



Republic of the Philippines

OFFICE OF THE PRESIDENT

COMMISSION ON HIGHER EDUCATION

REGIONAL OFFICE IV (CALABARZON)

**ENHANCED GUIDELINES FOR THE
IMPLEMENTATION OF STUDENT
FINANCIAL ASSISTANCE PROGRAMS
(StuFAPs), EFFECTIVE AY 2014-2015**



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CMO No. 13, Series of 2014

**REVISED GUIDELINES FOR THE
IMPLEMENTATION OF STUDENT
FINANCIAL ASSISTANCE PROGRAMS
(StuFAPs) OF THE COMMISSION ON
HIGHER EDUCATION (CHED),
EFFECTIVE SY 2014-2015**



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OBJECTIVE

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To rationalize the administration and implementation of CHED StuFAPs. Specifically, it aims to:

- 1.** Select the poor and deserving scholars/grantees;
- 2.** Ensure that the scholars/grantees are enrolled in duly recognized higher education institutions and in identified priority programs; and
- 3.** Ascertain that the StuFAPs are properly administered and implemented.



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COVERAGE

COVERAGE

1. SCHOLARSHIP

- Full Merit
- Half Merit

2. GRANT-IN-AID

- DND-CHED-PASUC Study Grant (DCP)
- OPAPP-CHED Study Grant Program
- CHED Special Study Grant Program for Congressional Districts (CSSGPCD)
- CHED Senate Study Grant Program (CSSGP)

3. STUDY NOW PAY LATER PROGRAM



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COVERAGE

SCHOLARSHIP

COVERAGE – (Scholarship)

- **Full Merit (FS)** – This refers to the State Scholarship Program (SSP) intended for graduating high school students
 - ✓ 3rd yr GWA - at least 90%
 - ✓ 4th yr (first three grading periods) GWA - at least 90%
 - ✓ enrolled either in public or private HEIs.
- **Half Merit- PESFA** – This refers to the Private Education Student Financial Assistance (PESFA) intended for graduating high school students
 - ✓ 3rd yr GWA - at least 85%
 - ✓ 4th yr (first three grading periods) GWA - at least 85%
 - ✓ Enrolled private HEIs.

COVERAGE – (Scholarship)

- **Half Merit –Partial Scholarship (PS)** – same with PESFA grade requirement but they can also enroll both in Private & Public Schools.

This scholarship programs can also be availed by students belonging to the following: persons with disabilities (PWDs), solo parents and their dependents, members of cultural minority, members of the hill tribe and senior citizens, if qualified.



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COVERAGE

GRANT-IN-AID

COVERAGE – (Grant-in-Aid)

1. **Tulong Dunong (TD)** – This is intended for graduating high school students
 - ✓ 3rd yr GWA - at least 80%
 - ✓ 4th yr (first three grading periods) GWA - at least 80%
 - ✓ enrolled either in public or private HEIs.
- This program can be availed by students belonging to the following: persons with disabilities (PWDs), solo parents and their dependents, members of cultural minority, members of the hill tribe and senior citizens, if qualified.

COVERAGE – (Grant-in-Aid)

2. DND-CHED-PASUC Study Grant (DCP) –

This is intended for qualified dependents of military personnel of the Armed Forces of the Philippines who were killed in action, discharged due to complete disability combat related and those who are in active service subject to admission requirements of accepting State Universities and Colleges (SUCs). The specific guidelines pertaining thereto are contained in the Implementing Rules and Regulations of the Department of National Defense (DND) – Commission on Higher Education (CHED) – Philippine Association of State Universities and Colleges (PASUC) .

COVERAGE – (Grant-in-Aid)

3. OPAPP-CHED Study Grant Program –

This is intended for authenticated or amnestied former rebel and individual members of groups with existing peace agreements with the government or their next of kin who cannot afford to study in college due to financial constraints. Only one slot can be availed by the qualified former rebel or his/her designated qualified next of kin beneficiary. The specific guidelines pertaining thereto are contained in the Joint Memorandum Circular of CHED and The Office of Presidential Adviser on Peace Process (OPAPP).

COVERAGE – (Grant-in-Aid)

- 3. CHED Special Study Grant Program for Congressional Districts (CSSGPCD)** – This is intended for poor and deserving students from the different Congressional Districts and those recommended by Party Lists. They are to enroll in degree programs at any curriculum year level, preferably in public HEIs.
- 4. CHED Senate Study Grant Program (CSSGP)** - This is intended for poor and deserving students selected by the Office of the Senators. They are to enroll in degree programs at any curriculum year level, preferably in public HEIs.



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COVERAGE

STUDY NOW PAY LATER

COVERAGE – (Study Now Pay Later Plan)

This educational loan is intended to provide financial assistance to deserving students who are enrolled or to enroll in a degree program at any curriculum year level in private HEIs. The revised guidelines pertaining thereto are contained in existing CHED Memorandum Order.



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QUALIFICATION REQUIREMENTS

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1. Filipino citizen of good moral character.
2. High school graduate or a candidate for graduation.
3. Combined annual gross income of parents/guardian not to exceed PhP300,000.00.
 - For those who are exempted from filing income tax - Certificate of Tax Exemption from the BIR,
 - For OFW and Seafarers - latest copy of contract or proof of income.
4. Must not be a recipient of any government scholarship and financial assistance.



