

**1. Computers, combine both measuring and counting, are called :**

- (A)Analog (B)Digital (C)Hybrid (D)All of these

**2. In world today, most of the computers are :**

- (A)Digital (B)Hybrid (C)Analog (D)Complex

**3. Physical structure of computer is called :**

- (A)Software (B)Hardware (C)Human ware (D)All of these

**4. In which type of computer, data are represented as discrete signals.**

- (A)Analog computer (B)Digital computer (C)both (D)Hybrid Computer

**5. Which of the following is available in the form of a PC now?**

- (A)Mainframe (B)Microcomputer (C)Minicomputer (D)Both (B) & (C)

**6. UNIVAC is**

- (A)Universal Automatic Computer (B)Universal Array Computer  
(C)Unique Automatic Computer (D)Unvalued Automatic Computer

**7. The two major types of computer chips are**

- (A)External memory chip (B)Primary memory chip (C)Microprocessor chip (D)Both b and c

**8. Microprocessors as switching devices are for which generation computers**

- (A)First Generation (B)Second Generation (C)Third Generation (D)Fourth Generation

**9. Which of the following software replace the MS Paint in Windows 10**

- (A)Paint 3D (B) New MS Paint (C) Paint 3D (D) Universal Paint

**10. What is the Default Background color in MS Paint?**

- (A) Yellow (B) Aqua (C) Blue (D) White

**11. What is the Default Foreground color in MS Paint ?**

- (A) white (B) black (C) red (D) yellow

**12. Magnifier, Eraser, Fill color tools are available in MS Paint ?**

- (A) Toolbox (B) Menu bar (C) color box (D) status bar

**13. Which tool is used to spray colors in MS paint ?**

- (A) Fill color (B) Airbrush (C) brush (D) Calibri brush

**14. Which tool is used to draw a circle in MS paint?**

- (A) Ellipse (B) draw (C) Curve (D) Oval

**15. Which tool is used to write name in MS Paint ?**

- (a) Text tool (b) Line tool (c) Pencil tool (d) Brush tool

**16. Which of the following extension we can save MS Paint file**

- (a) .png (b) .bmp (c) .jpg (d) All of these

**17. Which bar is used for moving the page up and down in MS Paint?**

- (a) Vertical Scroll bar (b) Status bar (c) Horizontal Scroll Bar (d) Title bar

**18. MS Paint application is available in which of the following operating system ?**

- (a) Linux (b) Windows (c) DOS (d) MAC OS

**19. Which tool is used to give color to the shapes ?**

- (a) Fill Color (b) Spray Paint (c) Eraser (d) Text

**20. In MS Paint which tool is used to make your drawing colorful?**

- (a) Toolbox (b) Menu Box (c) Color Box (d) Shapes

**21. Microsoft word is \_\_\_\_ software.**

- (A) Application (B) Compiler (C) System (D) Programming

**22. Which is not in MS Word?**

- (A) Italic (B) Magic tool (C) Font (D) Bold

**23. \_\_\_\_ cannot be used to work in MS Office.**

- (A) Joystick (B) Scanner (C) Light Pen (D) Mouse

**24. The \_\_\_\_ works with the standard Copy and Paste commands.**

- (A) View tab (B) Paragraph dialog box (C) Office Clipboard (D) All of these

**25. Which of the following is an example of page orientation?**

- (A) Landscape (B) Subscript (C) Superscript (D) A4

**26. Formatting is performed on**

- (A) Text (B) Table (C) Menu (D) Both (a) and (b)

**27. Which of the following software is used for making a resume?**

- (A) MS Excel (B) MS Word (C) Dev C (D) Java

**28. Press \_\_\_\_ to open the help window in the MS Word document.**

- (A) F1 (B) F2 (C) F9 (D) F11

**29. Which bar shows the current position as far as the text goes?**

- (A) Title bar (B) Menu bar (C) Scroll bar (D) Status bar

**30. Select all the text in MS Word document by**

- (A) Ctrl+S (B) Ctrl + 1 (C) Ctrl + A (D) Ctrl + V

**31. The name of a word document displays in \_\_\_\_.**

(A) Ribbon (B) Title bar (C) Status bar (D) Home tab

**32. In MS Excel spreadsheet, Data can be sorted using \_\_\_\_\_.**

A. Filter function B. ARRAY function C. Lookup function D. Operator function

**33. Which one is not a function in ms excel?**

A. PROPER B. AVERAGE C. COUNT D. CLEAR

**34. In MS Excel \_\_\_\_\_ feature makes it easier to add repetitive data to a worksheet**

A. Autosum B. Sort C. Filter D. Autocomplete

**35. In MS Excel, Page border option is available under \_\_\_\_\_ tab.**

A. Insert B. Page Layout C. View D. None of the above

**36. The Internet service that issue a multimedia interface to current resources is called**

A. World Wide Web B. Gopher C. File Transfer Protocol D. Telnet

**37. what is telnet?**

A. Search engine B. Browser C. Protocol D. Gateway

**38. Select the example of connectivity?**

A. Floppy Disk B. Internet C. Data D. Power card

**39. Which is used to transmit information on the World Wide Web.**

A. HTTP B. HPPT C. HTTP D. HTTP

**40. Which medium is not suitable for E-mail?**

a) Intranet b) Internet c) Extranet d) Paper