



# CHRISTIAN BALENTINE

I am a self-motivated individual who is seeking a position where my education in full stack web development (JS, Node, Express, React) can be utilized and contribute to a team goal. I am a hard worker, who enjoys a challenge and is a strong team player. I would like a position with opportunities for growth as I am a dedicated worker, and enjoy learning not only a role, but the bigger picture so that I can work more efficiently and be able to effectively troubleshoot issues.

# AREAS OF EXPERTISE:



# ACADEMIC BACKGROUND

# WEST RANCH HIGH SCHOOL

class of 2013

# UNIVERSITY OF NORTH CAROLINA, CHARLOTTE - FULL STACK WEB DEVELOPMENT

January 2020 - July 2020

# PROFESSIONAL HISTORY

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## AMWINS GROUP, CHARLOTTE, NC - CASH CLERK SPECIALIST

August 2018 - Current

- Created a deposit management system using servicenow
- Createsd reports for cash app in servicenow
- Pulled band deposits from Wells Fargo CEO
- applied funds in a propriety Amwins system to insurance policies

## PROBAR INC, CHARLOTTE, NC - INVENTORY SPECIALIST

June 2017 - August 2017 - Contractor Assignment

- Went to ~100 CMS schools to do complete electronics inventory of each school
- Placed RFID tags on laptops, projectors, and other electronic devices
- Scanned devices into inventory database
- Filled out device info for each device in database

## CHIPOTLE, CHARLOTTE, NC — CREW

October 2016 - December 2016 - Part Time

- Set up restaurant in the morning; food prep, front of house cleaning, supply storage and labelling
- Kept store clean throughout the day; sweeping, mopping, replacing trash bags, replenishing front of house supplies
- Took customers' orders and assembled bowls, burritos, and tacos

## CAREPOINT INC, CHARLOTTE, NC

— HOME CARE AID

August 2016 - September 2016 - Part

Time

- Prepared meals for clients in their home
- Provided basic house cleaning services for clients
- Provided bathing and incontinence care
- Companionship for seniors with alzheimer's and dementia

## DIMENSION DATA, VALENCIA, CA

— PURCHASING AGENT

August 2015- June 2016

- Processed Sales Orders for hardware, software, and maintenance for customers; communicated with sales team status of orders
- Verified accuracy of sales orders for appropriate documents and finances
- Worked with sales team to meet unique customer needs
- Submitted purchase orders to vendors/suppliers; troubleshoot any purchasing issues with vendor
- Collaborated with accounting team to make processes more efficient
- Managed high profile clients and was sole purchaser for complex subscription orders
- Learned Great Plains system before switching to Oracle

## NEXUS, A DIMENSION DATA COMPANY, VALENCIA, CA — SMARTNET SPECIALIST

November 2013 - August 2015

- Purchased maintenance contracts for customers
- Managed contract renewals
- Created quotes for sales team
- Due to my efficiency, the need for a second person in my role was eliminated

## NEXUS IS, VALENCIA, CA —

ACCOUNTING ASSISTANT

June 2013 - November 2013, Temp - Full Time

- Managed front deskDealt with customers directly
- Entered invoices
- Filed invoices and documentsBooked flights, hotels, and car rentals for travelling employees; singles and groups
- Helped employees to use travel system
- Concur to book travel appointments
- Called hotels to assist travelling employees with issues