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APPLICATION PROCEDURES & DOCUMENTARY REQUIREMENTS

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The student applicants for the Scholarship programs, SNPLP and all other Grants-In-Aid programs except CSSGP, DCP and OPAPP-CHED Study Grant Program, submit to CHED Regional Office concerned the accomplished CHED StuFAPs Application Form (OSS Form1) with the following documentary requirements for evaluation purposes:

- 1. Accomplished StuFAPs Application OSS Form 01;**
- 2. Duly certified High School Report Card for third year and grades for the first three grading periods for fourth year;**

APPLICATION PROCEDURES & DOCUMENTARY REQUIREMENTS

- 3. Latest Income Tax Return (ITR), Certificate of Tax Exemption or Copy of Contract or proof of income of parents/guardian from BIR;**
- 4. Certificate of good moral character from the high school principal/guidance counselor.**



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FINANCIAL BENEFITS

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The package of financial assistance to scholars and grantees shall be eight (8) semesters for a four (4) year program or ten (10) semesters for a five (5) year program. The amount of financial benefits per academic years are as follows:

1. Scholarship Program

- Full Merit - Php 30,000.00
- Half-Merit - Php 15,000.00 (PESFA/Partial)

FINANCIAL BENEFITS

2. Grant-in-Aid Program

- Tulong Dunong 00 - Php 12,000.00
- DND-CHED-PASUC - Php 5,000.00
- OPAPP - Php 10,000.00
- CSSGPCD - Php 5,000.00
- TD 01 - Php 6,000.00

3. Study Now Pay Later Plan - Php 15,000.00



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RULES TO BE OBSERVED BY **SCHOLARS, GRANTEES AND BORROWERS**

RULES TO BE OBSERVED BY SCHOLARS, GRANTEES AND BORROWERS

1. Enroll in duly recognized HEIs and in identified priority programs;
2. Maintain a GWA of 2.5, B or 80% for scholars and passing grade for grantees;
3. Carry a full semester load and finish within the normal duration of the course or curricular program;
4. Transfer only in duly recognized HEIs and in identified priority programs upon approval of concerned CHEDRO;
5. Allow to defer enrolment during the semester for meritorious reasons for not more than one AY in the whole duration of the academic program; and
6. Shall render at least 2 years return service within the Philippines after graduation for Full Merit scholars and 1 year for Half Merit scholars.



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GROUNDS FOR TERMINATION OF **SCHOLARSHIP / GRANT / LOAN**

GROUND FOR TERMINATION OF SCHOLARSHIP / GRANT / LOAN

1. Failure to maintain a GWA of 2.5, B or 80% for scholars and a passing grade for grantees within a given semester;
2. Dropping out from school without notifying the CHEDRO concerned;
3. Deferment of scholarship/grant without approval from CHEDRO; and
4. Semestral load is below the regular number of subjects or units prescribed by the HEI; and
5. Transferring to another HEI/academic program without written approval from the CHEDRO.



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PARTICIPATING HEI's

PARTICIPATING HEI'S

1. Submit to CHEDROs certification of enrollment of registration of new and ongoing scholars/grantees/borrowers and grades for the previous semester for ongoing scholars/grantees/borrowers;
2. Release to scholars/grantees/borrowers their financial benefits transferred by CHEDROs;

PARTICIPATING HEI'S

3. Submit to CHEDRO liquidation reports on the disbursement of fund received for payment of financial benefits of scholars/grantees/borrowers;
4. Submit to CHEDRO data or information on scholars/grantees/borrowers as needed;

PARTICIPATING HEI'S

5. Provide guidance and counseling services and assistance in job placement of scholars/grantees/borrowers; and
6. Accept, evaluate, and submit rank list and supporting document to CHEDRO for action (for SUCs).



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FREE TUITION FEE & STUFAPS

FREE TUITION GUIDELINES

Under JMC No. 2017-1: GUIDELINES ON THE GRANT OF FREE TUITION IN STATE UNIVERSITIES

5.1 - The tuition fees of students who are beneficiaries of nationally-funded StuFAPs shall be charged to the relevant allocation of the said StuFAPs, provided that the total annual benefit amount of these StuFAPs are more than P15,000.

The Tuition fees of students receiving StuFAPs with total annual benefit amounts of equal to or lower than P15,000 shall be charged to the Free Tuition 2017 allocation of the SUC and they shall continue to receive their regular StuFAP in addition to this tuition subsidy.

FREE TUITION GUIDELINES

Under JMC No. 2017-1: GUIDELINES ON THE GRANT OF FREE TUITION IN STATE UNIVERSITIES

5.3 - The major change in the enrollment procedures shall be that tuition fees will not be collected from qualified students but charged to the HESF or to the StuFAP(s), if the student is a beneficiary of government StuFAPs with total annual benefit amount higher than P15,000.

Other outstanding fees due to the SUCs can be collected from the students, or to the corresponding StuFAPs allocations, if the student is a StuFAP beneficiary.



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THANK YOU!

EMMYLOU B. YANGA, Ed.D.

Director IV