

Quotation Format

Company Name:

Address:

Phone No.:

Email ID:

GSTIN:

State:

Quotation For:

Customer Name:

Address:

Phone No.

Email ID:

GSTIN:

State:

LOGO

Quotation No.:

ABC001

Date:

DD/MM/YYYY

Customer ID/

Vendor code

Method of Dispatch:

Type of shipment:

Point of Loading:

Point of discharge:

SL. No.	Description	Product code	Quantity	Unit	Price/Unit (without tax)	GST	Amount
1	Item 01	1234	6	Day	350	18%	2478
2	Item 02	1234	12	hours	400	18%	5664
3	Item 03	1234	13	Day	300	18%	4602
4	Item 04	1234	14	hours	250	18%	4130
5	Item 05	1234	13	hours	300	18%	4602
6	Item 06	1234	12	hours	420	18%	5947.2
7	Item 07	1234	16	Day	400	18%	7552
	Total					10292	34975.2

Estimate Amount in Words:

Sub Total (With Tax)

34975.2

CGST:

5146.20

SGST:

5146.20

Discount Amount:

1000

Total Amount

33975.20

Terms and Conditions:

Advance Amount:

5000

Balance Amount:

28975.2

Seal & Signature

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