

# ENCOMPASS



**PERFECT  
STRANGERS**



value through innovation

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## User Manual – Version 2

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# 1. Introduction

Welcome to Encompass!

Encompass is a vibrant social media application that allows you to connect with others who share your interests, ranging from movies to books and podcasts. It provides a platform for you to join communities, engage in discussions, and share content related to your favourite topics. Whether you're a movie enthusiast, music lover, bookworm, or simply looking to connect with like-minded individuals, Encompass is the perfect place to explore, express, and engage.

This user manual has been created to provide you with a comprehensive guide on how to make the most of your experience with Encompass. It will walk you through the various features and functionalities available within the application, helping you navigate the platform effortlessly and ensuring that you get the most out of your interactions within the Encompass community.

In this user manual, you will find step-by-step instructions, tips, and best practices to help you:

- Create and customize your profile to showcase your interests and personality.
- Discover and join communities that align with your favourite movies, genres, books, and podcasts.
- Engage in discussions by posting and sharing content within your communities.
- Interact with other users through likes, comments, and sharing.
- Personalize your feed to see content that is relevant and tailored to your interests.
- Manage your privacy settings and control the visibility of your profile and posts.

- Stay informed with notifications about community updates, new posts, and interactions.

Whether you're new to social media or a seasoned user, this user manual will assist you in navigating Encompass with ease. By following the instructions provided, you'll be able to harness the full potential of the application, connect with others who share your passions, and make your Encompass experience enjoyable and engaging.

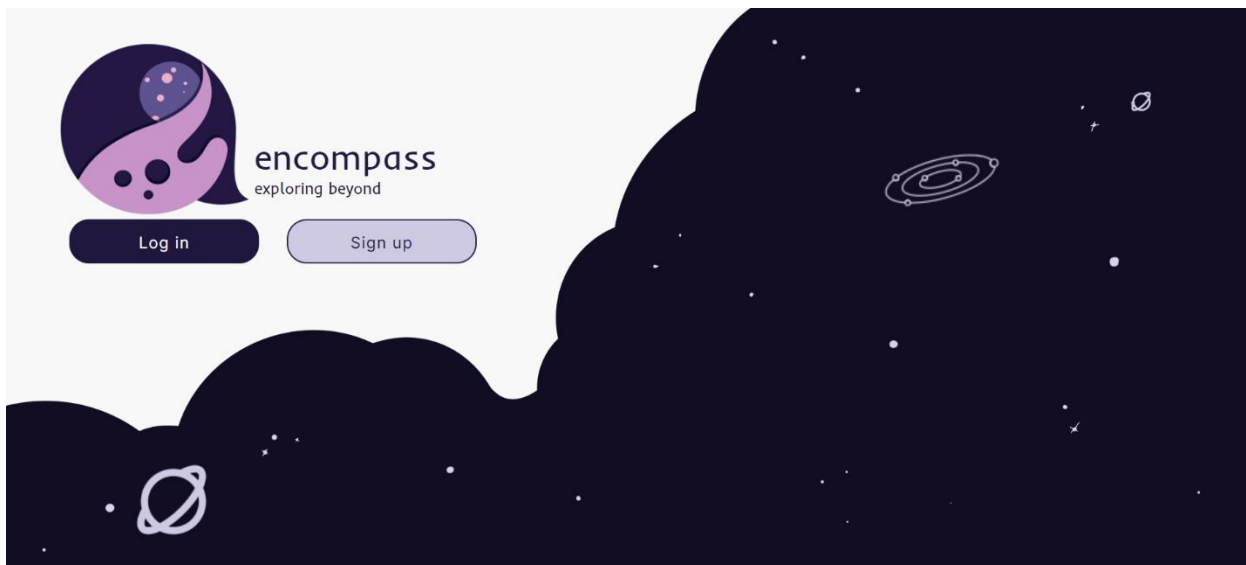
So, let's dive in and discover the exciting world of Encompass together!

