Casal Campus — PE Annex

APPROVAL CODE: None

Date: November 11, 2025

To: PE Annex

Reservation Date: November 12, 2025

Good day!

I **Yabut, Christian Jiro** would like to request a reservation for **PE Annex** on **november 12, 2025** from **11:56 AM to 11:56 PM**. The purpose of using the room is for **DWADSE**.

Here are the details of my request:

- **Requester Name:** Christian Jiro Yabut
- **Department:** Computer Engineer
- **Room Requested:** PE Annex
- **Date & Time:** November 12, 2025, 11:56 a.m. – 11:56 p.m.
- **Purpose:** DWADSE

I kindly request your approval for this reservation. Please let me know if there are any additional requirements or documents needed.

Thank you for your time and consideration.

Sincerely,

Christian Jiro Yabut

2310069

mcjyabut@tip.edu.ph