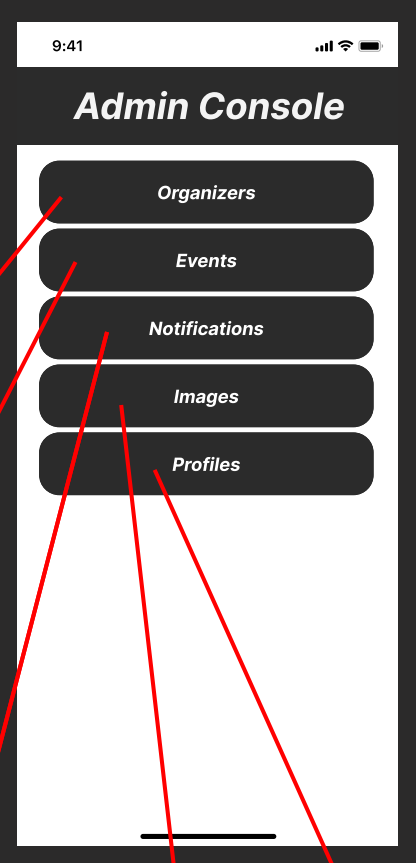
Admin


9:41

Admin Console

Organizers

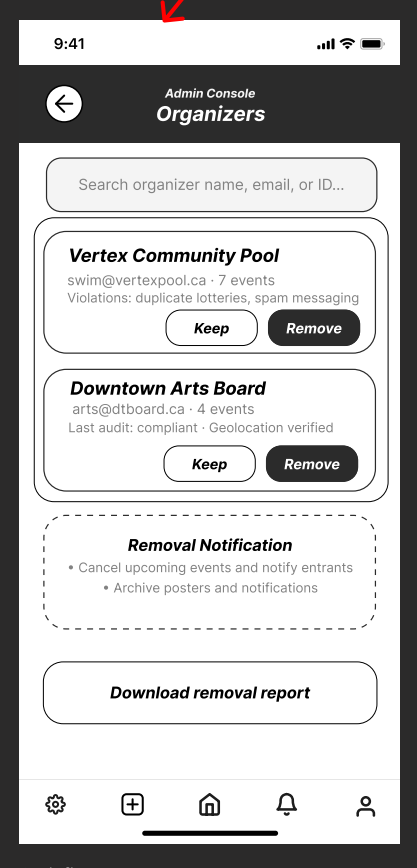
Events

Notifications

Images

Profiles

If your device is marked as ADMIN, then when opening you will see this screen, click on any of the buttons to open there respective consoles.


9:41

Admin Console
Organizers

Search organizer name, email, or ID...

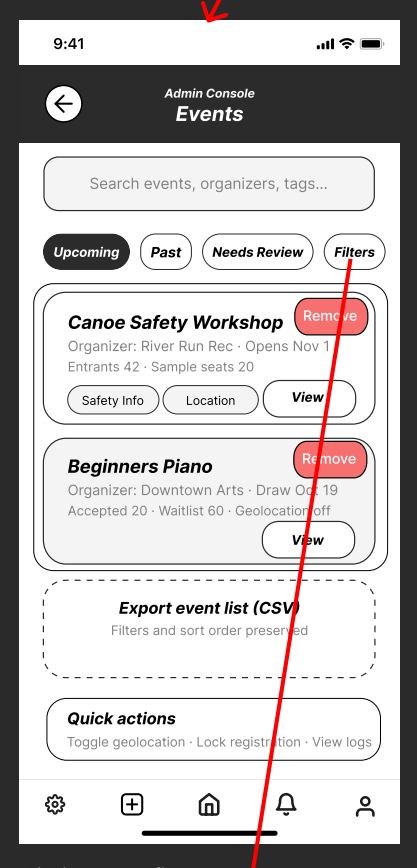
Vertex Community Pool
swim@vertexpool.ca · 7 events
Violations: duplicate lotteries, spam messaging
Keep | Remove

Downtown Arts Board
arts@dtboard.ca · 4 events
Last audit: compliant · Geolocation verified
Keep | Remove

Removal Notification
• Cancel upcoming events and notify entrants
• Archive posters and notifications

Download removal report

Satisfies:
- US 03.07.01 As an administrator I want to remove organizers that violate app policy.


9:41

Admin Console
Events

Search events, organizers, tags...

Upcoming | Past | Needs Review | Filters

Canoe Safety Workshop — Remove
Organizer: River Run Rec · Opens Nov 1
Entrants 42 · Sample seats 20
Safety Info | Location | View

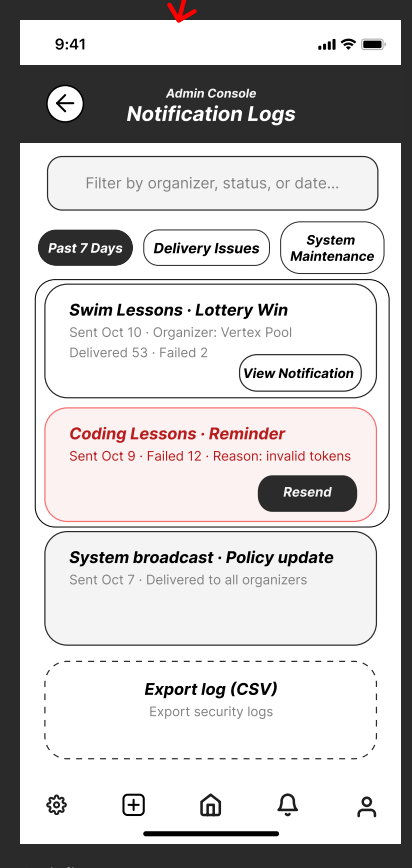
Beginners Piano — Remove
Organizer: Downtown Arts · Draw Oct 19
Accepted 20 · Waitlist 60 · Geolocation off
View

Export event list (CSV)
Filters and sort order preserved

Quick actions
Toggle geolocation · Lock registration · View logs

Clicking on the filters button opens the filter menu allowing an admin to modify what filters they see

Satisfies:
- US 03.04.01 As an administrator, I want to be able to browse events.
- US 03.01.01 As an administrator, I want to be able to remove events.


9:41

Admin Console
Notification Logs

Filter by organizer, status, or date...

Past 7 Days | Delivery Issues | System Maintenance

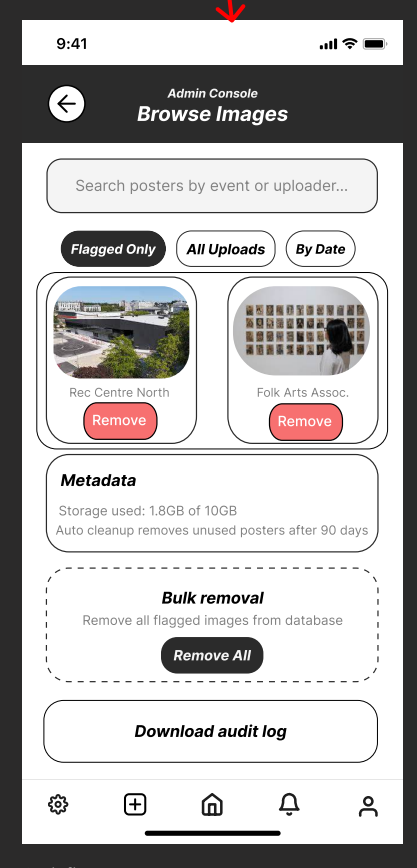
Swim Lessons · Lottery Win
Sent Oct 10 · Organizer: Vertex Pool
Delivered 53 · Failed 2
View Notification

Coding Lessons · Reminder
Sent Oct 9 · Failed 12 · Reason: invalid tokens
Resend

System broadcast · Policy update
Sent Oct 7 · Delivered to all organizers

Export log (CSV)
Export security logs

Satisfies:
- US 03.08.01 As an administrator, I want to review logs of all notifications sent to entrants by organizers.


