

## Guideline for participation on the openETCS++@Horizon 2020 proposal

1. Sign up the letter of intent and send an copy to [projectoffice@openetcs.org](mailto:projectoffice@openetcs.org) and [horizon2020@openetcs.org](mailto:horizon2020@openetcs.org)  
→ Letter of Intent will be available on open repository:  
<https://github.com/openETCS/horizon2020>
2. Send a Email to the [projectoffice@openetcs.org](mailto:projectoffice@openetcs.org) and [horizon2020@openetcs.org](mailto:horizon2020@openetcs.org) to get access to the Git-Hub Repository:  
<https://github.com/openETCS/horizon2020-management>  
→ Please if you do not have already GitHub account, create a free GitHub account with your full name and send us your GitHub user name.
3. Please register on the Horizon 2020 page (I need your PIC Number if not already available):

Registration: <http://ec.europa.eu/programmes/horizon2020/>

Submission a proposal: [http://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/submit-proposals\\_en.htm](http://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/submit-proposals_en.htm)

European Commission - Research - Participants  
Proposal Submission Forms  
Directorate-General for Research and Innovation

Proposal ID	Acronym	Participant
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### 2 - Administrative data of participating organisations

**PIC** **Legal name**

*Short name:*

*Address of the Organisation*

Street  
City  
Postcode  
Country  
Webpage

*Legal Status of your organisation*

Research and Innovation legal statuses

Public body ..... no      Legal person .....

Non-profit ..... no

International organisation ..... no

International organisation of European interest ..... no

Secondary or Higher education establishment ..... no

Research organisation ..... no

Small and Medium-sized Enterprises (SMEs) ..... no

Academic Sector ..... no

Nace code

4. Please send me your Administrative data to [projectoffice@openetcs.org](mailto:projectoffice@openetcs.org) and [horizon2020@openetcs.org](mailto:horizon2020@openetcs.org)

European Commission - Research - Participants Proposal Submission Forms Directorate-General for Research and Innovation		
Proposal ID	Acronym	Participant
<b>2 - Administrative data of participating organisations</b>		
<b>PIC</b>	<b>Legal name</b>	
Short name:		
Address of the Organisation		
Street		
City		
Postcode		
Country		
Webpage		
Legal Status of your organisation		
Research and Innovation legal statuses		
Public body .....	no	Legal person .....
Non-profit .....	no	
International organisation .....	no	
International organisation of European interest .....	no	
Secondary or Higher education establishment .....	no	
Research organisation .....	no	
Small and Medium-sized Enterprises (SMEs) .....	no	
Academic Sector .....	no	
Nace code		

5. Please check the WP contribution sheet on the Horizon 2020 repository and add in your contribution
6. Please complete the proposal documents on the Horizon 2020 repository and your contribution to the different issues

7. Please contribute on the weekly go2meetings to give a status of your participation and contribution to the proposal:

Weekly on Fridays from 14:00 – 16:00 (14:00 – 14:30 short status from every partner)

<https://global.gotomeeting.com/meeting/join/493963173>

Belgium: +32 (0) 28 08 4345

Spain: +34 931 81 6713

Italy: +39 0 693 38 75 53

The Netherlands: +31 (0) 208 080 212

Switzerland: +41 (0) 225 3311 20

France: +33 (0) 182 880 162

Germany: +49 (0) 811 8899 6928

United Kingdom: +44 (0) 203 657 6777

8. In respect to the other partners please keep the proposal confidential (see letter of intent).
  - Your participation in the first stage is not mandatory for the 2<sup>nd</sup> stage
  - 1<sup>st</sup> stage proposal: max. 15 slides (including participation list)
  - Template and Guideline will be available on the open Repository:  
<https://github.com/openETCS/horizon2020>