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# How to: Create a Material

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### DOCUMENT ACCESS

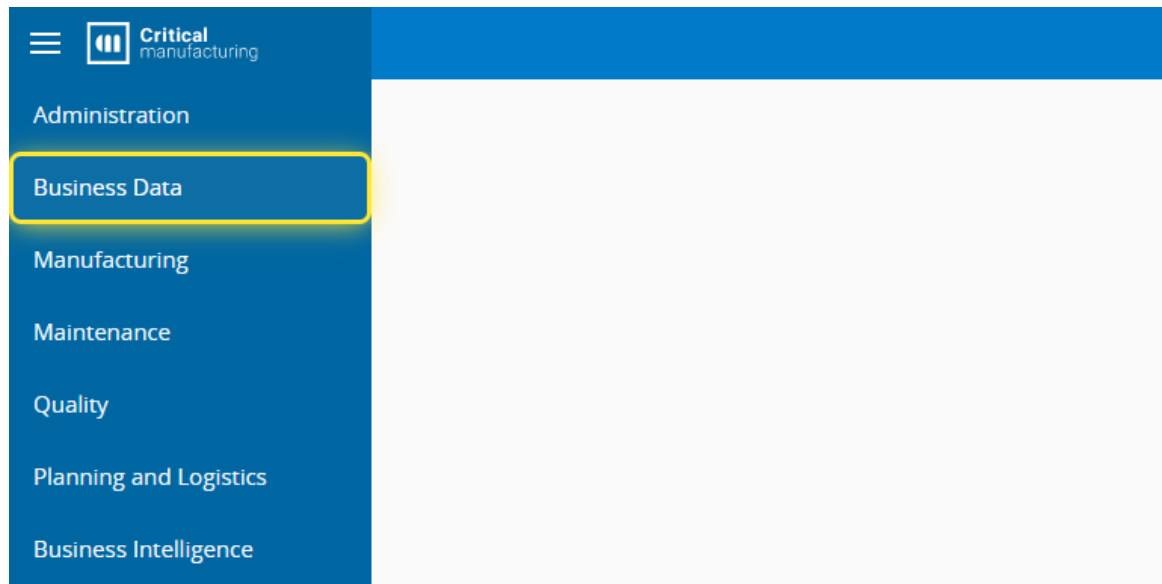
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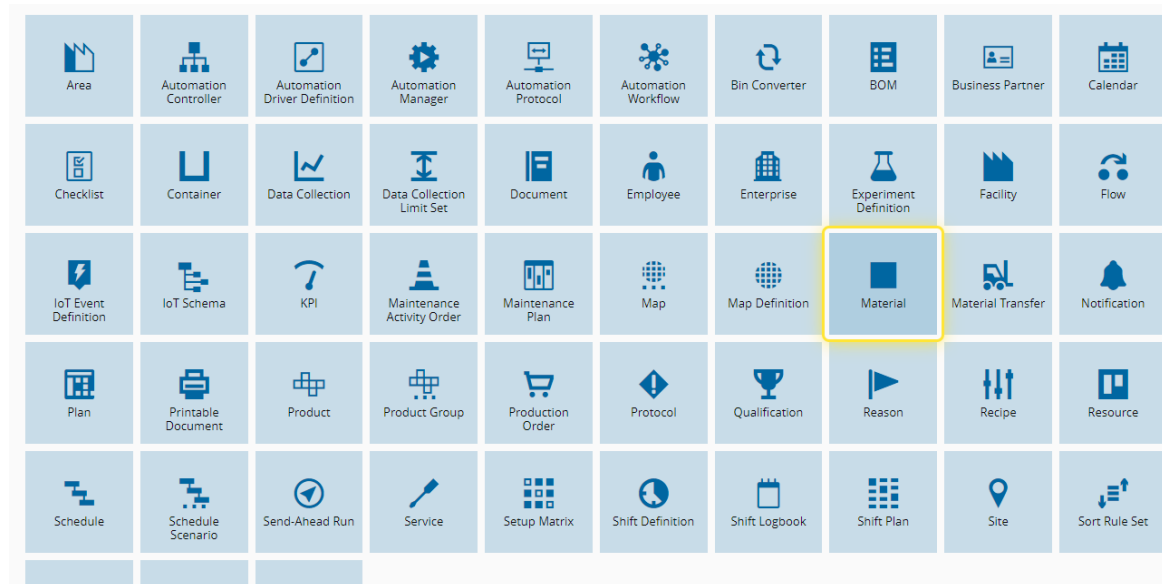
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## How to: Create a Material