9:41

Admin Console
Browse Images

Search posters by event or uploader...

Flagged Only | All Uploads | By Date

Rec Centre North — Remove

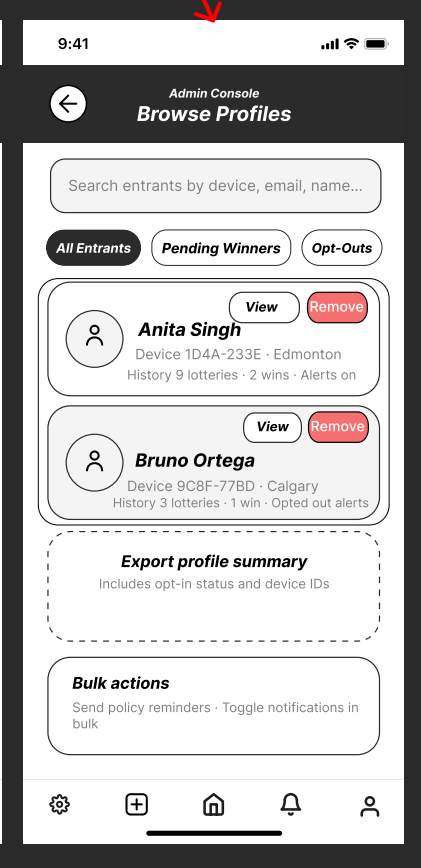
Folk Arts Assoc — Remove

Metadata
Storage used: 1.8GB of 10GB
Auto cleanup removes unused posters after 90 days

Bulk removal
Remove all flagged images from database
Remove All

Download audit log

Satisfies:
- US 03.06.01 As an administrator, I want to be able to browse images that are uploaded so I can remove them if necessary.
- US 03.03.01 As an administrator, I want to be able to remove images.


9:41

Admin Console
Browse Profiles

Search entrants by device, email, name...

All Entrants | Pending Winners | Opt-Outs

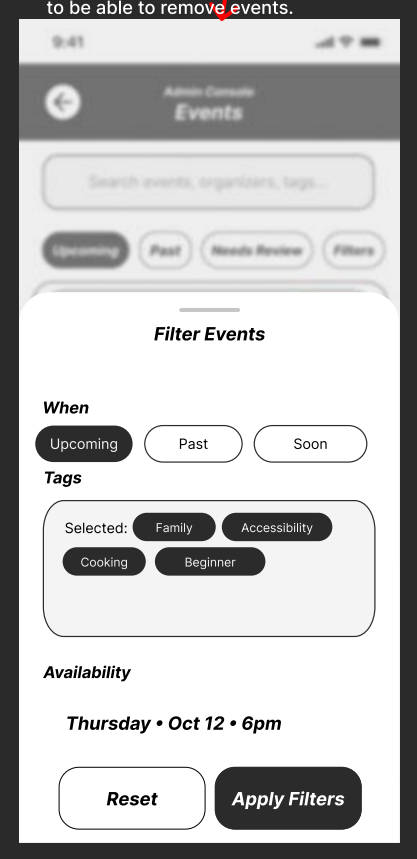
Anita Singh — View | Remove
Device 1D4A-233E · Edmonton
History 9 lotteries · 2 wins · Alerts on

Bruno Ortega — View | Remove
Device 9C8F-77BD · Calgary
History 3 lotteries · 1 win · Opted out alerts

Export profile summary
Includes opt-in status and device IDs

Bulk actions
Send policy reminders · Toggle notifications in bulk

Satisfies:
- US 03.05.01 As an administrator, I want to be able to browse profiles.
- US 03.02.01 As an administrator, I want to be able to remove profiles.


Filter Events

When
Upcoming | Past | Soon

Tags
Selected: Family | Accessibility | Cooking | Beginner

Availability
Thursday • Oct 12 • 6pm

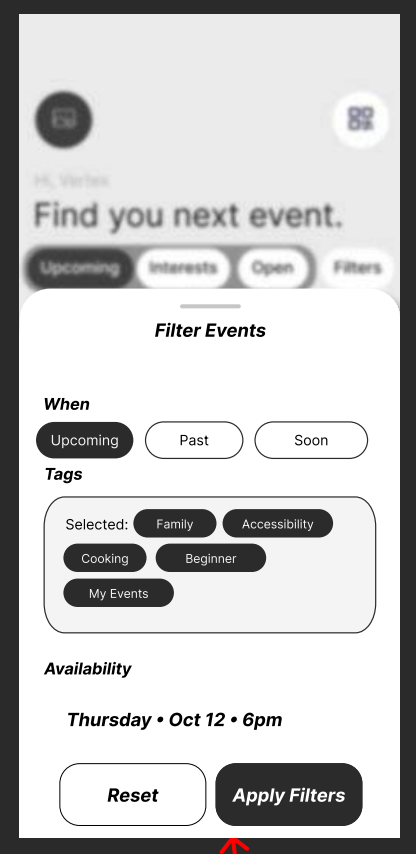
Reset | Apply Filters

Allows an admin to set filters for the events that they see

They can click off of this page to go back to the event console

Allows you to edit the event filters, click off or "Apply Filters" to go back to the main screen.

Satisfies:
- US 01.01.04 As an entrant, I want to filter events based on my interests and availability.


Hi, Vertex
Find you next event.
Upcoming | Interests | Open | Filters

Filter Events

When
Upcoming | Past | Soon

Tags
Selected: Family | Accessibility | Cooking | Beginner | My Events

Availability
Thursday • Oct 12 • 6pm

Reset | Apply Filters

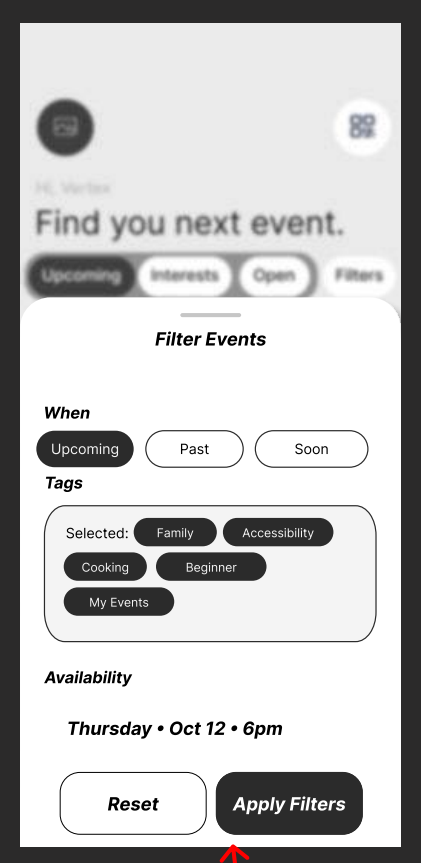
Legend:

- Red Arrow: Navigation between screens
- Purple Arrow: An organizer specific feature
- Blue Arrow: A user specific feature

User

Allows you to edit the event filters, click off or "Apply Filters" to go back to the main screen.

Satisfies:
- US 01.01.04 As an entrant, I want to filter events based on my interests and availability.


