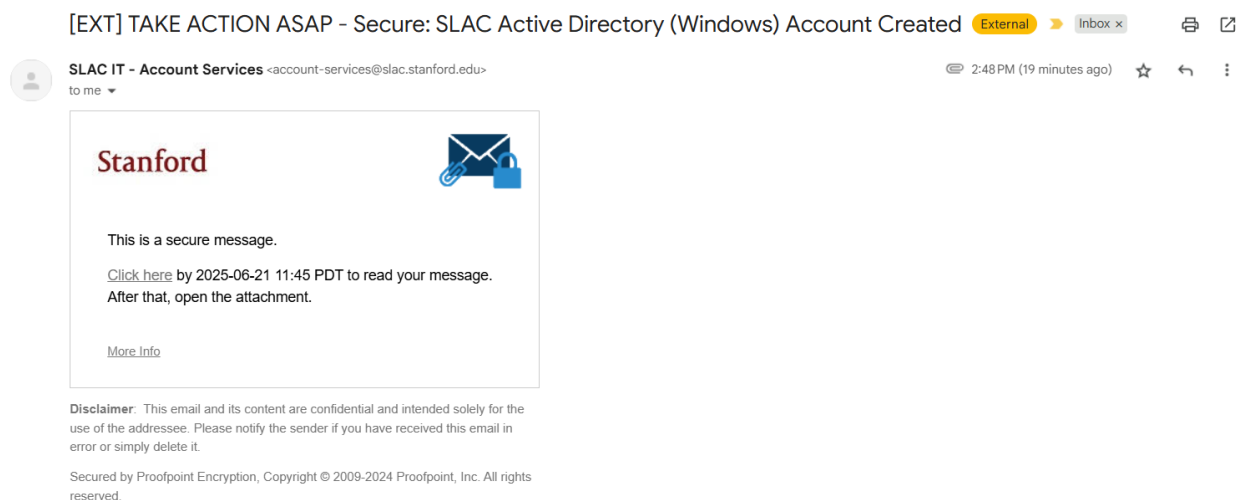
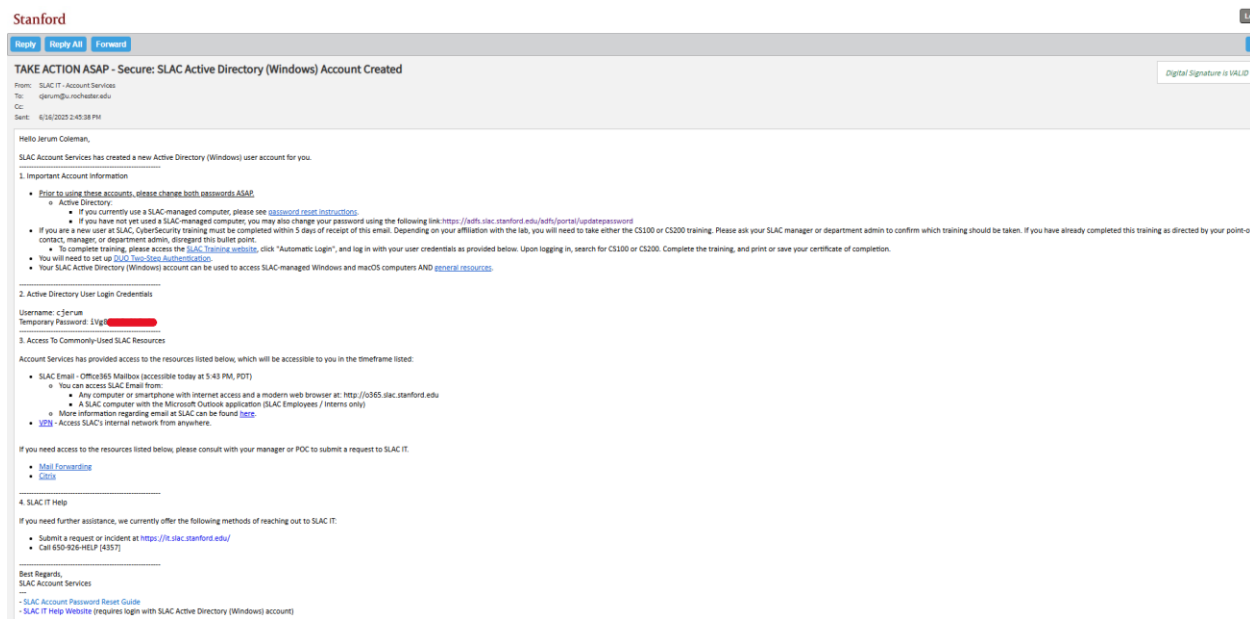


# SLAC Email Setup Guide

To start, you need to have received this email:



If you have received this email, open up the secure message. It should look something like this:



Set your account's password [here](https://adfs.slac.stanford.edu/adfs/portal/updatepassword):

<https://adfs.slac.stanford.edu/adfs/portal/updatepassword>.

Type in the username and TEMPORARY password that was just given to you. Then for “new password” just makeup a password (14 characters minimum). (This will be your password for everything SLAC related afaik so please, write it down.)

Finally, go here:

<a href="https://o365.slac.stanford.edu/">https://o365.slac.stanford.edu/</a>
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and log in with your username and new password :)