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| --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE & TIME** | 25.10.2018 16:00pm – 18:00pm | | | | | | |
| PARTICIPANTS |  | | | | | | |
|  |  | Deeksha Ramesh |  | Bhargavi Mohan | | | |
|  |  | Suheel S N |  | Sanket | | | |
|  |  | Harshitha Gowda |  | Arkajit Dhar | | | |
|  |  | Ashwin |  | Sevil | | | |
|  |  | Vivek |  | Hadi | | | |
|  |  |  |  |  | | | |
| Subject | **Items Discussed** | | | | **Scribe** | **Responsible** | **Deadline** |
| Meeting and Lab days | 1. Finalized meeting and lab days.  * Weekly lab days (Thursdays 10:00 to 18:00) * Weekly meetings (Mondays 16:00 to 18:00) | | | | Team |  |  |
|  |  | | | |  |  |  |

**NEXT MEETING AGENDA**

|  |  |
| --- | --- |
| **DATE & TIME** | * + 1. TBD |
| 1. Team will have a discussion on all the seminar topics. | |
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