Hi, Vertex
Find you next event.
Upcoming | Interests | Open | Filters

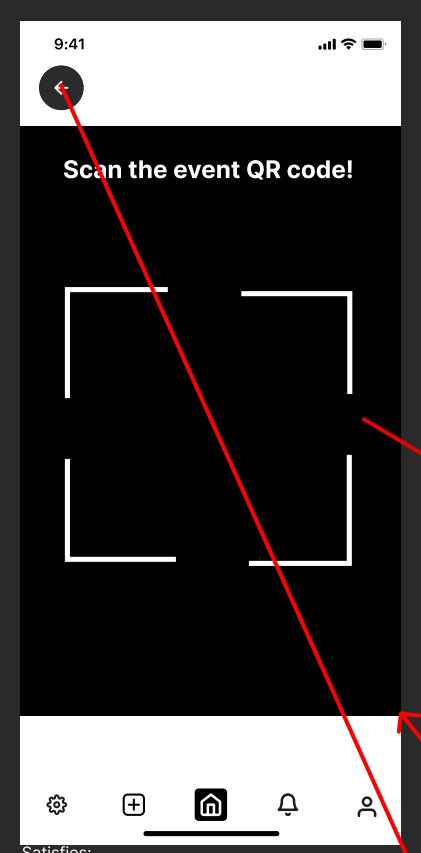
Filter Events

When
Upcoming | Past | Soon

Tags
Selected: Family | Accessibility | Cooking | Beginner | My Events

Availability
Thursday • Oct 12 • 6pm

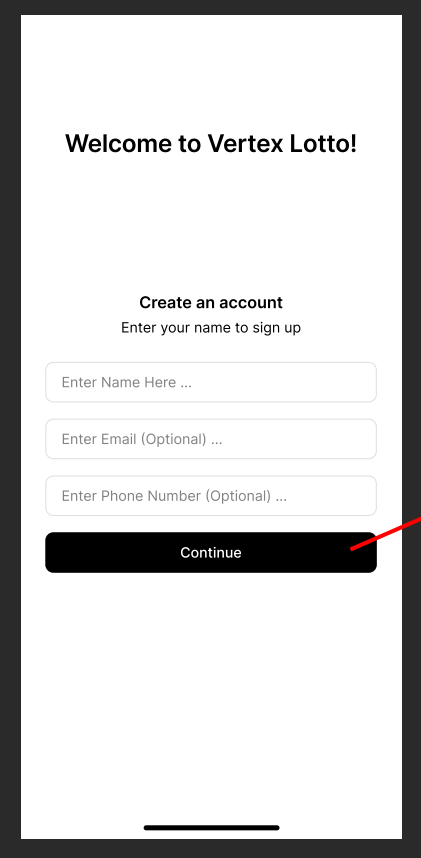
Reset | Apply Filters


9:41

Scan the event QR code!

Satisfies:
- US 01.06.01 As an entrant I want to view event details within the app by scanning the promotional QR code.

Upon successful scanning of a QR code, takes you to the event page, but could also be a popup maybe


Welcome to Vertex Lotto!

Create an account
Enter your name to sign up

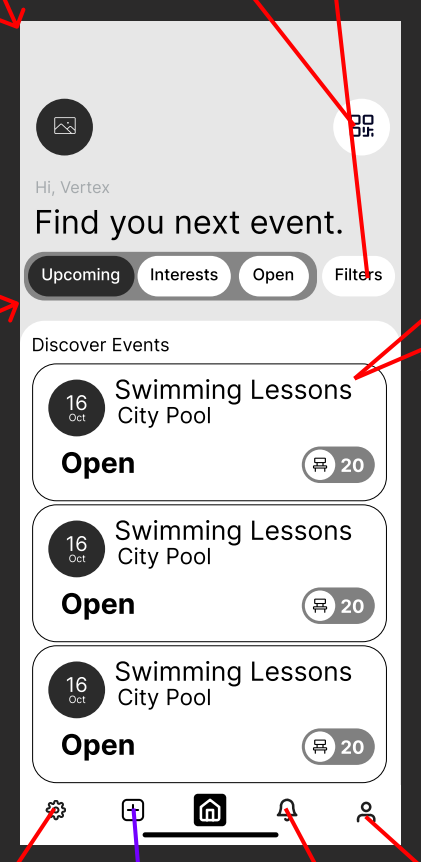
Enter Name Here ...

Enter Email (Optional) ...

Enter Phone Number (Optional) ...

Continue

Note: A user can do anything that an organizer can do and vice versa, however it is more clear to show them as separate story boards. Any features that are organizer specific will be shown with purple arrows leading into the distance


Hi, Vertex
Find you next event.
Upcoming | Interests | Open | Filters

Discover Events

16 Oct — Swimming Lessons, City Pool — Open — 20

16 Oct — Swimming Lessons, City Pool — Open — 20

16 Oct — Swimming Lessons, City Pool — Open — 20

Organizer Feature

The tags allow you to filter what events appear in the events list filling the bottom two thirds of the screen. Hit the plus next to all of the tags in order to add more tags, hit the X on any of the tags in order to remove them. The list of tags is scrollable.

Possible Tags:
- Past Events
- Upccoming Events
- Waiting for draw
- Selected for event
- Not selected for event
- My Events
- Interests?

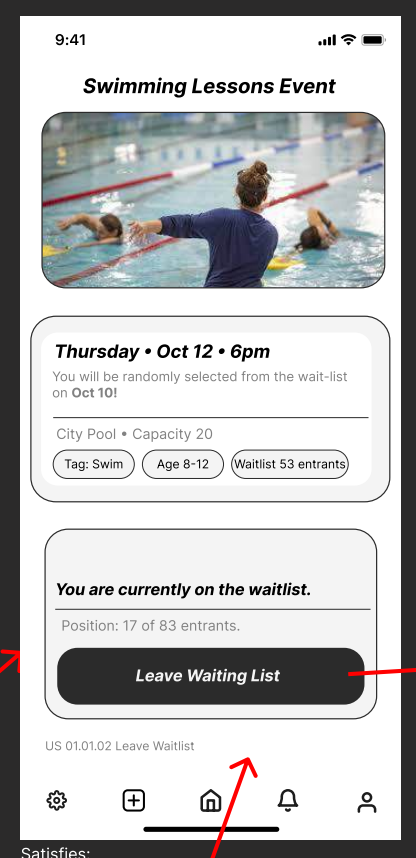
Clicking the + button opens up the modify tags dialog overlayed over the current window

Clicking on an event will open up the screen for that event

Tags should be saved on closing and opening the app

Clicking one of the buttons in the bottom bar takes you to its respective screen, clicking the home button while in any other screen takes you back here

Satisfies:
- US 01.01.03 As an entrant, I want to be able to see a list of events that I can join the waiting list for.
- US 01.02.03 As an entrant, I want to have a history of events I have registered for, whether I was selected or not.


9:41

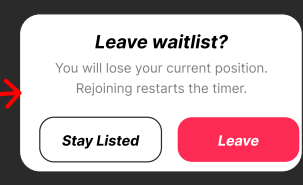
Swimming Lessons Event

Thursday • Oct 12 • 6pm
You will be randomly selected from the wait-list on Oct 10!
City Pool • Capacity 20
Tag: Swim | Age 8-12 | Waitlist 53 entrants

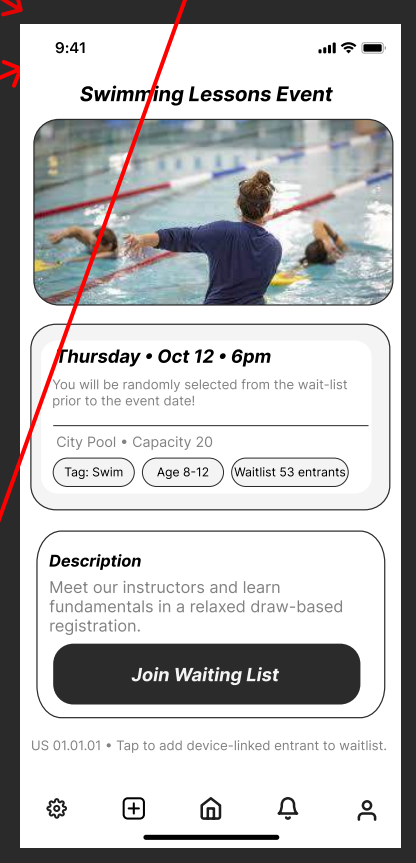
You are currently on the waitlist.
Position: 17 of 83 entrants.
Leave Waiting List

US 01.01.02 Leave Waitlist

Satisfies:
- US 01.01.02 As an entrant, I want to leave the waiting list for a specific event