## 2. Getting Started

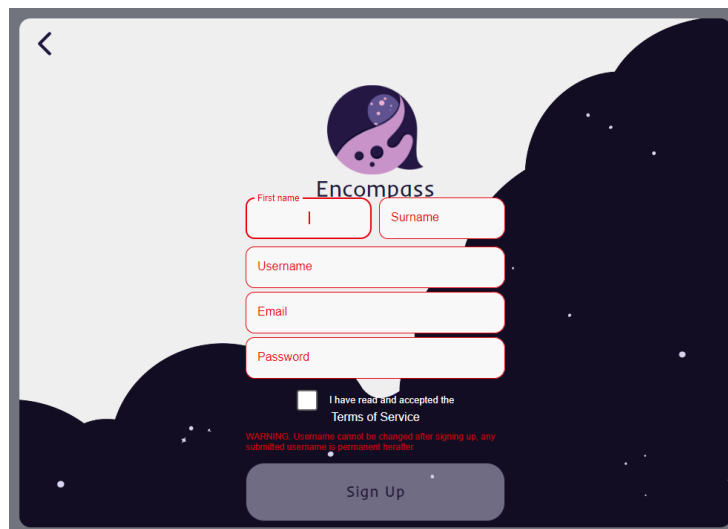
### 2.1 Creating an Account

To get started with Encompass, follow these steps:

Step 1: On the Encompass homepage, click on "Sign Up."

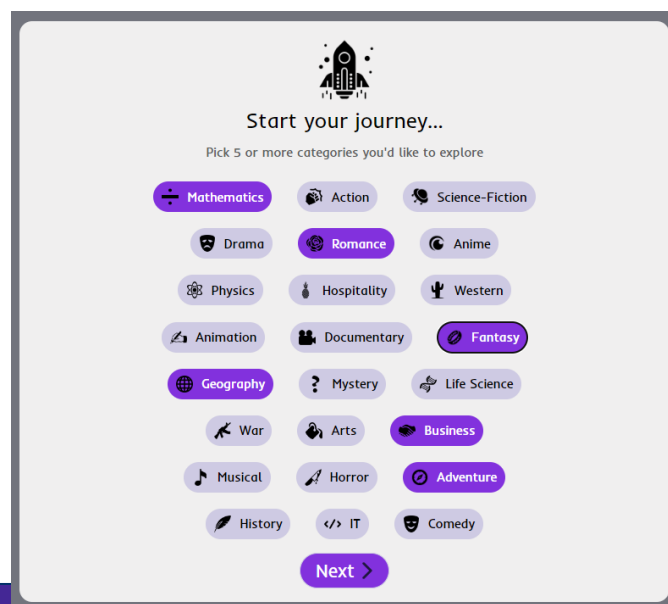


Step 2: Fill in the required information, such as your name, surname, desired username, email address, and password. Make sure your password is 8 characters long. Review the terms and conditions and click "Sign Up" to complete the process.



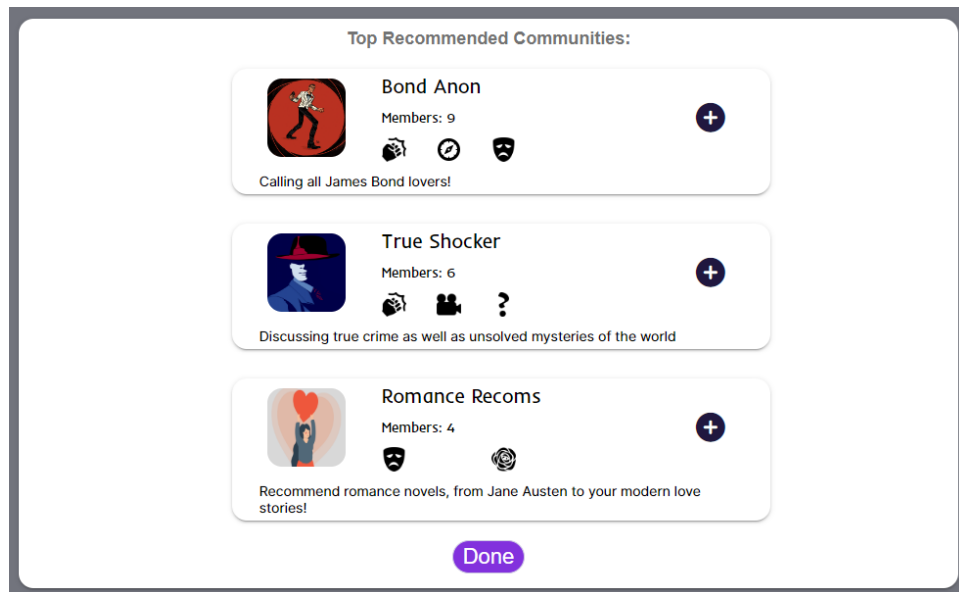
The screenshot shows a sign-up form for 'Encompass' with a dark, space-themed background. The form includes fields for First name (containing 'I'), Surname, Username, Email, and Password. Below the fields is a checkbox for 'I have read and accepted the Terms of Service' and a 'Sign Up' button. A warning message states: 'WARNING: Username cannot be changed after signing up, any submitted username is permanent hereafter'.

