



Week 6 Mentor Meeting



Date

Wed, 10 April 2024

12.30pm - 13.00pm



Participants

- Yujun Yan (mentor)
- Our team (Team Wombat)



Goals

- To discuss Sprint 1 scores and feedback, address identified issues by making timely modifications and improvements, and analyze the plan and requirements for Sprint 2.



Discussion topics

Item	Presenter	Notes
Review of Sprint 1 Scores and Feedback	<ul style="list-style-type: none">• Yujun Yan	<ul style="list-style-type: none">• The mentor shared the scores and comprehensive feedback for Sprint 1, highlighting areas of strength and aspects needing improvement. Specific points of deduction were discussed to ensure the team had a clear understanding of where enhancements were needed.
Addressing Feedback for Sprint 1	Yujun Yan	<ul style="list-style-type: none">• Upon reviewing the feedback, the team immediately identified actions to rectify the points of concern mentioned by the mentor. Discussions focused on how to effectively implement changes that would address the feedback, with a commitment to enhancing the quality of the work.
Planning for Sprint 2	Yujun Yan	<ul style="list-style-type: none">• Details: With the lessons learned from Sprint 1, the team began outlining the plan for Sprint 2. This included setting objectives that align with the project's overall goals, scheduling tasks, and allocating resources efficiently to meet the upcoming sprint's demands.
Analysis of Requirements for Sprint 2	Yujun Yan	<ul style="list-style-type: none">• Details: The team conducted an in-depth analysis of the requirements for Sprint 2, identifying key deliverables, potential challenges, and strategies for addressing complex aspects of the project. The discussion ensured that all team members were aligned on the expectations and approach for the next phase.



Planned Actions and Next Steps

- ✓ **Implement Modifications:** Based on the mentor's feedback, make necessary modifications to the work completed in Sprint 1. This includes refining documentation, improving code quality, and enhancing features to better meet project objectives.

- ✓ **Finalize Sprint 2 Plan:** Solidify the plan for Sprint 2, ensuring that all tasks are clearly defined and appropriately assigned to team members.
- ✓ **Address Sprint 2 Requirements:** Begin working on the requirements for Sprint 2, focusing on tackling the more complex aspects early in the sprint to allow sufficient time for development and testing.

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Additional Considerations

▼ Click here to expand...The complexity of the project was acknowledged, with an emphasis on a collaborative and iterative approach to development. The importance of a flexible system that could adapt to future needs and potentially integrate with broader university systems was highlighted.

- **Continuous Improvement:** The mentor emphasized the importance of viewing feedback as a constructive tool for continuous improvement. The team's willingness to promptly address feedback and make improvements demonstrates a commitment to delivering high-quality work.
- **Strategic Planning:** Proper planning and analysis of requirements for Sprint 2 are crucial for its success. The team is encouraged to apply the learnings from Sprint 1 to enhance their approach and execution in the upcoming sprint.
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