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1. INTRODUCTION	

This Schools is an humble effort and aspires to be an ideal institution for students to start their academic career. It is open to all children irrespective of caste, creed and social status, there they will be taught to respect all religions.

CAMFORD KINDERGARTEN SCHOOL founded in June 2003 provides able guidance by the Academic Council, comprising enlightened personalities with a deep sense of commitment to the cause of education.

### 2. LOCATION

The School is located in tea garden opposite to Durga Mandir in street.

# 3. PATTERN, SYLLABUS & FUTURE PLANS

The School is Co-educational English Medium following CBSE pattern. Apart from English equal importance will be given to all subjects. Initially the School is upto class V.

### 4. AIMS & OBJECTIVES

- 1. All round development of the child's potentialities and character.
- 2. To make learning joyful.
- 3. Developments of habits of clean and healthy livings.
- 4. To inculcate a sense of duty, punctuality, obedience, courage, self-operation, friendship, discipline and leadership.

# 5. ADMISSION AND WITHDRAWALS

- (a) Admission is subject to availability to seats in the class to which it is sought.
- (b) A pupil joining the School for the first time in Nursery will be allowed admission only after the proof of Date of Birth by Competent Authority is produced.
- (c) A student seeking admission in the higher class will have to produce the Transfer Certificate (T.C.) from the School last attended:
- (d) Admission will be allowed after ascertaining the ability of the child by taking a written test /

interview.

- (e) A month's advance notice will be required for the withdrawal of pupil. Failing which a month's fee will be charged.
- (f) In case of re-admission after the withdrawal, the Re-admission Fees will be charged.
- (g) Transfer Certificate will be issued on the written request on payment of Rs. 100/- within 3 days of receipt of application, subject to clearance of all dues.

#### 6. SESSION

Half yearly - September Final Exam - March

### 7. PROSPECTUS AND FEES

Prospectus along with Admission Form may be had from March on the payment of Rs. 150/- from the School Office between 8.30 A.M. to 12.00 Noon.

Acceptance of completed Admission form does not entitle admission. It will depend on the availability of seats in the class applied for, passing entrance test/interview and over all discretion of the Head Mistress after judging the suitability of the child in all respects.

### 8. TEACHING STAFF

Teaching staff comprises able, competent and qualified teachers well versed in latest teaching techniques.

## 9. MEDICAL FACILITIES

School will provide medical facilities to all the students in emergency. Periodic medical checkup will be organised by medical professionals.

## 10. TEACHING AIDS

COMPUTER, HCL Smart Class, CHARTS, LEARNING AIDS will be the integral part of teaching aid to make the studies both attractive and effective.

# 11. MISCELLANEOUS

Books stationery and other accessories will be made available in the School on demand. Clean toilets and drinking water will be provided.