Step 5: A few categories of interest will show up. Choose the ones that apply to you – you are allowed to choose as many as you desire. Click “Next” when you are happy.



The screenshot shows a screen titled 'Start your journey...' with the instruction 'Pick 5 or more categories you'd like to explore'. It features a grid of category buttons, each with an icon and a label. The categories are: Mathematics, Action, Science-Fiction, Drama, Romance, Anime, Physics, Hospitality, Western, Animation, Documentary, Fantasy, Geography, Mystery, Life Science, War, Arts, Business, Musical, Horror, Adventure, History, IT, and Comedy. A 'Next >' button is at the bottom.

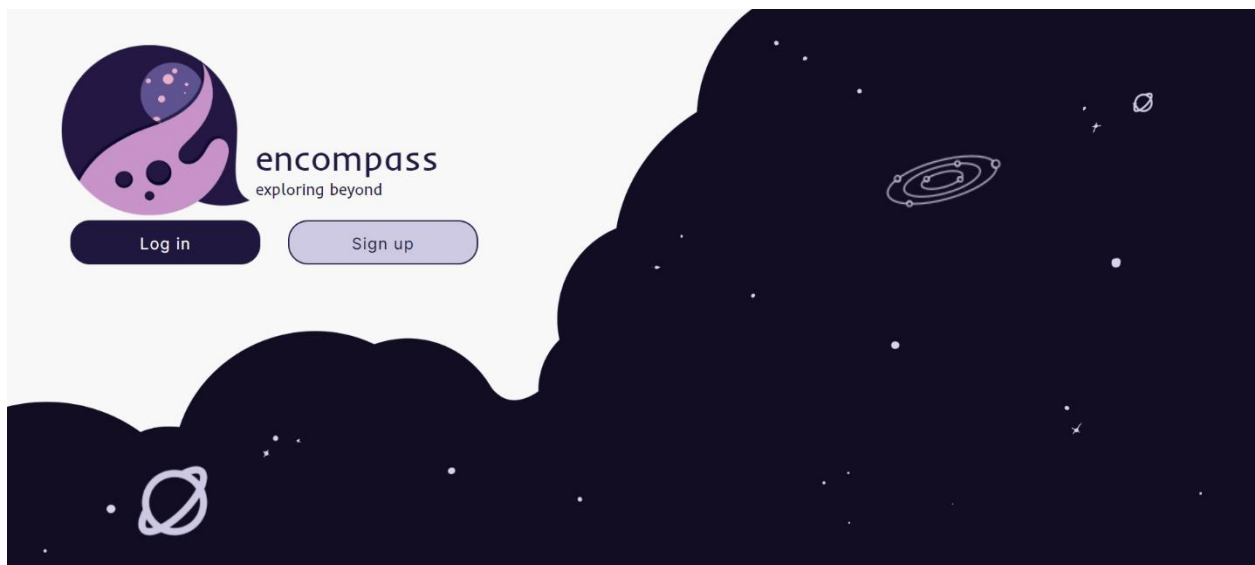
Step 6: A few recommended communities show up. Click on the “+” button on the communities you would like to join. When you are satisfied, you must click “Done”.



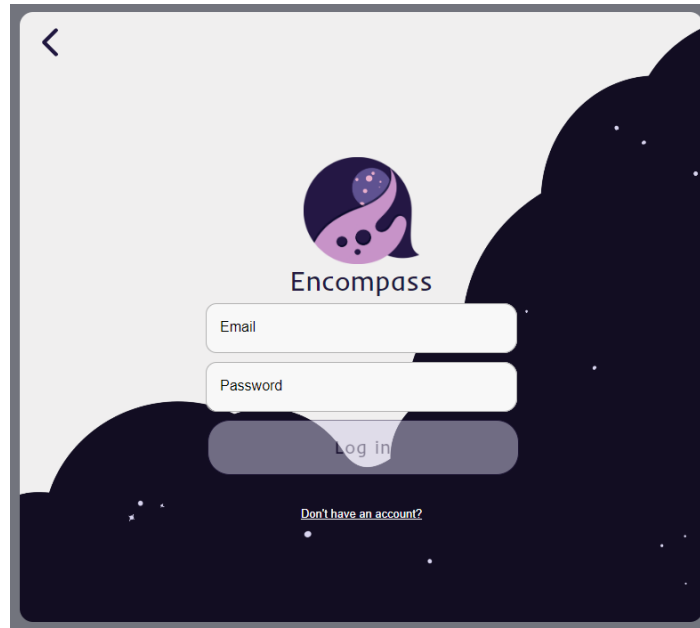
## 2.2 Logging In

To log in to your Encompass account, follow these steps:

Step 1: On the Encompass homepage, click on "Log In."



