



CENTRAL LUZON STATE UNIVERSITY

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*College of Engineering
Department of Information Technology*

January 24, 2022

DR. KHAVEE AGUSTUS W. BOTANGEN

Dept Chair,
Information Technology Department
Clirdec Bldg, CLSU

Dear Sir:

Good Day!

I, Christine Dee V. Sarmiento enrolled IT Prac 421 an On-The-Job Training curriculum that aim to complement the concept and theories that I have learned, to the development of our full potential through exposure to the actual field work.

I am writing this letter to ask you for permission to allow us to conduct our OJT on the Office of Admission (OAd) at Central Luzon State University (CLSU) and requesting for a recommendation letter as one of company requirements before I proceed for my OJT deployment.

Thank you for your time and kind consideration.

Sincerely yours,

CHRISTINE DEE V. SARMIENTO

Applicant

Approved By:

Evelyn A. Villanueva

OJT Coordinator, IT Department

“Excellent service to humanity is our commitment.”

