

Fall Training Conference 2018

SAA Shifts

SAs will be expected to work during...

- Registration & Sign-Ins*
- Opening Session*
- General Sessions
- Workshops
- Lunch / Dinner
- Campfire Skits
- Night Activities

* These shifts are only available during Friday night and are reserved for Northern schools/clubs that are arriving early on Friday (before 8 PM).

SAA Shift Assignments

Depending on what shift you have, you may be given additional duties:

- SAA Table
- Main Hall
- Cabin Patrol
- Independent Patrol
- Amphitheater

SAA Table

- Note: The SAA Chair will be stationed at the SAA Table with you
- There will be a total of 2 volunteers assigned to this duty each shift (except during lunch/dinner and campfire skits).
- At the SAA Table, you will:
 - Assist Main Hall SAs in their duties
 - Assist the SAA Chair with checking SAs in and out of their shifts
 - Answer questions/direct attendees
 - Distribute/collect medical notes from attendees
 - Help with Lost & Found
 - Take over the SAA Table if the SAA Chair is not present



- Serve as a back-up SAA to fill in for any SAAs that do not show up for their shift if needed

Main Hall

- Main Hall SAAs will be stationed outside the main hall
- There will be a total of 2 volunteers assigned to this duty each shift.
- While on duty, you will:
 - Assist the SAA Chair when needed
 - Answer questions/direct attendees
 - Ensure attendees attend workshops and all other scheduled activities (unless excused by the SAA Chair and/or accompanied by a medical note)
 - Help to direct traffic if needed

Cabin Patrol

- SAAs assigned to cabin patrol will be doing exactly that – patrolling the cabins! You will be told where to go before your shift.
- There will be a total of 4 volunteers assigned to this duty each shift. For shifts during lunch/dinner or night activities, there will be a total of 6 volunteers.
- While patrolling, you will:
 - Check cabins, making sure that members are only in there at appropriate times
 - Ensure guys and girls are not intermixing in cabins
 - Make sure attendees are following the schedule and are going to all programmed activities (unless excused by the SAA Chair and/or accompanied by a medical note)

Independent Patrol

- SAAs assigned to independent patrol will be patrolling areas that are not covered by cabin patrol. This includes restrooms, amphitheater, around dining hall, basketball courts, etc.
- There will be a total of 2 volunteers assigned to this duty each shift (except during lunch/dinner).
- While patrolling, you will:
 - Assist Cabin Patrol SAAs when needed



- Make sure attendees are following the schedule and are going to all programmed activities (unless excused by the SAA Chair and/or accompanied by a medical note)
- Direct attendees (no one should be loitering)

Amphitheater

- SAAs assigned to amphitheater will be overlooking attendees during campfire skits.
- There will be a total of 4 volunteers assigned to this duty during Campfire Skits.
- While on duty, you will:
 - Ensure that everyone arrives to the amphitheater safely
 - Direct traffic if needed
 - Guide members to where they need to go if they need to leave (restroom, main hall, etc.)
 - Make sure that campfire skits run smoothly and that attendees aren't doing anything dangerous