Step 2: Enter your registered email address and password.

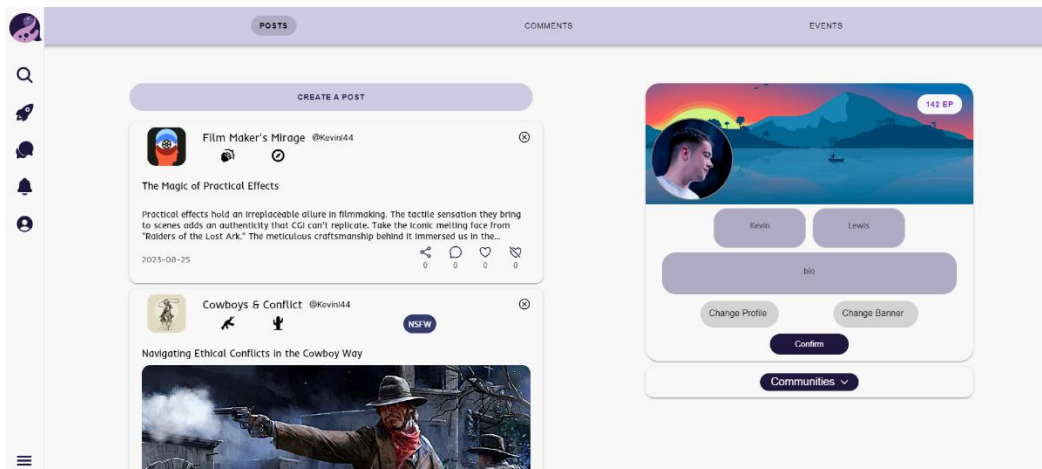


Step 3: Click "Log In" to access your Encompass account dashboard.