Leave waitlist?
You will lose your current position. Rejoining restarts the timer.
Stay Listed | Leave

If you are already registerd for an event, you will see the "leave waitlist" button, otherwise you will see the "Join wait list button"


9:41

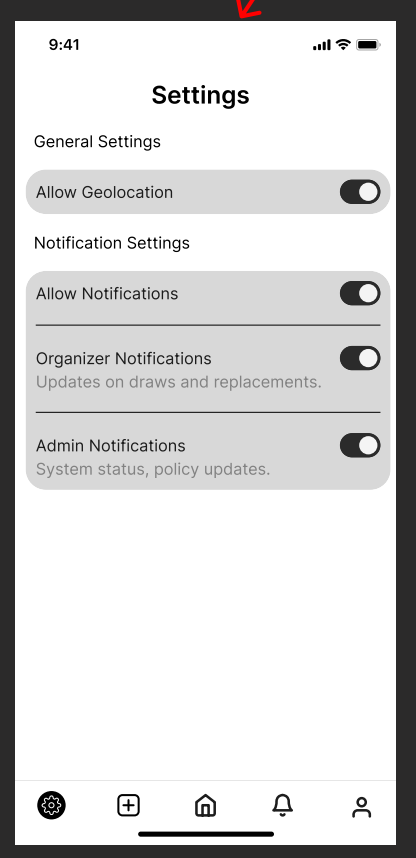
Swimming Lessons Event

Thursday • Oct 12 • 6pm
You will be randomly selected from the wait-list prior to the event date!
City Pool • Capacity 20
Tag: Swim | Age 8-12 | Waitlist 53 entrants

Description
Meet our instructors and learn fundamentals in a relaxed draw-based registration.
Join Waiting List

US 01.01.01 • Tap to add device-linked entrant to waitlist.

Satisfies:
- US 01.01.01 As an entrant, I want to join the waiting list for a specific event
- US 01.06.02 As an entrant I want to be able to be sign up for an event by from the event details.
- US 01.05.05 As an entrant, I want to be informed about the criteria or guidelines for the lottery selection process.


9:41

Settings

General Settings
Allow Geolocation

Notification Settings
Allow Notifications

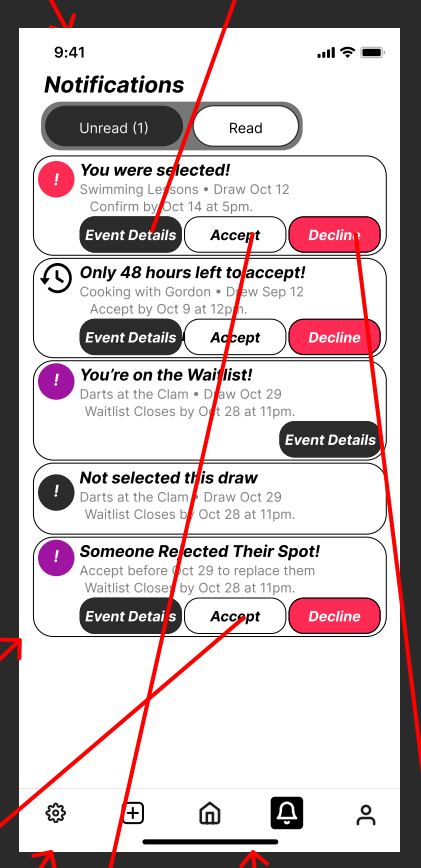
Organizer Notifications
Updates on draws and replacements.

Admin Notifications
System status, policy updates.

When you click on the home button, go back to the main event screen

When notifications are disabled, the following 2 options for organizer and admin notifications will be grayed out

Satisfies:
- US 01.04.03 As an entrant I want to opt out of receiving notifications from organizers and admins


9:41

Notifications
Unread (1) | Read

You were selected!
Swimming Lessons • Draw Oct 12
Confirm by Oct 14 at 5pm.
Event Details | Accept | Decline

Only 48 hours left to accept!
Cooking with Gordon • Draw Sep 12
Accept by Oct 9 at 12pm.
Event Details | Accept | Decline

You're on the Waitlist!
Darts at the Clam • Draw Oct 29
Waitlist Closes by Oct 28 at 11pm.
Event Details

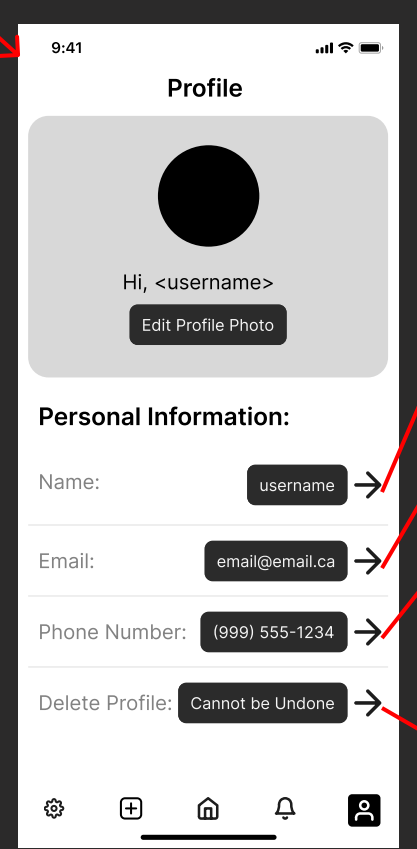
Not selected this draw
Darts at the Clam • Draw Oct 29
Waitlist Closes by Oct 28 at 11pm.

Someone Rejected Their Spot!
Accept before Oct 29 to replace them
Waitlist Closes by Oct 28 at 11pm.
Event Details | Accept | Decline

Click read to view read notifications, click Unread to view unread notifications.

~~TODO what happens when you click a notification~~

Satisfies:
- US 01.04.01 As an entrant I want to receive notification when I am chosen to participate from the waiting list (when I "win" the lottery)
- US 01.04.02 As an entrant I want to receive notification of when I am not chosen on the app (when I "lose" the lottery)


9:41

Profile

Hi, <username>
Edit Profile Photo

Personal Information:

Name: username

Email: email@email.ca

Phone Number: (999) 555-1234

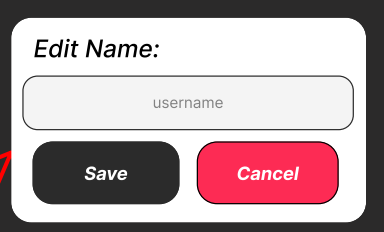
Delete Profile: Cannot be Undone

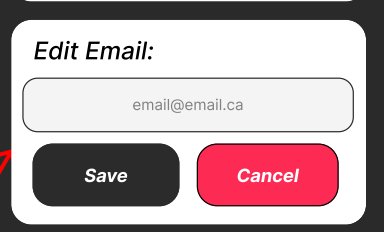
When you click on the home button go back to the main event screen

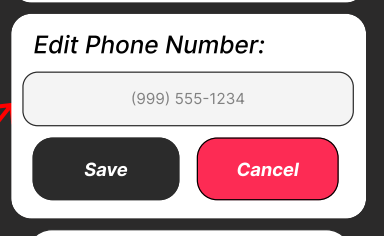
Click on any of the arrows in order to edit the field.

