Requirements for all teams and builders in Build18 2026:

1) All teams are required to be composed of two to five members in good standing with Build18, where at least one member is affiliated with the Electrical and Computer Engineering Department.
   a) A member in good standing with Build18 is defined as a student, either graduate or undergraduate, faculty member, or staff member, at Carnegie Mellon University, who has not been placed on the Build18 member blacklist without a successful appeal.
   b) A member affiliated with the Electrical and Computer Engineering Department is defined as the following:
      i) A student who is a Sophomore, Junior, Senior, or Graduate Student majoring in Electrical and Computer Engineering, or a Freshman enrolled in Undeclared Engineering with the intent to declare Electrical and Computer Engineering as their major.
      ii) A faculty or staff member currently affiliated with the department of Electrical and Computer Engineering.
2) All teams are required to abide by the Build18 Health and Safety Protocols.
   a) The details of the Build18 Health and Safety Protocols include the following:
      i) All health and safety precautions of the University and TechSpark must be followed at all times for all in-person builders while on campus participating in Build Week in TechSpark, or Hamerschlag Hall.
   b) Failure to comply with the Build18 Health and Safety Protocols shall result in the immediate loss of good standing with Build18 of the individual who failed to comply. This individual shall be placed on the Build18 member blacklist and will be disallowed from participating in the remainder of Build Week.
3) All teams that borrow parts from the Electrical and Computer Engineering Department and/or Build18 for their project must return the borrowed items no later than 14 days after Demo Day (February 1, 2025).
   a) Upon failure to return borrowed part(s) within 14 days, the team shall be charged the market value of all parts, with the charge split equally among all team members.
4) All teams are required to attend and participate in Project Demonstrations during Demo Day, on Sunday, January 18, 2026 and attend at least 50% of Tech Talks scheduled during Build Week.
   a) To attend and participate in Demo Day is defined as the presence, during a team's scheduled time, of at least one in-person team-member, during Project Demonstrations, where they shall demonstrate progress and learning made in the process of building their project.
      i) This does not require that the project is in a state of completion nor functionality, only that a non-trivial amount of progress and learning be communicable from the team to an outside observer.
         (1) Non-trivial progress refers to the progress of a project beyond the state of the parts as they were received by the team.

5) Failure to adhere to any of the above shall result in the following:
   a) The team is required to return any and all company-donated part(s) to the Officer Board, upon which time they shall receive documentation and confirmation that the part(s) were returned.
      i) Upon failure to comply with the procedure for returning company-donated part(s) within 30 days, the team shall be charged the market value of all company-parts, with the charge split equally amongst its members in violation.
   b) The team shall not be entitled to reimbursements of parts purchased on their own, with the intent to be reimbursed.
   c) The team shall be charged the purchase-date market value of all parts ordered by Build18, with the charge split equally amongst its members in violation.
   d) The individual members in violation shall be placed on a blacklist wherein they shall no longer be allowed to participate in subsequent Build18 events.
   e) The individual members of the team may appeal these penalties, through a written appeal no more than 28 days after Demo Day, including any and all relevant information, with the required inclusion of a legitimate and unavoidable reason for which their attendance and participation in Project Demonstrations was impossible, and proof thereof.
      i) The Officer Board and/or ECE Department will review all appeals and contact the relevant teams and members with their verdict.
      ii) If not all members of a team successfully appeal their penalties, only those who successfully appealed shall be no longer in violation; the rest remain in violation, and as such any and all of the charges mentioned above shall be split amongst those remaining in violation.

By signing this document, I acknowledge to follow the rules and regulations outlined above in participating in Build18 2026 and receiving parts and/or reimbursements for my project.

Project Name: _____

Name: _____   Name: _____

Signature: _____   Signature: _____

Date: _____   Date: _____

Name: _____   Name: _____

Signature: _____   Signature: _____

Date: _____   Date: _____

Name: _____

Signature: _____

Date: _____