Formatting Instructions for COLM 2025 Conference Submissions

Anonymous authors

Paper under double-blind review

Abstract

The abstract paragraph should be indented 1/2 inch (3 picas) on both left and right-hand margins. Use 10 point type, with a vertical spacing of 11 points. The word *Abstract* must be centered and in point size 12. Two line spaces precede the abstract. The abstract must be limited to one paragraph.

5 1 Submission of conference papers to COLM 2025

- 6 COLM requires electronic submissions, processed by https://openreview.net/. See
- 7 COLM's website for more instructions. The format for the submissions is a variant of
- 8 the NeurIPS and ICLR formats. Please read carefully the instructions below, and follow
- 9 them faithfully.

10 **1.1 Style**

- Papers to be submitted to COLM 2025 must be prepared according to the instructions
- 12 presented here.
- 13 Authors are required to use the COLM LATEX style files obtainable at the COLM website.
- 14 Please make sure you use the current files and not previous versions. Tweaking the style
- 15 files may be grounds for rejection.

16 1.1.1 Copy Options

- If your paper is ultimately accepted, the option \final should be set for the \usepackage[submission]{colm2025_conference} command for the camera ready version.
- 19 The submission options is the default, and is to be used for all submissions during the
- review process. It also turns on the line numbers. If you wish to submit a preprint, the
- option preprint should be used.

2 1.2 Retrieval of style files

23 The style files for COLM and other conference information are available online at:

http://www.colmweb.org/

- 25 The file colm2025_conference.pdf contains these instructions and illustrates the various
- 26 formatting requirements your COLM paper must satisfy. Submissions must be made using
- 27 LATEX and the style files colm2025_conference.sty and colm2025_conference.bst (to be
- used with LATEX2e). The file colm2025_conference.tex may be used as a "shell" for writing
- 29 your paper. All you have to do is replace the author, title, abstract, and text of the paper
- with your own.
- 31 The formatting instructions contained in these style files are summarized in sections 2, 3,
- and 4 below.

24

2 General formatting instructions

- The text must be confined within a rectangle 5.5 inches (33 picas) wide and 9 inches (54 picas)
- long. The left margin is 1.5 inch (9 picas). Use 10 point type with a vertical spacing of
- ³⁶ 11 points. Palatino is the preferred typeface throughout, and is mandatory for the main text.
- Paragraphs are separated by 1/2 line space, with no indentation.
- Paper title is 17 point and left-aligned. All pages should start at 1 inch (6 picas) from the top
- of the page.
- 40 Please verify that any custom header information you may add does not override the style
- 41 defined in this document. This has been known to occur especially when submissions
- are converted to a new template from a previous one (i.e., for re-submission to a different
- 43 venue).
- 44 Authors' names are set in boldface, and each name is placed above its corresponding address.
- The lead author's name is to be listed first, and the co-authors' names are set to follow.
- ⁴⁶ Authors sharing the same address can be on the same line.
- Please pay special attention to the instructions in section 4 regarding figures, tables, ac-
- 48 knowledgements, and references.
- There will be a strict upper limit of 9 pages for the main text of the initial submission, with
- 50 unlimited additional pages for citations.
- 51 We strongly recommend following arXiv's guidelines for making your paper friendly for
- 52 HTML conversion: https://info.arxiv.org/help/submit_latex_best_practices.html.

53 Headings: first level

- 54 First level headings are in lower case (except for first word and proper nouns), bold face,
- 55 flush left and in point size 12. One line space before the first level heading and 1/2 line
- 56 space after the first level heading.

57 3.1 Headings: second level

- 58 Second level headings are in lower case (except for first word and proper nouns), bold face,
- 59 flush left and in point size 10. One line space before the second level heading and 1/2 line
- space after the second level heading.

61 3.1.1 Headings: third level

- 62 Third level headings are in lower case (except for first word and proper nouns), bold face,
- italics, flush left and in point size 10. One line space before the third level heading and
- 1/2 line space after the third level heading.

55 4 Citations, figures, tables, references

66 These instructions apply to everyone, regardless of the formatter being used.

67 4.1 Citations within the text

- 68 Citations within the text should be based on the natbib package and include the authors' last
- 69 names and year (with the "et al." construct for more than two authors). When the authors or
- 70 the publication are included in the sentence, the citation should not be in parenthesis using
- 71 \citet{} (as in "See Vaswani et al. (2017) for more information."). Otherwise, the citation
- should be in parenthesis using \citep{} (as in "Transformers are a key tool for developing
- ⁷³ language models (Vaswani et al., 2017).").

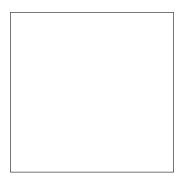


Figure 1: Sample figure caption.

