Guideline for participation on the openETCS++@Horizon 2020 proposal
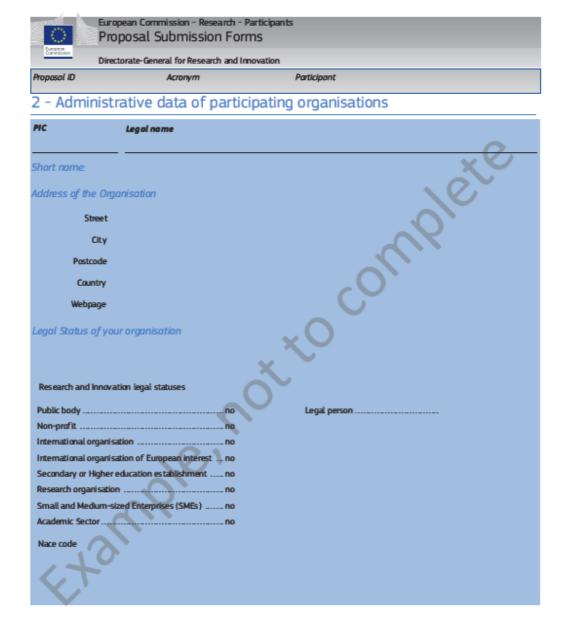
1. Sign up the letter of intent and send an copy to projectoffice@openetcs.org
   and horizon2020@openetcs.org
   → Letter of Intent will be available on open repository:
   https://github.com/openETCS/horizon2020

2. Send a Email to the projectoffice@openetcs.org and horizon2020@openetcs.org to get
   access to the Git-Hub Repository:
   https://github.com/openETCS/horizon2020-management
   → Please if you do not have already GitHub account, create a free GitHub account with
   your full name and send us your GitHub user name.

3. Please register on the Horizon 2020 page (I need your PIC Number if not already
   available):

   Registration: http://ec.europa.eu/programmes/horizon2020/

   Submission a proposal: http://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/submit-proposals_en.htm

4. Please send me your Administrative data to projectoffice@openetcs.org and horizon2020@openetcs.org

5. Please check the WP contribution sheet on the Horizon 2020 repository and add in your contribution

6. Please complete the proposal documents on the Horizon 2020 repository and your contribution to the different issues

7. Please contribute on the weekly go2meetings to give a status of your participation and contribution to the proposal:

Weekly on Fridays from 14:00 – 16:00 (14:00 – 14:30 short status from every partner)

https://global.gotomeeting.com/meeting/join/493963173

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Spain: +34 931 81 6713
Italy: +39 0 693 38 75 53
The Netherlands: +31 (0) 208 080 212
Switzerland: +41 (0) 225 3311 20
France: +33 (0) 182 880 162
Germany: +49 (0) 811 8899 6928
United Kingdom: +44 (0) 203 657 6777

8. In respect to the other partners please keep the proposal confidential (see letter of intent).
   → Your participation in the first stage is not mandatory for the 2nd stage
   → 1st stage proposal: max. 15 slides (including participation list)
   → Template and Guideline will be available on the open Repository:
   https://github.com/openETCS/horizon2020