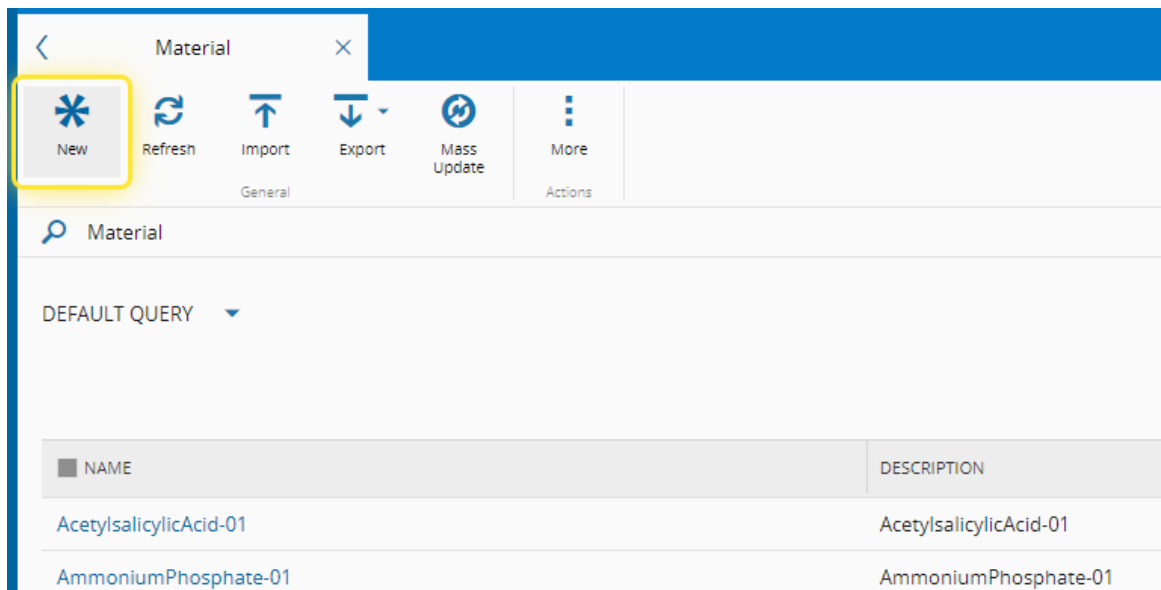
1. Go to the Business Data menu.