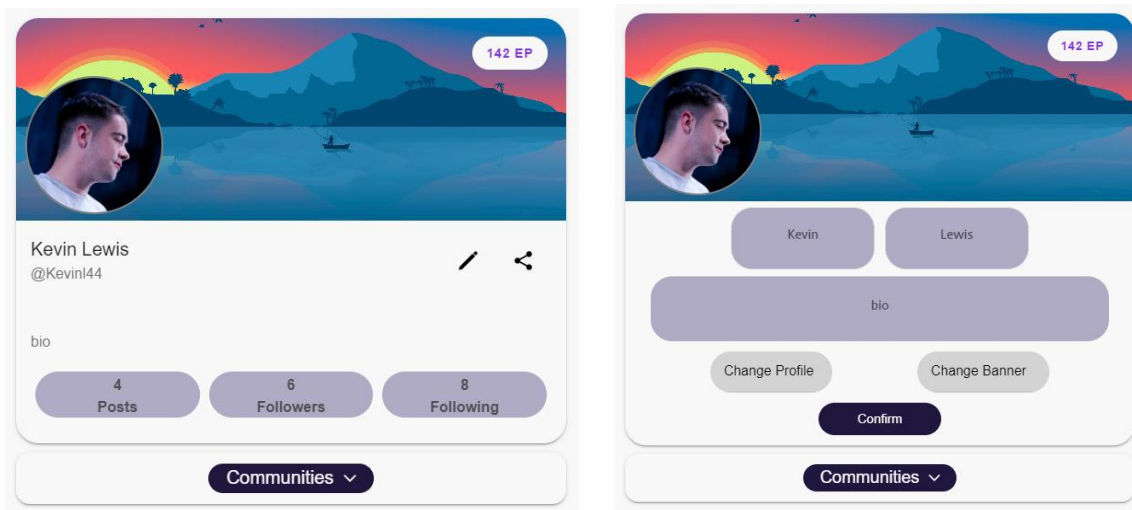
## 3. Profile Management

### 3.1 Editing Your Profile

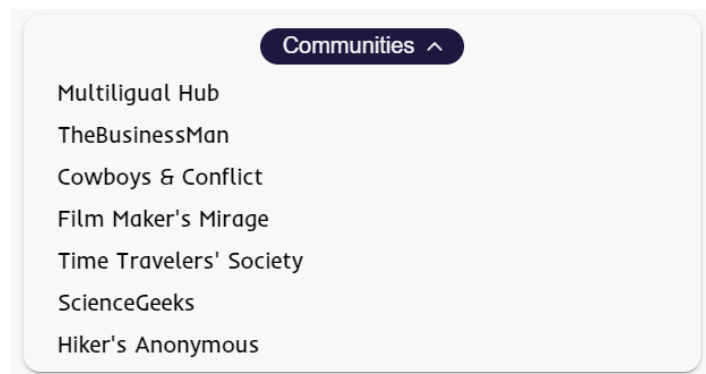
Your Encompass profile allows you to showcase your interests and personality. To edit your profile, follow these steps:



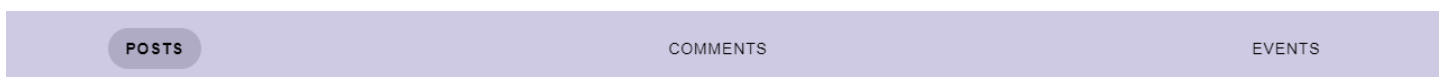
Step 3: Update your profile picture, bio, and any other desired information. Click on the "Confirm" button to save your changes.



You can access your communities below the profile card:



And navigate your posts, comments, and events via the bar above:

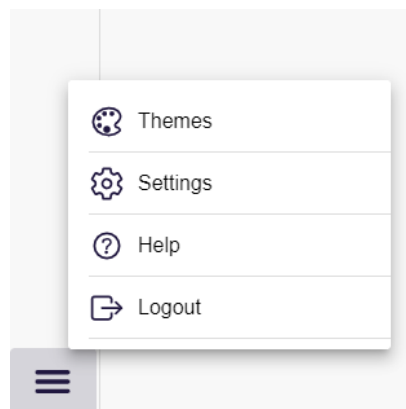




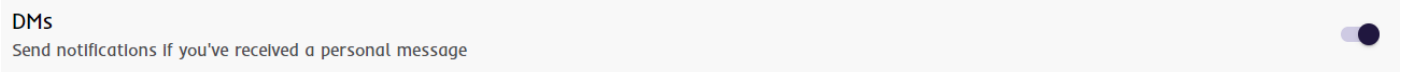
### 3.2 Settings

Encompass provides privacy settings to give you control over the visibility of your profile and posts. To manage your privacy settings, follow these steps:

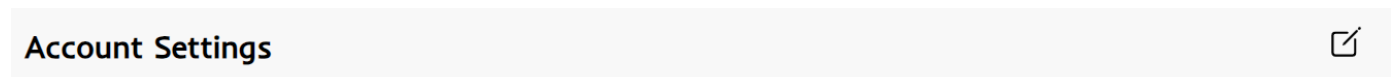
Step 1: Navigate to your setting by clicking on the “More Options” button and then on “Settings”.



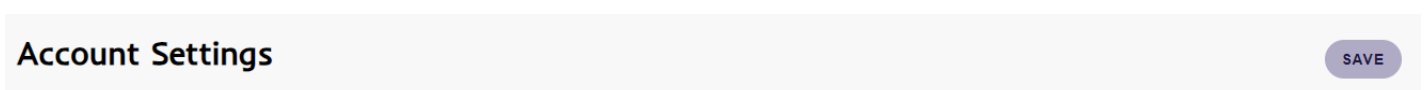
Here you can adjust any preferred settings by either toggling the option:



Or by clicking the edit icon by the section header:



And then saving your changes by clicking the “Save” Button:

