

# How to: Create a Facility

## 10.2

March 2024

### DOCUMENT ACCESS

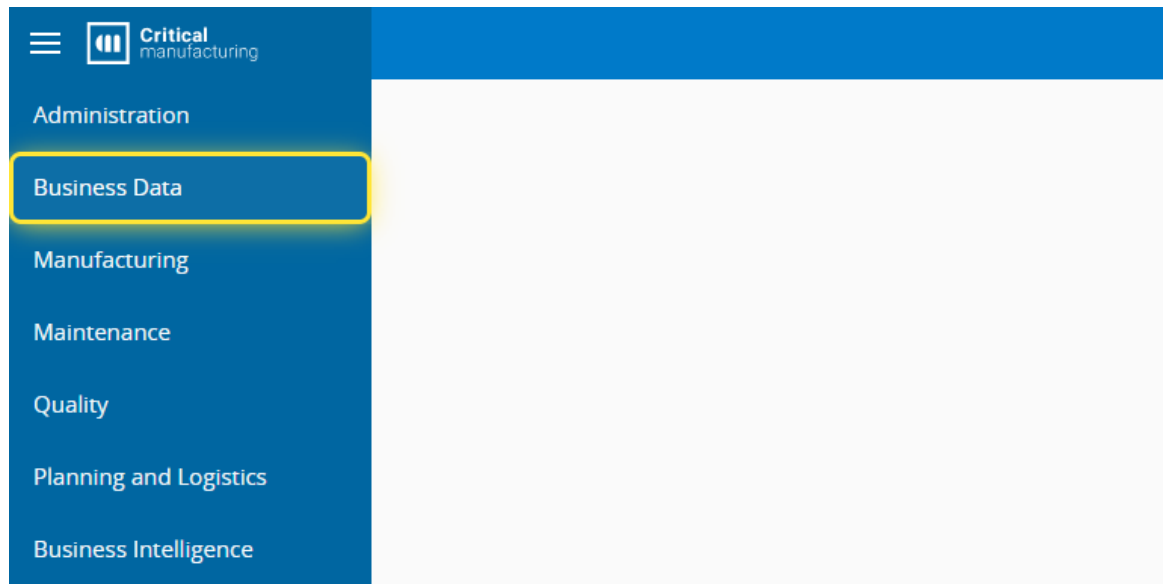
Public

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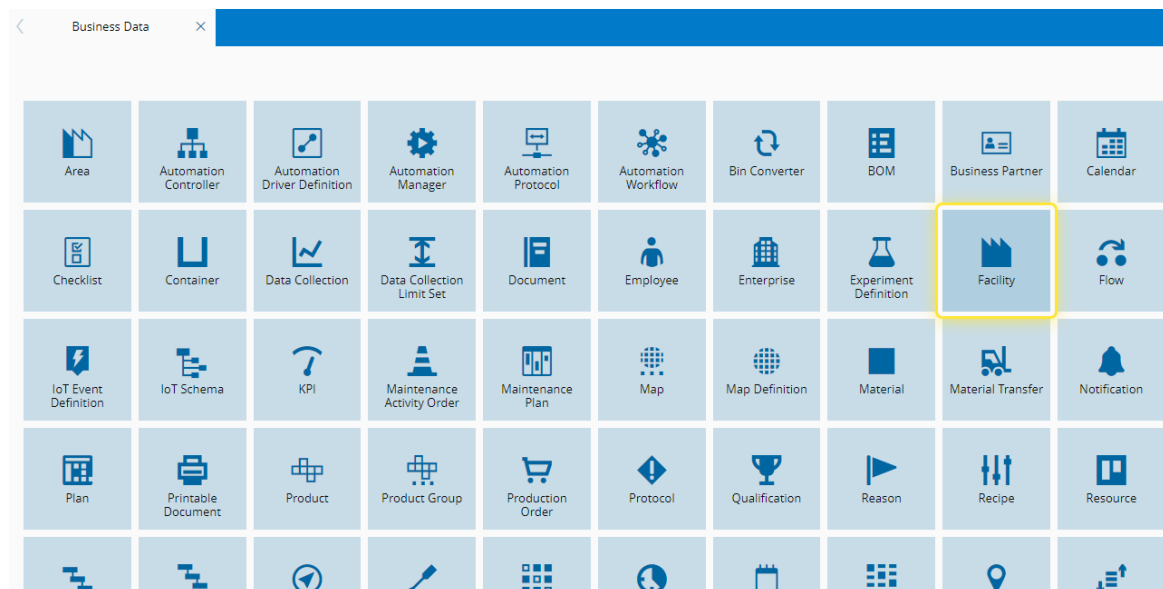
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## How to: Create a Facility