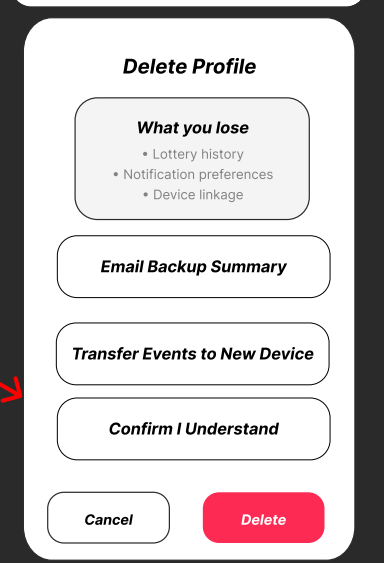
Satisfies:
- US 01.02.01 As an entrant, I want to provide my personal information such as name, email and optional phone number in the app

Any of the below popups can be closed by clicking cancel, or by clicking off of them, they will appear above the profile screen


Edit Name:
username
Save | Cancel


Edit Email:
email@email.ca
Save | Cancel


Edit Phone Number:
(999) 555-1234
Save | Cancel


Delete Profile

What you lose
• Lottery history
• Notification preferences
• Device linkage

Email Backup Summary

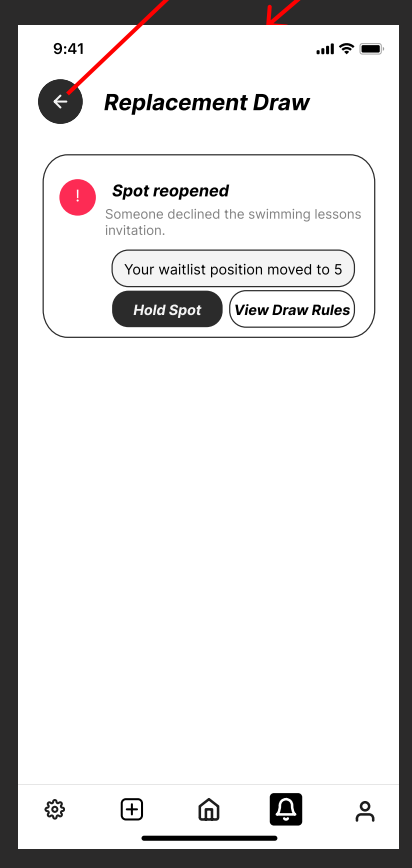
Transfer Events to New Device

Confirm I Understand

Cancel | Delete

This pops up over the profile screen, click off the edge to undo, or hit the cancel button

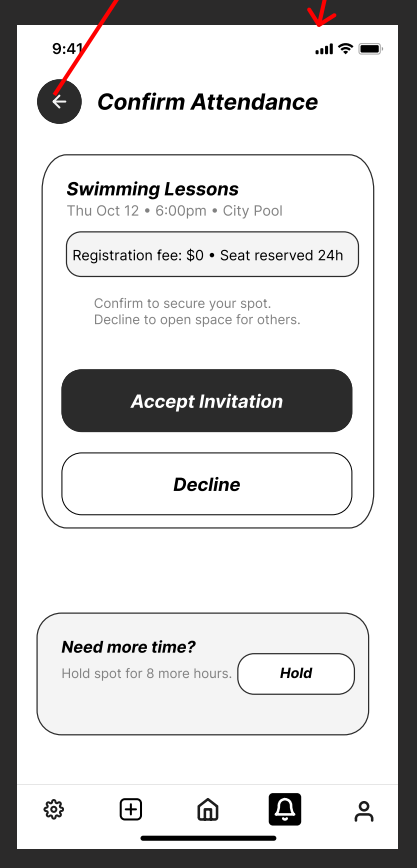
Satisfies:
- US 01.02.04 As an entrant, I want to delete my profile if I no longer wish to use the app.


9:41

Replacement Draw

Spot reopened
Someone declined the swimming lessons invitation.
Your waitlist position moved to 5
Hold Spot | View Draw Rules

Satisfies:
- US 01.05.01 As an entrant I want another chance to be chosen from the waiting list if a selected user declines an invitation to sign up.


9:41

Confirm Attendance

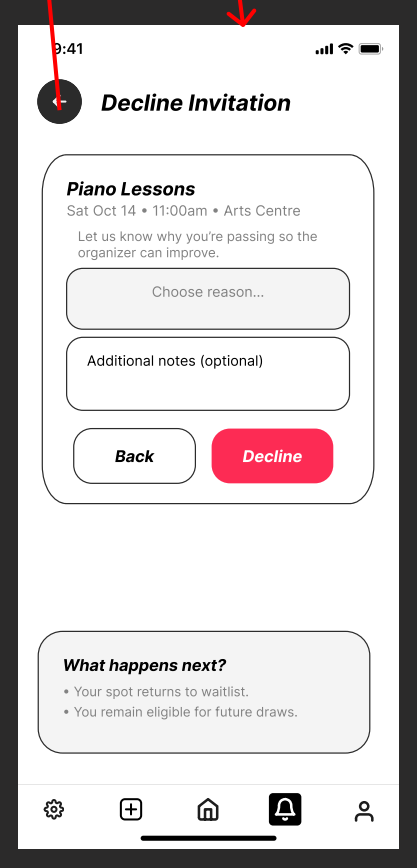
Swimming Lessons
Thu Oct 12 • 6:00pm • City Pool
Registration fee: $0 • Seat reserved 24h
Confirm to secure your spot.
Decline to open space for others.

Accept Invitation

Decline

Need more time?
Hold spot for 8 more hours.
Hold

Satisfies:
- US 01.05.02 As an entrant I want to be able to accept the invitation to register/sign up when chosen to participate in an event.


9:41

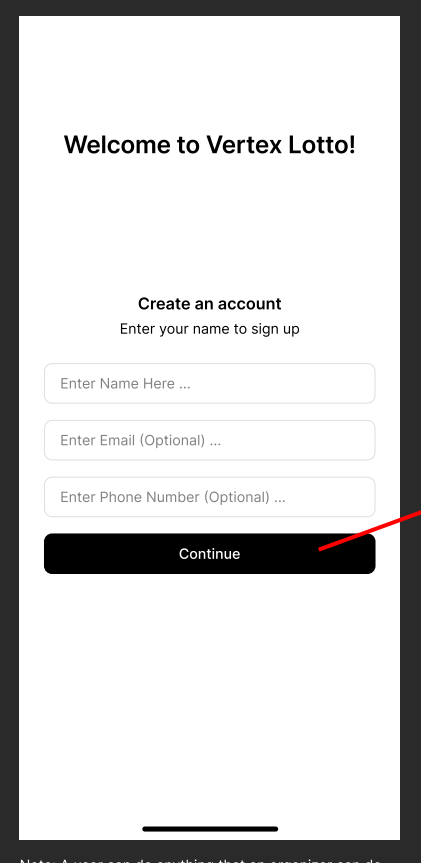
Decline Invitation

Piano Lessons
Sat Oct 14 • 11:00am • Arts Centre
Let us know why you're passing so the organizer can improve.
Choose reason...
Additional notes (optional)
Back | Decline

What happens next?
• Your spot returns to waitlist.
• You remain eligible for future draws.

Satisfies:
- US 01.05.03 As an entrant, I want to be able to decline an invitation when chosen to participate in an event.

Organizer


Welcome to Vertex Lotto!

Create an account
Enter your name to sign up

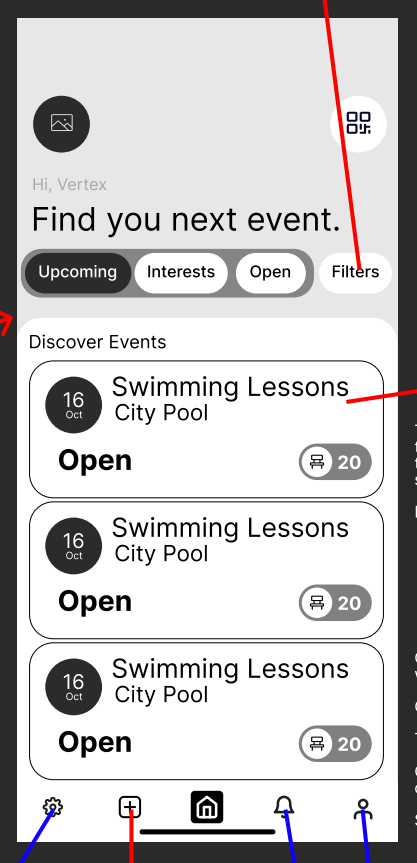
Enter Name Here ...

