

## CALEB LYNN DAVIS

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### EDUCATION

EAST CAROLINA UNIVERSITY, GREENVILLE, NC      MAY 2014  
B.S. Exercise Physiology: Strength and Conditioning/Personal Training  
Minor: Business

### SKILLS:

- Network foundations
- Microsoft Office suite
- Front End Developer
- Back End Developer
- JavaScript, HTML, Node.JS, CSS, JQuery, AJax

### PROFESSIONAL EXPERIENCE

DELLINGER PRECAST

APRIL

2016-PRESENT

DENVER, NC

#### ESTIMATOR

- Marketing and promotion of services offered.
- Prepare a complete estimate of the total cost of construction including cost of materials, personnel, equipment, fuel, etc. to be submitted at a set date and time.
- Keep President advised of equipment and personnel requirements for projects.
- Orders plans and specifications of projects to be built
- Solicit prices for materials and subcontract work
- Continually develop cost information library for future bids
- Responsible for all MBE/WBE documentation for project being bid including sending out letters and follow-up phone calls

BACKSTREETS BAR AND GRILL

JUNE 2015-

PRESENT

HICKORY, NC

#### BARTENDER

- Responsible for serving beverages and/or food to guests in the restaurants continuing effort to deliver outstanding guest service and financial profitability.
- Respond to guests in a timely, friendly and efficient manner.
- Ensure knowledge of menu and restaurant promotions and specials
- Serve alcoholic/non-alcoholic beverages in accordance with federal, state, local and company regulations.

SPORT AND HEALTH  
2015

DECEMBER 2014- MAY

BETHESDA, MD

## **EXPLOSIVE PERFORMANCE COACH AND PERSONAL TRAINER**

- Provided personalized attention and professional fitness instruction to Explosive Performance members.
- Developed and maintained my training business while helping to recruit and retain EP members
- Monitored, coached, and instructed members in safe and effective exercise tactic while helping to drive EP in its efforts to become the leading sport-specific training company in the nation through education, effort, and ingenuity.

### **VOLUNTEER WORK**

- SPECIAL OLYMPICS VOLUNTEER COORDINATOR
- SENIOR GAMES VOLUNTEER COORDINATOR

References Furnished Upon Request