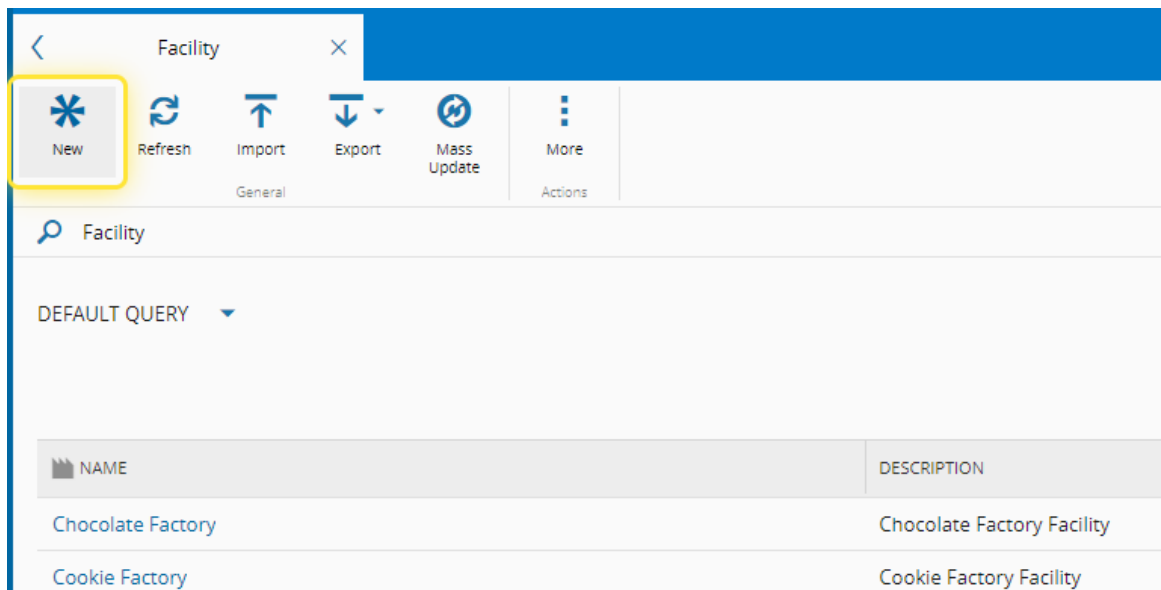
1. Go to the Business Data menu.



2. Select the Facility entity.

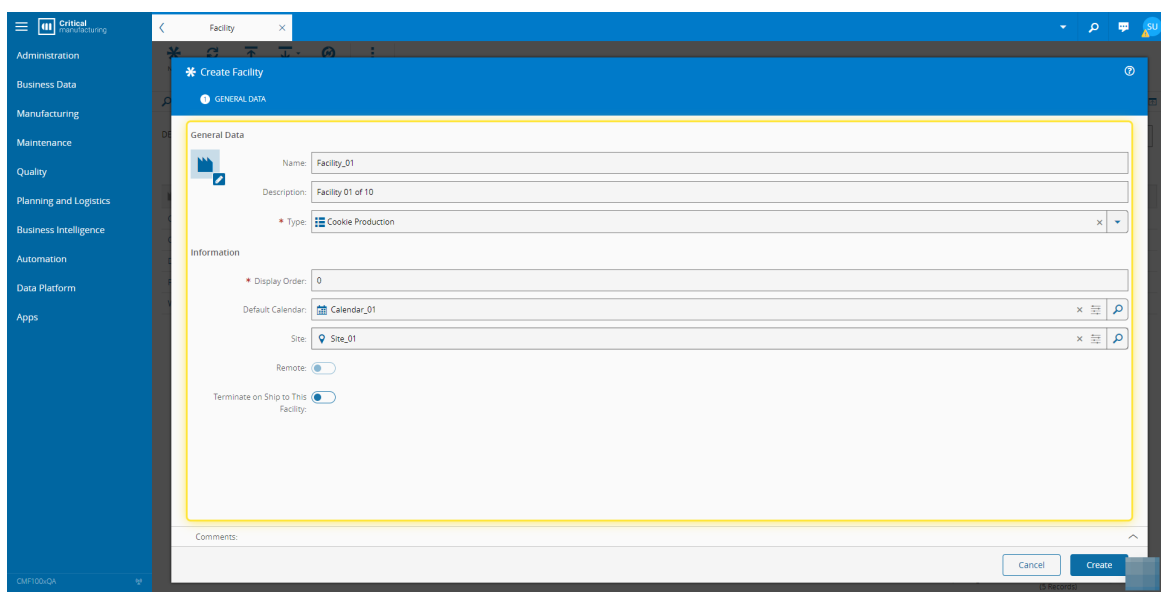


3. Select the New button.



4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Facility - Critical Manufacturing Documentation Portal](#)



5. Select the Create button.

Facility

### Create Facility

GENERAL DATA

General Data

Name: Facility\_01

Description: Facility 01 of 10

Type: Cookie Production

Information

Display Order: 5

Default Calendar: Calendar\_01

Site: Site\_01

Remote: ☐

Terminate on Ship to This Facility: ☐

Comments:

Cancel Create



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