PROJECT / GROUP NAME	Group 11/Maintenance Group		
Start Date	1/3/2021	**Finish Date**	14/5/2021
Aim / Objective	Planning iteration/release presentations, demos; Writing project documentation (including project plan, process documentation, user's guide and system document);		
Work package Manager	Zhensheng Li		
Contributors to this package	Xiulin Wu, Yadi Yang, Zhensheng Li, Zhi Zheng		
Description / Activities	Task 4.1 Defining the project plan and the iteration plan, communicating with other groups, and determining the specific features of the project, as well as the specific time required to implement each feature. Communicating with the teaching assistants and teachers to adjust the project plan in real time. Task 4.2 Organizing presentations and demos, and uploading demos and videos. Ensuring the quality of the presentation as required by the teachers. Task 4.3 Working with customer group to test the project and make sure the project is running properly. Task 4.4 Writing user's guide and system document, discussing with other team members and making modifications, and then releasing and uploading the final version.		

Milestones		Week
	M 4.1 Project plan	**2**
	M 4.2 Week 4 software demo	**4**
	M 4.3 Week 7 software demo	**7**
	M 4.4 Week 10 software demo	**10**
	M 4.5 Final Release	**11**

Deliverables		Week
	D 4.1 Delivering the project plan	**2**
	D 4.2 Delivering week 4 software demo and relevant documents	**4**
	D 4.3 Delivering week 7 software demo and relevant documents	**7**
	D 4.4 Delivering week 10 software demo and relevant documents	**10**
	D 4.5 Delivering final documents	**11**