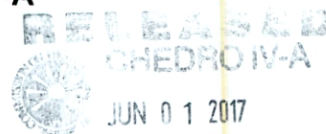




Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**HIGHER EDUCATION REGIONAL OFFICE IV-A**  
**(CALABARZON)**



**Regional Memorandum**

No. 158, s. 2017

**TO : Presidents/Heads, Higher Education Institutions**

By: 

**SUBJECT : 31<sup>ST</sup> ANNUAL REGIONAL CONVENTION OF THE ASSOCIATION OF COLLEGE AND UNIVERSITY REGISTRARS AND LIAISON OFFICERS IN REGION IV-A (ACURLO RIV-A)**

**DATE : May 29, 2017**

The Association of College and University Registrars and Liaison Officers in Region IV-A (ACURLO RIV-A) will hold its **31st Annual Regional Convention** on **September 6-8, 2017** at **Subic Bay Travellers Hotel**, Subic Bay Freeport Zone, Subic, Zambales, with the theme **"ACURLO: Transcending the Challenges of the Philippine Educational System"**.

The objectives of the convention are as follows:

1. Update the Registrars, Liaison Officers, and Records Personnel on current issues and concerns from CHED and DepEd,
2. Update the participants on the Senior High School issues and concerns,
3. Be familiar in crafting quality policy formulation and its implementation in the Registrar's department,
4. Elect new set of officers for AY 2017-2019, and
5. Promote camaraderie among Registrar's personnel

For inquiries, participants may contact Dr. Myrna A. Maraña at (049) 834-1159 local 104 or (0927) 289-1224; Ms. Smile L. Tanyag at (049) 511-9778 local 3023 or (0915) 744-8326; Ms. Cha A. Genota at (049) 545-5453 local 2050 or (0922) 853-6682.

Attached is the program of activities for reference.

Participation to this event is highly encouraged.

  
**EMMYLOU B. YANGA, Ed. D.**  
Director IV

Encl.: As stated

\\bg\\IRM acurlo 2017



**ASSOCIATION OF COLLEGE AND UNIVERSITY REGISTRARS AND  
LIAISON OFFICERS (ACURLO) RIV-A**  
c/o Office of the Registrar, De La Salle Lipa  
1962 J.P. Laurel National Highway 4217 Lipa City  
(043) 756 – 2491 / 756- 5555 loc 222

**ACURLO RIV-A OFFICERS  
2015-2016**

|                     |  |
|---------------------|--|
| President           | <b>RUBEN T. RUBIS, MBA</b><br><i>Director for Academic Services<br/>and Registrar<br/>De La Salle Lipa<br/>Lipa City</i>         |
| Vice President      | <b>ELOISA A. GENOTA</b><br><i>Registrar<br/>Colegio de San Juan de Letran<br/>Calamba City</i>                                   |
| Secretary           | <b>REMINA L. TANYAG, MAED SPED</b><br><i>University Registrar<br/>University of Perpetual Help<br/>System Laguna, Biñan City</i> |
| Asst. Secretary     | <b>CORAZON C. PABITON, MALT</b><br><i>Registrar<br/>Western Colleges<br/>Naic, Cavite</i>  |
| Treasurer           | <b>MYRA A. MARAÑA, PhD</b><br><i>University Registrar<br/>UPHSD Calamba Campus<br/>Calamba City</i>                              |
| Asst. Treasurer     | <b>NERISSA G. FLORES</b><br><i>College Registrar<br/>PNTC Colleges<br/>Dasmariñas, Cavite</i>                                    |
| Auditor             | <b>ANNIELYN B. CRUZ</b><br><i>Registrar<br/>La Salle College Antipolo<br/>Antipolo City</i>                                      |
| Asst. Auditor       | <b>ROSENDA P. DE GUZMAN, MAED</b><br><i>College Registrar<br/>St. Anne Lucena College, Inc.<br/>Lucena City</i>                  |
| PRO Internal        | <b>MAURO F. ECLAVEA, MBA</b><br><i>University Registrar<br/>MS Enverga University<br/>Foundation, Lucena City</i>                |
| PRO External        | <b>CECILIA C. CERESO, EdD</b><br><i>Registrar's Consultant<br/>Sacred Heart Catholic<br/>School of Cainta<br/>Cainta, Rizal</i>  |
| Board Member        | <b>DIGNA C. SANCHEZ, MBA</b><br><i>Registrar III<br/>Kolehiyo ng Lungsod ng Lipa<br/>Lipa City</i>                               |
|                     | <b>BERNARDITA R. ESCURIL</b><br><i>Registrar<br/>St. Dominic College<br/>Bacoar City</i>   |
| CHED<br>Coordinator | <b>MR. LOUPEL B. GUETA</b><br><i>Education Supervisor II</i>   |

**DR. EMMYLOU B. YANGA**  
*Director IV, CHED HERO IV  
Adviser*

May 9, 2017

**DR. EMMYLOU B. YANGA**  
Director IV  
CHED IV

Dear Dr. Yanga,

The Association of College and University Registrars and Liaison Officers (ACURLO) of Region IV-A, in cooperation with Commission on Higher Education Regional Office IV-A (CHED RO IV-A) will hold its 31<sup>st</sup> Annual Regional Convention on September 6-8, 2017 at Subic Bay Travellers Hotel, Subic Bay Freeport Zone, with the theme: **"ACURLO: Transcending the Challenges of the Philippine Educational System"**.

The objectives of the convention are as follows:

1. Update the Registrars, Liaison Officers, and Records Personnel on current issues and concerns from CHED and DepEd.
2. Update the participants on the Senior High School Issues and Concerns.
3. Be familiar in crafting quality policy formulation and its implementation for the Registrar's department.
4. Elect new set of officers for 2017 – 2019.
5. Promote camaraderie among Registrar's personnel.

The convention is packaged and will entail a registration fee as follows:

1. Php 6, 000.00 for those who will confirm attendance and pay on or before August 11, 2017.
2. Php 6, 500.00 after August 11, 2017

The registration fee will cover meals (*breakfast, lunch, dinner, and snacks*), accommodations for three (3) days and two (2) nights, convention kits, honoraria for the speakers, and other related expenses.

Payment may be made through BDO Checkpoint Calamba, in the name **ACURLO RIV-A Inc.** with Account no. **000890237824**. Pre-registration may be made through on-line by visiting the web page, **acurlo.uphsl.edu.ph** or sending the accomplished pre-registration form thru fax at (049) 834-1159 loc 104. The confirmation of the pre-registration is by sending the deposit slip and thru the aforementioned fax number or thru e-mail at **mymy122475@yahoo.com**. For further queries, you may contact the following officers: Dr. Myra A. Maraña at (049)834-1159 loc 104 or 0927-289-1224; Ms. Smile L. Tanyag at (049) 511-9778 loc 3023 or 0915-744-8326; and Ms. Cha A. Genota at (049) 545-5453 loc. 2050 or 0922-853-6682.

In this regard, we would like to seek your endorsement to encourage all School Presidents to send their respective Registrars, Liaison Officers, and Records personnel to the said convention. We believe that your endorsement would help facilitate a sizeable attendance to the aforementioned three-day activity of the ACURLO.

Furthermore, to highlight the occasion, we are cordially inviting you to deliver the Keynote Address.

Attached is the program of activities for your reference.

Thank you very much for your usual support to ACURLO.

Respectfully yours,

**NERISSA G. FLORES**  
Convention Chair  
Asst. Treasurer, ACURLO IV-A

Noted by:

**RUBEN T. RUBIS**  
President, ACURLO IV-A

