Technology Modernization Board
Meeting Minutes

June 30, 2018

Attendance

PRESENT

1. Suzette Kent   Chair
2. Alan Thomas   Permanent Member
3. Maria Roat   Term Board Member
4. Rajive Mathur   Term Board Member
5. Charles Worthington   Term Board Member
6. Matt Cutts   Term Board Member
7. Grant Schneider   Alternate Board Member
8. Dr. Erwin Gianchandani Alternate Board Member
9. Margie Graves   Alternate Board Member
10. Darren Ash   Alternate Board Member

OTHER ATTENDEES

1. Emma Perron   GSA TMF PMO
2. Jennifer Hanna   GSA TMF PMO
3. Matthew Cornelius Office of the Federal Chief Information Officer
4. Somer Smith   Office of the Federal Chief Information Officer
5. Ben Skidmore   Office of Management and Budget

Meeting Minutes

1. The Board discussed the July 26 event.
2. The Board discussed and voted on two project proposals from two agencies.
3. The Board approved the July 16, 2018 & July 23, 2018 Meeting Minutes.
4. The Board adjourned.

Voting Decisions

PROJECT DETERMINATIONS

Order	Project Title	Agency	Project Stage	Determination
1	**Database Transformation**	GSA	Initial Project Proposal (IPP)	Accept
2	**AvaSys TeleSitter Solutioon**	VA	Initial Project Proposal (IPP)	Accept

Voting Record

1. GSA: Database Transformation

Matt Cutts	Accept
Rajive Mathur	Revert
Maria Roat	Accept
Charles Worthington	Accept
Grant Schneider	Revert
Erwin Gianchandani	Revert
Suzette Kent	Accept

*This proposal is a **revert** following the 5-2 rule.*

2. VA: AvaSys TeleSitter Solution

Matt Cutts	Accept
Rajive Mathur	Accept
Maria Roat	Accept
Alan Thomas	Accept
Margie Graves	Accept
Darren Ash	Accept
Suzette Kent	Accept

Meeting Deliberations

1. **Welcome and Opening Remarks –** Suzette Kent, Chair (5 Minutes)
   - Darren and Erwin voting as alternates today
   - The event last Thursday went very well

- Suzette spoke to Allison about the media, not on point with the very specific decisions that have been had with appropriators. All of the information has been provided to them, if anyone asks for an update in payment terms we will be sharing that as well.
- Hopefully, the vote will be this week on the floor. Regardless of what is in the media, the individuals on the floor know what we have done and provided everything that the appropriators requested
- Suzette has received a lot of positive feedback since the event
- Alan also spoke at an AFFIRM event briefly about the TMF (more GSA centric event)
- Highlighting the TMF as a culture changing fund (tracking, incremental funding, etc.)

2. **Initial Project Proposal Review –** Board (40 Minutes)

   a. **GSA Database Transformation**
      Initial Thumbs Vote: 4 no – 3 yes
      - Couldn't really figure out what the proposal was actually for
      - **MG**: Looking for freedom for their own data. This is something every agency is going to have to do, and something that will have to be done as a collective. Is this the evangelist for doing this at large? Something of concern – there may be some issues with the lack of tangibility of some of the other projects,
      - **AT:** This doesn't have a great payback plan – it sounds like PBS and FAS will essentially be getting a bill for this, need more clarity around what the payback plan is (it reads the same as just asking for appropriations)
      - **GS:** There is no reason to involve the TMF if GSA can just fund this project internally
      - **SK:** Does one of the funds have the money to start it?
        - **AT:** It is really a question of priority
      - **GS:** If this is about freedom of data … how does it come back to cost savings?
        - **AT:** "The cost savings are minimal in the initial phase"
        - **MG:** Cost savings could come down the line, but this would have to be resolved moving forward.
      - **MC:** Let them come and make their case and we would ask hard questions.
      - **MG:** The problem they are trying to solve is a problem that has been trying to be solved for a long time.
      - **SK:** This project could benefit a lot of other agencies but we need clarity on what would be delivered and when, and also how payback will be managed.
      - **DA:** In concurrence with everything said.
      - **EG:** Also concurs.
      - **Questions for the team:**
        - What is the database transformation? Is it an end-to-end system? Need clarity.
        - What is the payback model?
        - Clarity on open source
        - Make it more clear what the plan actually is.
        - What are the results so far in the first phase?
        - Update with Pre-Decisional mark
      - MC: Feels like a lot of people want a concrete case – GSA could be the first one

b. **VA AvaSys Telesitter Solution**
    Initial Thumbs Vote: 7 Thumbs up
    - **SK**: This is a really good proposal with a fast payback and clear milestones. The benefits of this project would be visible for both external and internal teams.
    - **AT:** Could we get some more clarity on what AvaSys does – could we get some more clarity about how this data was used and owned?
    - **JJ:** The VA owns this data, it only lasts 30 days but it is owned by VA not the vendor. Everything measures up to security proposals.
    - **MTC: There were some questions from the RMOs**
      - **JH** – Why isn't VA using their budget for this? VA recommended this project come to TMF as it was a better fit and they didn't have the internal funding.
      - **BS**: We just need to have proof and a story for why VA can't pay for this themselves.
    - **CW**: This project has support from varying executives, a real conversation ill be had if this makes it to Phase II. It will be helpful if this goes forward to create a forcing function.
    - **CW**: VHA comes out of a different pot than IT funding, so it was hard to convince IT to fund it.
    - **SK**: Does the CIO approve? By the time this goes back, we may not have anyone through Senate conversation. Is there a risk in getting started?
      - **CW**: There will always be an executive acting as CIO. There is support for the activities, the big question is in the payback not the IT solution. (VHA side).
    - **SK**: TMF backing this project could be great support.

3. **Update on Phase II Projects, IPP Pipeline, and PMO Outreach Strategy –** GSA PMO (10 Minutes)
    - DOL Visa program – anticipating this will be back to the Board the 1st weekend in September
    - Unofficially, USDA is planning to withdraw their proposal, but they will still be moving forward with a short term solution. USDS will be producing a short term solution.
    - **SK**: The broader Visa project, USCIS and DOL have come together to create a multi phased approach. There are some near term activities which DOL is taking on, USCIS will be automating 5 forms – the longer term definition of the data model is something groups have asked for PMO support on. Both groups have agreed they would like an independent party involved in the solution. Some suggestions need to be made for how to deal with the cottage industries that have popped up around the Visa process (lawyers, agents, etc). We should expect another proposal around this area.
    - **CW**: There has been a similar issue at VA, part of the issue is fixing the ecosystem.

IPP Pipeline → there are about 20 proposals in the pipeline, there is a steady backlog.

4. **July 16, 2018 & July 23, 2018 Meeting Minutes Review/Approval –** Suzette Kent, Chair (2 Minutes)
    - 2 sets of minutes (for the website and the full notes for internal reference only.)
    - Meeting minutes approved as written.

5. **Next Steps and Confirmation of Action Items –** Board (3 Minutes)
    - PMO will create revert and approve letters (will send the revert out to everyone to capture the action items.)

6. **Adjourn.**