- The corresponding references are to be listed in alphabetical order of authors, in the REFER-
- 75 ENCES section. As to the format of the references themselves, any style is acceptable as long
- as it is used consistently.

77 4.2 Footnotes

- Indicate footnotes with a number in the text. Place the footnotes at the bottom of the page
- on which they appear. Precede the footnote with a horizontal rule of 2 inches (12 picas). 2

80 4.3 Figures

- 81 All artwork must be neat, clean, and legible. Lines should be dark enough for purposes
- of reproduction; art work should not be hand-drawn. Any text within the figure must be
- readable. We ask to not use font sizes below small. We strongly recommend to use vector
- 84 representations (e.g., pdf or svg) for all diagrams. We strongly recommend positioning all
- s figures at the top or bottom of the page.
- The figure number and caption always appear below the figure. Place one line space before
- 87 the figure caption, and one line space after the figure. The figure caption is lower case
- 88 (except for first word and proper nouns); figures are numbered consecutively. Make sure
- the figure caption does not get separated from the figure. Leave sufficient space to avoid
- 90 splitting the figure and figure caption.
- 91 You may use color figures. However, it is best for the figure captions and the paper body to
- make sense if the paper is printed either in black/white or in color.

93 **4.4 Tables**

- 94 All tables must be centered, neat, clean and legible. Do not use hand-drawn tables. The
- table number and title always appear below the table. See Table 1. Please do not use font
- 96 sizes below small in tables. We recommend using booktabs or a similar package to style
- tables. We strongly recommend positioning all tables at the top or bottom of the page.
- Place one line space before the table title, one line space after the table title, and one line
- 99 space after the table. The table title must be lowercase (except for first word and proper
- nouns); tables are numbered consecutively.

5 Final instructions

Do not change any aspects of the formatting parameters in the style files. In particular, do not modify the width or length of the rectangle the text should fit into, and do not change

¹Sample of the first footnote

²Sample of the second footnote

PART	DESCRIPTION
Dendrite Axon Soma	Input terminal Output terminal Cell body (contains cell nucleus)

Table 1: Sample table title

font sizes (except perhaps in the REFERENCES section; see below). Please note that pages should be numbered.

106 6 Preparing PostScript or PDF files

```
Please prepare PostScript or PDF files with paper size "US Letter", and not, for example, "A4". The -t letter option on dvips will produce US Letter files.
```

- 109 Consider directly generating PDF files using pdflatex (especially if you are a MiKTeX user).
- PDF figures must be substituted for EPS figures, however.
- Otherwise, please generate your PostScript and PDF files with the following commands:

```
dvips mypaper.dvi -t letter -Ppdf -G0 -o mypaper.ps
ps2pdf mypaper.ps mypaper.pdf
```

114 6.1 Margins in LaTeX

```
Most of the margin problems come from figures positioned by hand using \special or other commands. We suggest using the command \includegraphics from the graphicx package. Always specify the figure width as a multiple of the line width as in the example below using .eps graphics
```

```
\usepackage[dvips]{graphicx} ...
\usepackage[dvips]{graphicx} ...
\usepackage[midth=0.8\linewidth]{myfile.eps}
\usepackage[pdftex]{graphicx} ...
```

\includegraphics[width=0.8\linewidth]{myfile.pdf}

```
for .pdf graphics. See section 4.4 in the graphics bundle documentation (http://www.ctan.org/tex-archive/macros/latex/required/graphics/grfguide.ps)
```

A number of width problems arise when LaTeX cannot properly hyphenate a line. Please give LaTeX hyphenation hints using the \- command.

128 Author Contributions

123

If you'd like to, you may include a section for author contributions as is done in many journals. This is optional and at the discretion of the authors.

131 Acknowledgments

Use unnumbered first level headings for the acknowledgments. All acknowledgments, including those to funding agencies, go at the end of the paper.

134 Ethics Statement

Authors can add an optional ethics statement to the paper. For papers that touch on ethical issues, this section will be evaluated as part of the review process. The ethics statement should come at the end of the paper. It does not count toward the page limit, but should not be more than 1 page.

139 References

Ashish Vaswani, Noam Shazeer, Niki Parmar, Jakob Uszkoreit, Llion Jones, Aidan N Gomez, Ł ukasz Kaiser, and Illia Polosukhin. Attention is all you need. In Advances in Neural Information Processing Systems, volume 30. Curran Associates, Inc., 2017. URL https://proceedings.neurips.cc/paper_files/paper/2017/file/ 3f5ee243547dee91fbd053c1c4a845aa-Paper.pdf.

145 A Appendix

You may include other additional sections here.