Enter Email (Optional) ...

Enter Phone Number (Optional) ...

Continue

Note: A user can do anything that an organizer can do and vice versa, however it is more clear to show them as separate story boards. Any features that are user specific will be shown with blue arrows leading into the distance.


Hi, Vertex
Find you next event.
Upcoming | Interests | Open | Filters

Discover Events

16 Oct — Swimming Lessons, City Pool — Open — 20

16 Oct — Swimming Lessons, City Pool — Open — 20

16 Oct — Swimming Lessons, City Pool — Open — 20

The tags allow you to filter what events appear in the events list filling the bottom two thirds of the screen. Hit the plus next to all of the tags in order to add more tags, hit the X on any of the tags in order to remove them. The list of tags is scrollable.

Possible Tags:
- Past Events
- Upccoming Events
- Waiting for draw
- Selected for event
- Not selected for event
- My Events
- Interest based events?

Clicking the + button opens up the modify tags dialog overlayed over the current window

Clicking on an event will open up the screen for that event

Tags should be saved on closing and opening the app

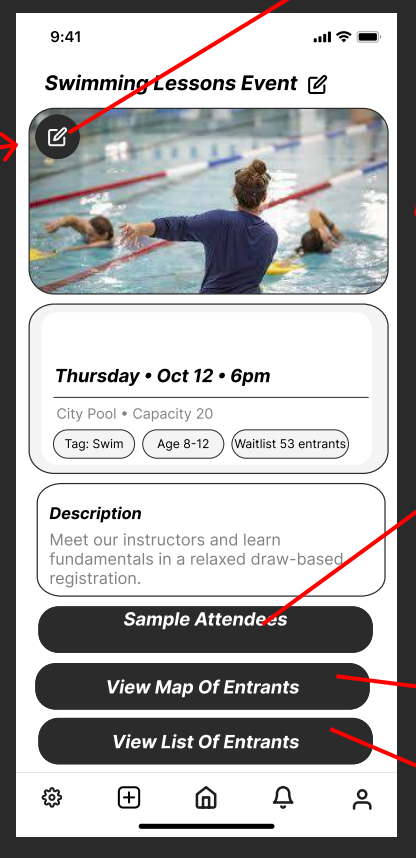
Clicking one of the buttons in the bottom bar takes you to its respective screen, clicking the home button while in any other screen takes you back here

Satisfies:
- US 01.01.03 As an entrant, I want to be able to see a list of events that I can join the waiting list for.

User Feature

User Feature

Organizers view of the event, click on the edit icon next to the name to edit it


9:41

Swimming Lessons Event

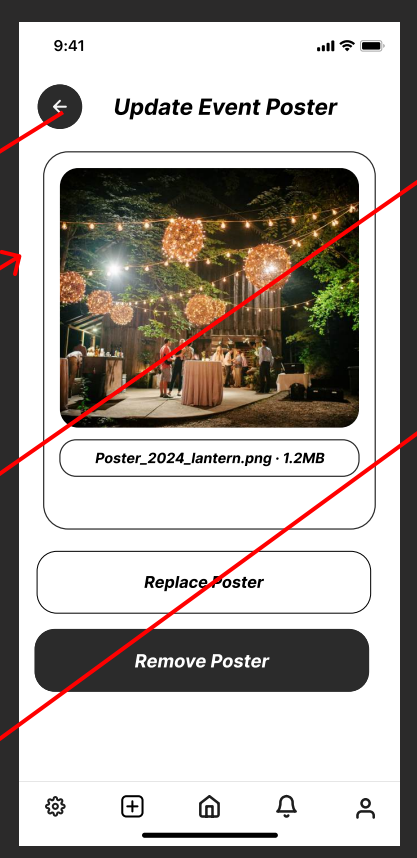
Thursday • Oct 12 • 6pm
City Pool • Capacity 20
Tag: Swim | Age 8-12 | Waitlist 53 entrants

Description
Meet our instructors and learn fundamentals in a relaxed draw-based registration.

Sample Attendees

View Map Of Entrants

View List Of Entrants


9:41

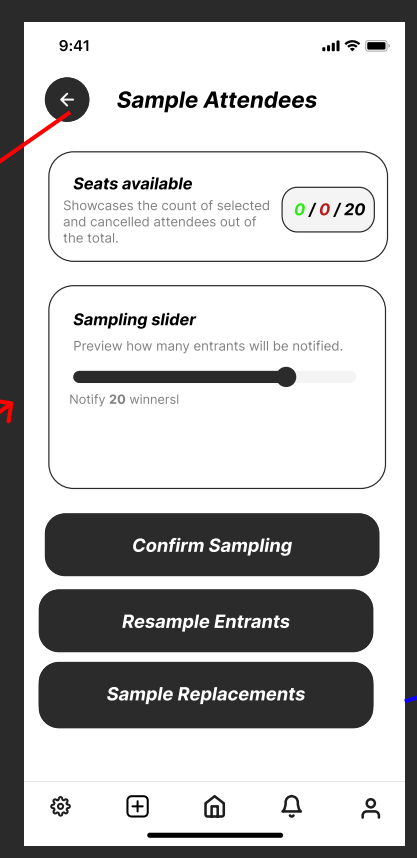
Update Event Poster

Poster_2024_lantern.png · 1.2MB

Replace Poster

Remove Poster

Satisfies:
- US 02.04.02 As an organizer I want to update an event poster to provide visual information to entrants.


9:41

Sample Attendees

Seats available
Showcases the count of selected and cancelled attendees out of the total.
0 / 0 / 20

Sampling slider
Preview how many entrants will be notified.
Notify 20 winners!

Confirm Sampling

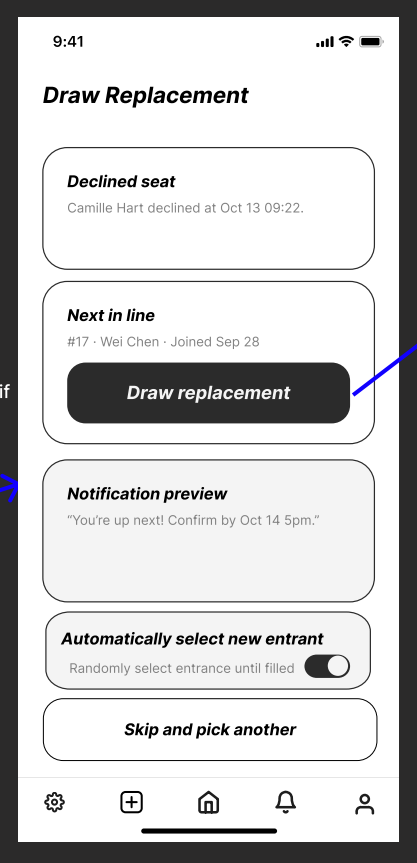
Resample Entrants

Sample Replacements

Satisfies:
- US 02.05.02 As an organizer I want to set the system to sample a specified number of attendees to register for the event.
- US 02.05.01 As an organizer I want to send a notification to chosen entrants to sign up for events.
- This is the notification that they "won" the lottery.
- US 02.05.03 As an organizer I want to be able to draw a replacement applicant from the pooling system when a previously selected applicant cancels or rejects the invitation.

