

# How to: Hold a Material

## 10.2

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### DOCUMENT ACCESS

Public

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## How to: Hold a Material

1. Go to the Business Data menu.



2. Select the Material entity.



3. Select the desired Material.

Material

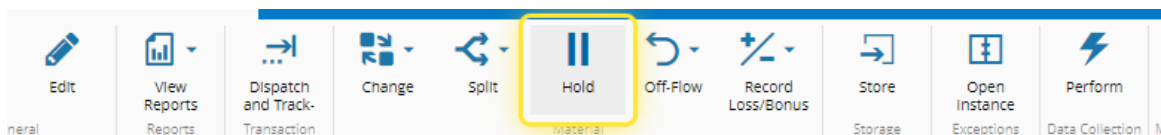
New Refresh Import Export Mass Update More

Material

DEFAULT QUERY

NAME	DESCRIPTION
Bolacha03	Bolacha03
Bolacha03.1	Bolacha03.1
Bolacha03.2	Bolacha03.2
Bolacha03.3	Bolacha03.3
Bolacha10	Bolacha10
Bolacha11	Bolacha11
Bolacha12	Bolacha12
Bolacha13	Bolacha13
Bolacha14	Bolacha14
Bolacha15	Bolacha15
Bolacha16	Bolacha16
Bolacha17	Bolacha17
Bolacha18	Bolacha18
Bolacha19	Bolacha19
Bolacha20	Bolacha20

4. Select the Hold button.



5. Under the Hold Material wizard select the desired reason.

For more information, see [Hold Material - Critical Manufacturing Documentation Portal](#)

**Hold Material**

Bolacha13 (Queued) / Product02\_PF [A] / Mixing / 1100 Kg

**Hold Reasons**

- ☒ REASONS
- ☒ HoldForQuality  
Hold for quality

**Hold Information**

Reason: ▶ HoldForQuality

Description: Hold for quality

Label:

Comment:

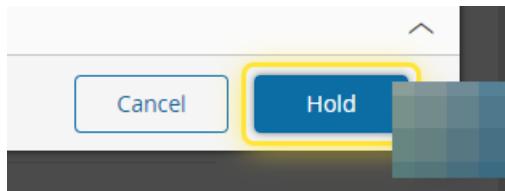
**Release Information**

Release Code:

Release Role:

Comments:

6. Select the Hold button.





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