



# Sprint 2 Retrospective Meeting Summary



## Date

Thu, 29 April 2024

8.00pm- 10.00pm



## Participants

- Our team (Team Wombat)



## Goals

- Reflect on the processes, people, and technical challenges of Sprint 2.
- Discuss the failure to deploy successfully and identify issues in the auto code review process.
- Plan actionable steps to address these issues in Sprint 3.



## Discussion topics

Item	Presenter	Notes	
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<b>Review of Sprint 2 Objectives</b>	<ul style="list-style-type: none"> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li><b>Accomplishments:</b> Outline the goals that were achieved and highlight any areas where the team excelled.</li> <li><b>Deployment Issues:</b> Discuss the failure to successfully deploy the product during this sprint, including any technical difficulties or process inefficiencies that contributed to this outcome.</li> </ul>		
<b>Challenges Auto Code Review Challenges</b>	<ul style="list-style-type: none"> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li><b>Issues Encountered:</b> Describe the specific problems faced during the auto code review, such as tool malfunctions, incorrect flagging of issues, or integration problems with existing development tools.</li> <li><b>Impact on Workflow:</b> Assess how these challenges impacted the development timeline and code quality.</li> </ul>		
<b>What Went Well</b>	<ul style="list-style-type: none"> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li><b>Effective Collaboration:</b> Note any improvements in team collaboration and communication that positively influenced the sprint.</li> <li><b>Quick Issue Resolution:</b> Highlight instances where the team efficiently resolved unexpected problems or adapted quickly to changes.</li> </ul>		
<b>Challenges Encountered</b>	<ul style="list-style-type: none"> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li><b>Technical Setbacks:</b> Expand on the technical issues that led to the failure of deployment and the difficulties encountered with the auto code review system.</li> <li><b>Resource Allocation:</b> Discuss if resource allocation issues contributed to the challenges faced during the sprint.</li> </ul>		
<b>Opportunities for Improvement</b>	<ul style="list-style-type: none"> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li><b>Deployment Strategy:</b> Suggest changes to the deployment process to increase its reliability and success rate.</li> <li><b>Enhancing Auto Review Processes:</b> Propose improvements in the auto code review setup to ensure it supports the team more effectively.</li> </ul>		
<b>Key Learnings</b>	<ul style="list-style-type: none"> <li>All members</li> </ul>	<ul style="list-style-type: none"> <li><b>Importance of Backup Plans:</b> Emphasize the need for robust backup strategies when deployment fails.</li> <li><b>Tool Efficacy:</b> Reflect on the effectiveness of current tools and the need for potential upgrades or replacements.</li> </ul>		

## Planned Actions and Next Steps

-  **Review Deployment Processes:** Task a team or individual to analyze and overhaul the deployment process..

- ✓ **Optimize Auto Code Review:** Assign technical staff to address the specific issues identified with the auto code review tools, including testing and integration adjustments.
- ✓ **Conduct Tool Evaluation:** Plan a session to evaluate the tools currently in use, particularly those involved in deployment and code review, to decide on necessary changes or upgrades.
- **Tool Upgrades:** Agree on exploring new tools or updates to enhance deployment and code review processes.
- **Process Adjustments:** Commit to revising the deployment strategy and integrating more robust checks into the auto code review process.
- Begin immediate work on refining deployment strategies and improving the auto code review process.
- Prepare for Sprint 3 by incorporating lessons learned and ensuring all planned actions are initiated.

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## 📌 Additional Considerations

- **Commitment to Improvement:** The team demonstrated a commitment to addressing and learning from the sprint's challenges.
- **Recognition of Efforts:** Acknowledge the hard work of all team members, even in the face of setbacks, fostering a supportive and resilient team culture.

## Burn Down Chart

