📝 Sprint 1 Review Meeting

📅 Date

Thursday, 18th, April,2024

2 pm-3 pm

👥 Participants

- Our wombat team
- Chris Bennett

🥅 Goals

- Review the progress and completion of Sprint 1 with the client.
- Confirm and prioritize user stories and prototype details.
- Gather detailed requirements for the school and program pages..

🗣 Discussion topics

Item	Presenter	Notes
Review of Sprint 1 Progress	Wombat Team	The team presented a comprehensive overview of all activities and accomplishments from Sprint 1. This included a walkthrough of the completed tasks, challenges encountered, and solutions implemented to overcome these challenges. The review aimed to ensure transparency and to align the team's outputs with client expectations.
Confirmation of User Stories and Prototype	Qiuling Liu	User stories were presented with newly updated acceptance criteria, which were confirmed and appreciated by the client. The prototype, including actions and page transitions, was demonstrated to show functionality and user interaction. Feedback was solicited to refine and improve upon the prototype.
Technical Details Confirmation	Our team	Qiuling Liu discussed significant technical changes to enhance the project's scalability and performance: • **Frontend Technology:** Transition from React to Vue to leverage Vue's progressive framework for building user interfaces. • **Database Technology:** Migration from MongoDB to MySQL, a decision driven by MySQL's widespread use and robust support for complex queries and data integrity.
Detailed Requirements for Program and School Pages	Xue Jiao, Qiuling Liu, GAO Jianzhi, Yun Dai	• **Program Page:** Discussed necessary content for the Program Page, including: ○ Program Name, Maximum Capacity, Technical Requirements, Cost per Person, Approximate Runtime (options for 1/2/3 hours), Description, Operating Days,

| | | Booking Status (Bookable, Not Bookable, Archived, Active, Upcoming). |
| | | • **School Page:** Covered the essential information and management functionalities required for the School Page, emphasizing the integration of teacher information into the booking records to facilitate easier management and access. |

🎵 Decisions

🎋 Approved the shift in frontend and database technologies to Vue and MySQL, respectively.

🎋 Adjusted the priorities within the user stories to better align with the project's strategic objectives and client needs.

🎋 Finalized the details to be included on the Program Page, ensuring all necessary information is captured and displayed according to the discussed specifications.

Action Items

1. **Technical Transition:** Begin the transition to Vue and MySQL, ensuring all team members are up to speed with the new technologies.
2. **Prototype Refinement:** Incorporate client feedback into the prototype, particularly focusing on enhancing user interaction and functionality.
3. **Documentation Update:** Update all project documentation to reflect the changes and decisions made during this meeting, ensuring all information is current and accessible.

Next Steps

- Schedule a follow-up meeting to review the progress on the action items listed and to continue detailed planning for Sprint 2.
- Prepare for the detailed implementation of the new requirements for the school and program pages.

Burn Down Chart

Story Points

Ideal Tasks Remaining
_____

_____
Actual Tasks Remaining

80

40

Date

March 3 (Sprint 1 start)   March 22 (Sprint 1 end)