

Coaches Training Program

Apprentice Instructor

- Minimum Requirements
 - First Club member (AAFSC)
 - Member in good standing (AAFSC)
 - 14 years of age
 - 8th Grade (effective first day of school) or higher
 - Minimum Figure Skating Test Level Passed (one of the following)
 - Intermediate Moves in the Field
 - Juvenile Free skate
 - Pre-Silver Dances
- Application Process (all of the following must be completed and filed with HR Committee)
 - Application form completed
 - "Letter of Intent" requesting to be considered as an Apprentice Instructor
 - Brief resume of skating accomplishments
 - USFSA test levels passed (with month/year dates)
 - Competitions (most recent 12 months)
 - Events and volunteer time spent with AAFSC
 - HR Committee interview
 - Board of Directors approval
- Privileges and additional requirements upon notification of approval
 - Volunteer and complete a minimum of 40 hours during at least 3 LTS sessions (e.g., fall, winter, summer).
 - Initial session will be considered an orientation session.
 - Receive at least 2 positive evaluations from separate sessions (second, third or later) from experienced LTS instructors with whom you have worked. Evaluators will be identified by LTS coordinator.
 - Attend required orientation meetings and teaching seminars
 - Complete time sheet monthly
 - Comply with all AAFSC policies

Coaches Training Program

LTS Instructor

- Minimum requirements
 - First Club member (AAFSC)
 - Member in good standing (AAFSC)
 - 16 years of age
 - 10th Grade (effective first day of school) or higher
 - Minimum Figure Skating Test Level Passed (one of the following)
 - Novice Moves in the Field
 - Intermediate Free Skate
 - Silver Dances
 - Completion of the requirements of Apprentice Instructor
 - Volunteer a minimum of 40 hours during at least 3 LTS sessions
 - Receive at least 2 positive evaluations in separate sessions from experienced LTS instructors
- Application Process
 - LTS coordinator approval
 - Application form completed
 - “Letter of Intent” requesting to be considered as a LTS Instructor
 - Updated resume of skating accomplishments
 - USFSA test levels passed (with month/year dates)
 - Competitions (most recent 12 months)
 - Events and volunteer time spent with AAFSC
 - Obtain a minimum of 2 letter(s) of recommendation from mentor coach(es) or professional staff member(s)
 - Evaluation from LTS coordinator or Coaches Training Coordinator
 - Interview with HR Committee
 - Board of Directors approval
- Privileges and additional requirements (after Board approval)
 - Obtain Proof of Liability Insurance (available through USFS or PSA)
 - Sign and return annual payment agreement with AAFSC
 - Teach and complete a minimum of 4 unique seasonal sessions (i.e. summer, fall, winter, spring) as LTS Instructor in compliance with Club policies
 - Obtain annual evaluation (pertains to those with less than 3 years experience)
 - Attend required orientation meetings and teaching seminars
 - Complete and return time sheet monthly
 - Comply with all AAFSC and LTS Handbook policies