2. Select the Material entity.

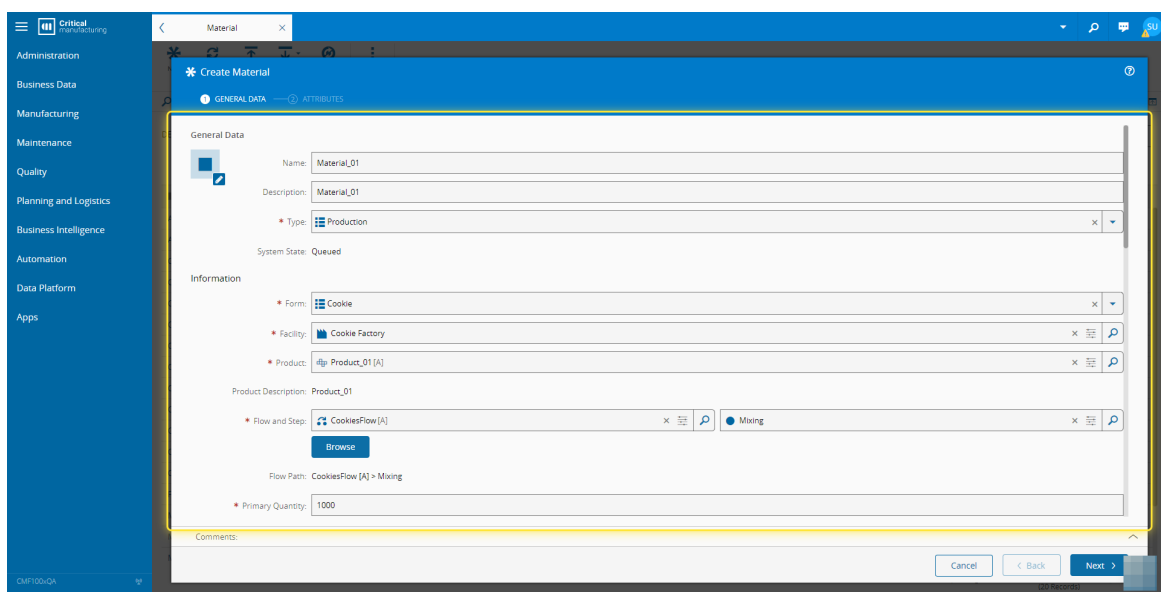


3. Select the New button.

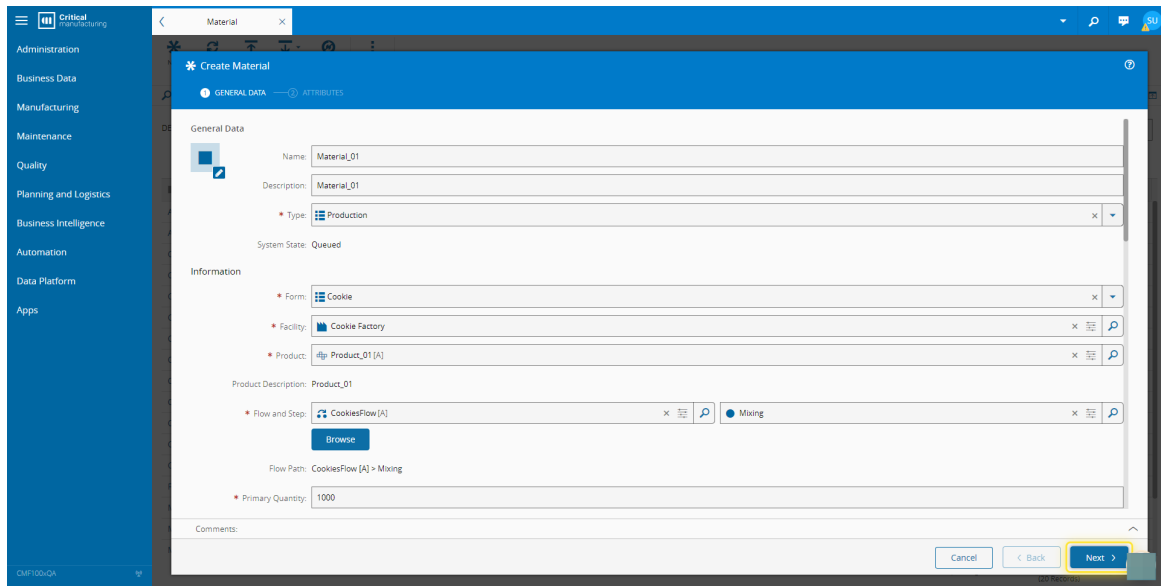


4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Material - Critical Manufacturing Documentation Portal](#)

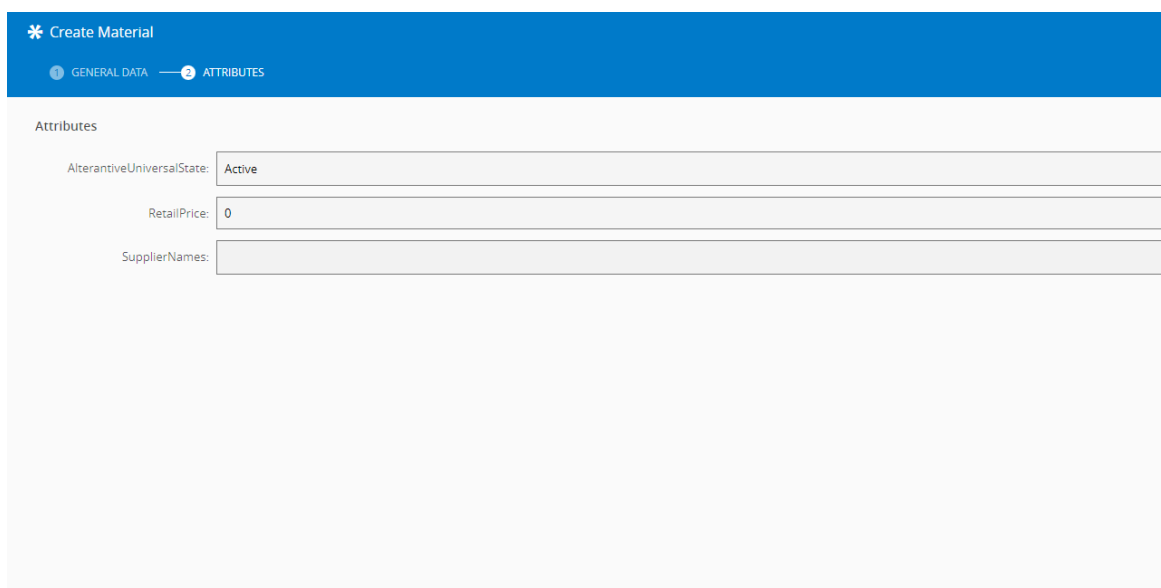


5. Select the Next button.



6. If the Material has Attributes, complete the necessary fields.

For more information, see [Attributes - Critical Manufacturing Documentation Portal](#)



7. Select the Create button.

The screenshot shows the 'Create Material' dialog box in SAP S/4HANA. The 'ATTRIBUTES' tab is active. The 'Alternative/UniversalState' is set to 'Active', 'RetailPrice' is '0', and 'SupplierNames' is empty. The 'Comments' field is at the bottom. Navigation buttons 'Cancel', '< Back', and 'Create' are at the bottom right.



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