User Stories for Story board:
- US 02.05.03 As an organizer I want to be able to draw a replacement applicant from the pooling system when a previously selected applicant cancels or rejects the invitation.
  - Add a method to select the system to do this automatically when someone cancels.
  - Also add UI that shows the organizer with a notification allowing them to do this manuallly if they do not enable auto re pick

US 02.05.03 - Replace declined winner


9:41

Draw Replacement

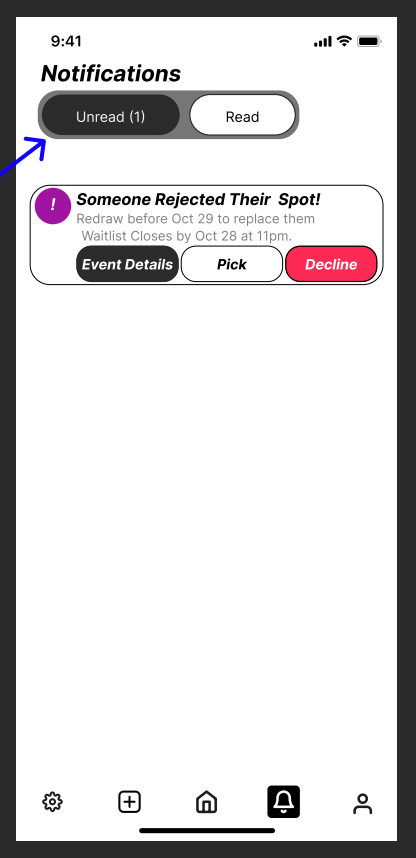
Declined seat
Camille Hart declined at Oct 13 09:22.

Next in line
#17 · Wei Chen · Joined Sep 28
Draw replacement

Notification preview
"You're up next! Confirm by Oct 14 5pm."

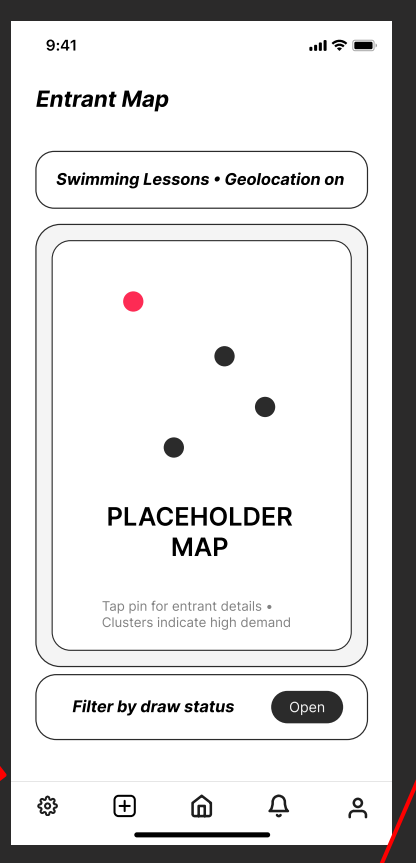
Automatically select new entrant
Randomly select entrance until filled

Skip and pick another


9:41

Notifications
Unread (1) | Read

Someone Rejected Their Spot!
Redraw before Oct 29 to replace them
Waitlist Closes by Oct 28 at 11pm.
Event Details | Pick | Decline


9:41

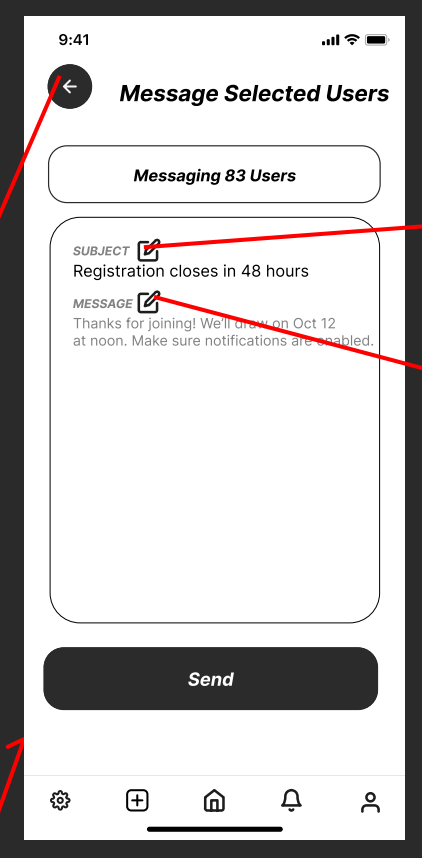
Entrant Map

Swimming Lessons • Geolocation on

PLACEHOLDER MAP
Tap pin for entrant details • Clusters indicate high demand

Filter by draw status — Open

Satisfies:
- US 02.02.02 As an organizer I want to see on a map where entrants joined my event waiting list from.


9:41

Message Selected Users

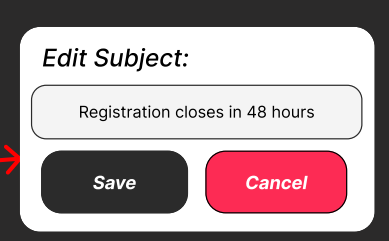
Messaging 83 Users

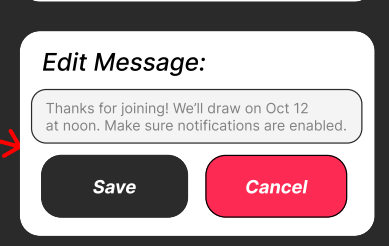
SUBJECT
Registration closes in 48 hours

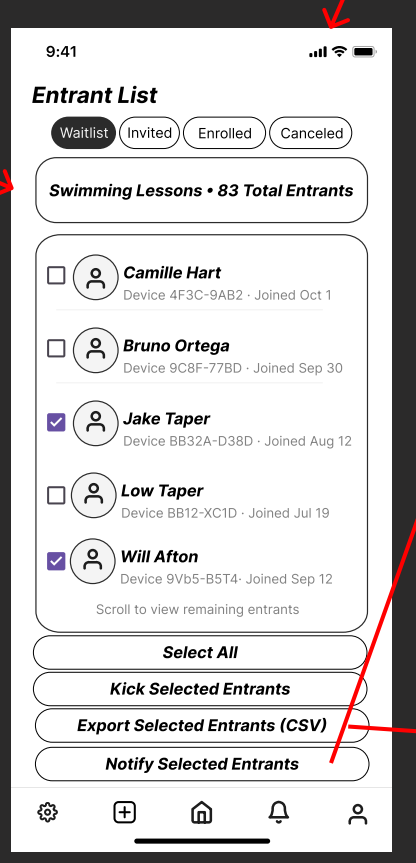
MESSAGE
Thanks for joining! We'll draw on Oct 12 at noon. Make sure notifications are enabled.

Send

Satisfies:
- US 02.07.01 As an organizer I want to send notifications to all entrants on the waiting list
- US 02.07.02 As an organizer I want to send notifications to all selected entrants
- US 02.07.03 As an organizer I want to send a notification to all cancelled entrants


Edit Subject:
Registration closes in 48 hours
Save | Cancel


Edit Message:
Thanks for joining! We'll draw on Oct 12 at noon. Make sure notifications are enabled.
Save | Cancel


9:41

Entrant List
Waitlist | Invited | Enrolled | Canceled

Swimming Lessons • 83 Total Entrants

☐ Camille Hart — Device 4F3C-9AB2 · Joined Oct 1

☐ Bruno Ortega — Device 9C8F-77BD · Joined Sep 30

☑ Jake Taper — Device 8B32A-D38D · Joined Aug 12

☐ Low Taper — Device 8B12-XC1D · Joined Jul 19

☑ Will Afton — Device 9Vb5-B5T4 · Joined Sep 12

Scroll to view remaining entrants

Select All

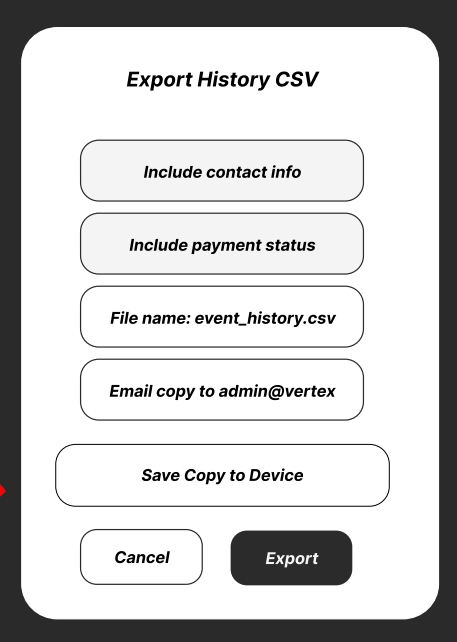
Kick Selected Entrants

Export Selected Entrants (CSV)

Notify Selected Entrants

Use the filters to change what entrants appear in the list, then either select all entrants based on the current filters, or select individual entrants and either send them a notification, kick them, or export them into a CSV

Satisfies:
- US 02.02.01 As an organizer I want to view the list of entrants who joined my event waiting list
- US 02.06.02 As an organizer I want to see a list of all the cancelled entrants.
- US 02.06.03 As an organizer I want to see a final list of entrants who enrolled for the event.
- US 02.06.01 As an organizer I want to view a list of all chosen entrants who are invited to apply.
- US 02.06.04 As an organizer I want to cancel entrants that did not sign up for the event
- US 02.06.04 As an organizer I want to cancel entrants that did not sign up for the event


Export History CSV

Include contact info

Include payment status

File name: event_history.csv

Email copy to admin@vertex

Save Copy to Device

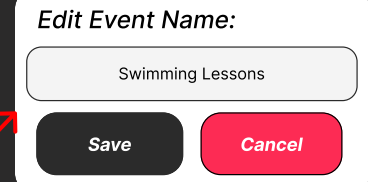
Cancel | Export

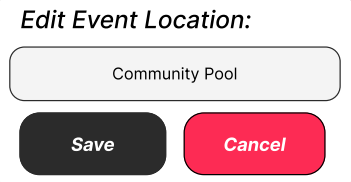
Use the export button to export a final list of entrants who enrolled for the event in CSV format.

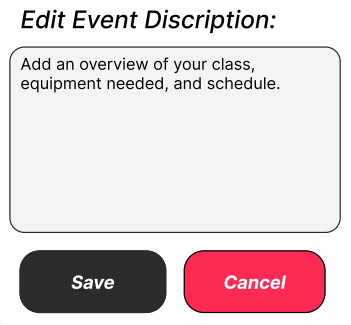
Satisfies:
- US 02.06.05 As an organizer I want to export a final list of entrants who enrolled for the event in CSV format.

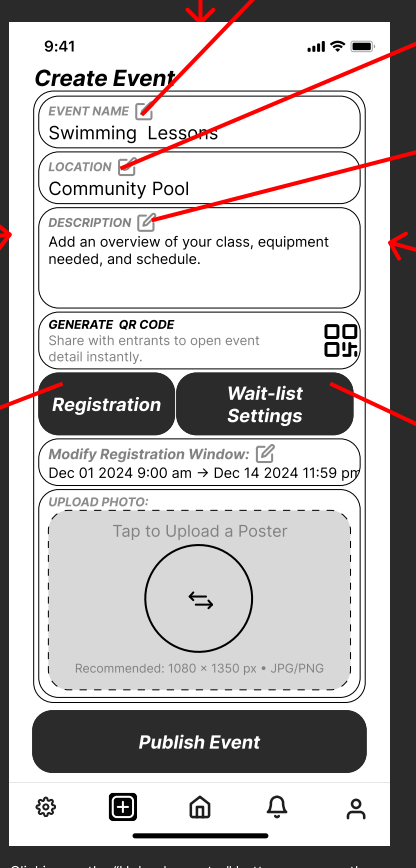
TODO: Add toggle sliders to these options, and a prompt for the file name editor

Hitting save, cancel, or clicking off any of these dialogues will close them


Edit Event Name:
Swimming Lessons
Save | Cancel


Edit Event Location:
Community Pool
Save | Cancel


Edit Event Discription:
Add an overview of your class, equipment needed, and schedule.
Save | Cancel


9:41

Create Event

EVENT NAME
Swimming Lessons

LOCATION
Community Pool

DESCRIPTION
Add an overview of your class, equipment needed, and schedule.

GENERATE QR CODE
Share with entrants to open event detail instantly.

Registration | Wait-list Settings

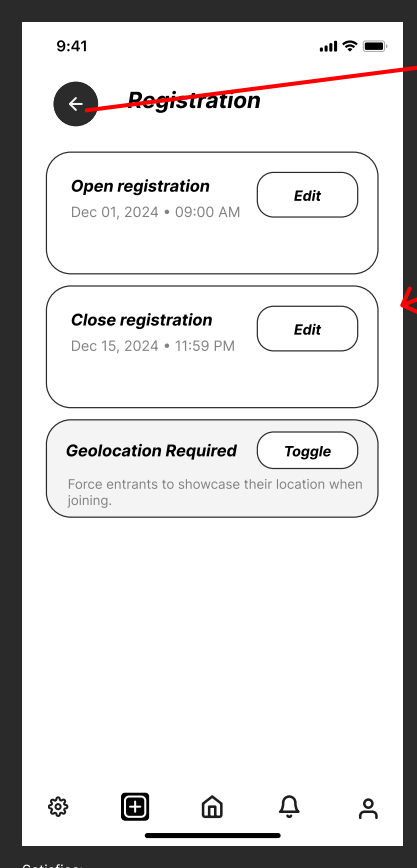
Modify Registration Window:
Dec 01 2024 9:00 am → Dec 14 2024 11:59 pm

UPLOAD PHOTO:
Tap to Upload a Poster
Recommended: 1080 × 1350 px • JPG/PNG

Publish Event

Clicking on the "Upload a poster" button opens up the devices photo library allowing the user to select a photo.

Satisfies:
- US 02.01.01 As an organizer I want to create a new event and generate a unique promotional QR code that links to the event description and event poster in the app.
- US 02.04.01 As an organizer I want to upload an event poster to the event details page to provide visual information to entrants.


9:41

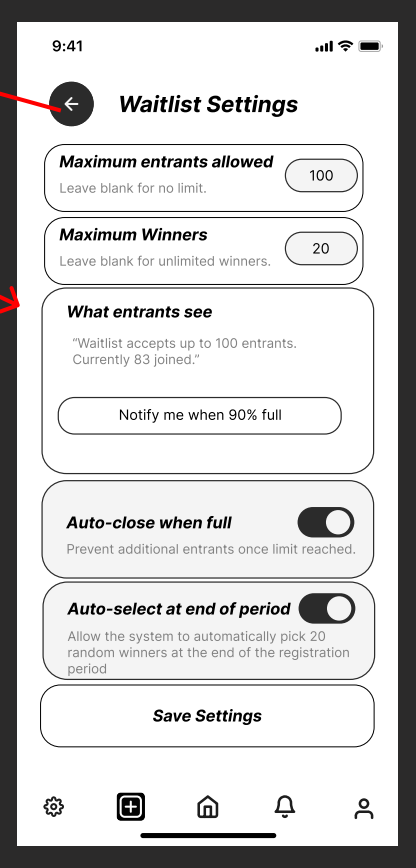
Registration

Open registration
Dec 01, 2024 • 09:00 AM
Edit

Close registration
Dec 15, 2024 • 11:59 PM
Edit

Geolocation Required
Force entrants to showcase their location when joining.
Toggle

Satisfies:
- US 02.01.04 As an organizer, I want to set a registration period.
- US 02.02.03 As an organizer I want to enable or disable the geolocation requirement for my event.


9:41

Waitlist Settings

Maximum entrants allowed
Leave blank for no limit.
100

Maximum Winners
Leave blank for unlimited winners.
20

What entrants see
"Waitlist accepts up to 100 entrants. Currently 83 joined."
Notify me when 90% full

Auto-close when full
Prevent additional entrants once limit reached.

Auto-select at end of period
Allow the system to automatically pick 20 random winners at the end of the registration period

Save Settings

Satisfies:
- US 02.03.01 As an organizer I want to OPTIONALLY limit the number of entrants who can join my waiting list.