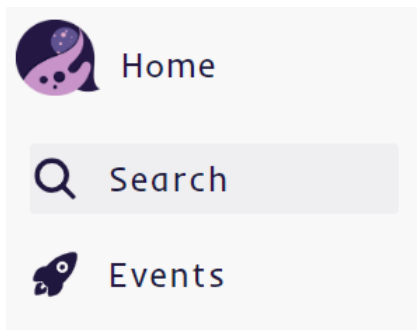


## 4. Communities

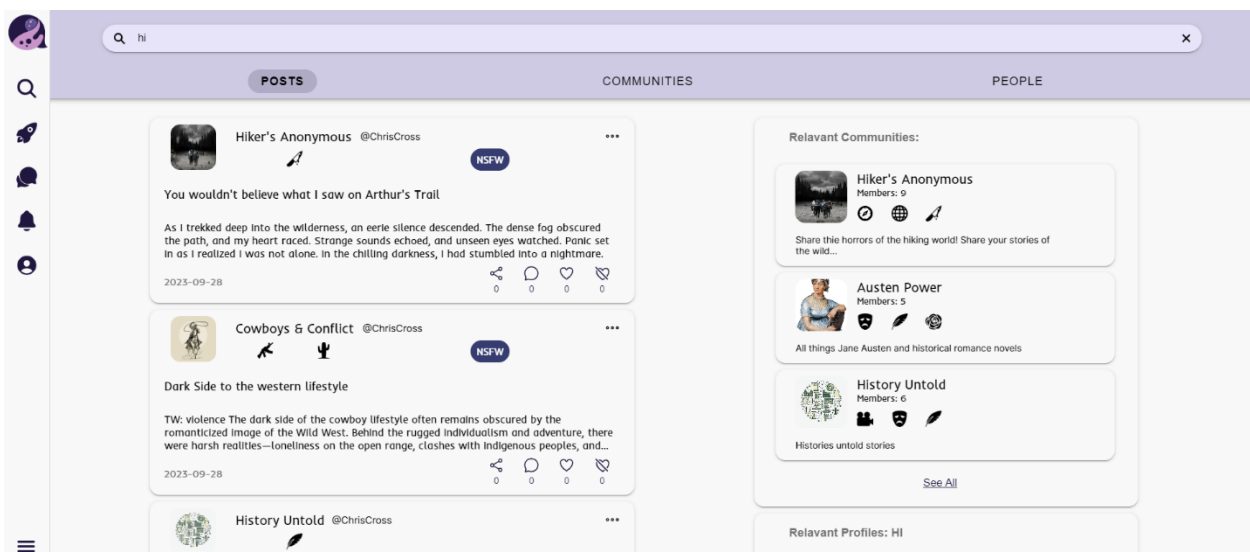
### 4.1 Browsing Communities

Encompass offers a wide range of communities based on different interests. To browse communities, follow these steps:

Step 1: Click on the "Search" tab in the navigation menu.



Step 2: Search for your preferred keyword and use the 'communities' filter button to explore specific communities. Click on a community to view its details and posts.



## 4.2 Joining a community

To join a community on Encompass, follow these steps:

Step 1: Click on the "Join" button.



You may leave a community anytime you desire. Note that private and restricted communities will have to approve your request to join and public ones will allow you to automatically join.

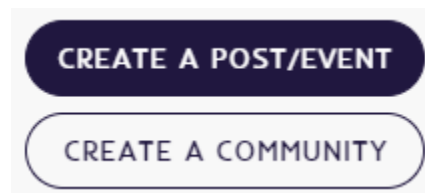
## 5. Sharing Content

### 5.1 Posting Content

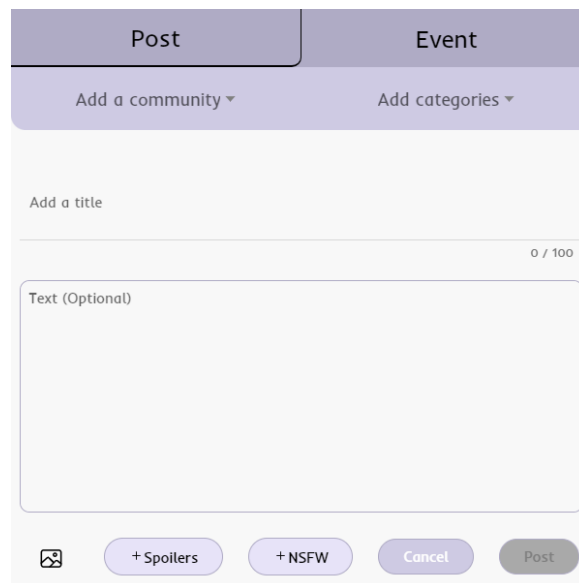
To post content within a community, follow these steps:

Step 1: Go to the home page.

Step 2: Click on the "Create Post" button.



Step 3: Compose your post by adding text, images, or other relevant media. Note: It is compulsory to associate a post with a community.

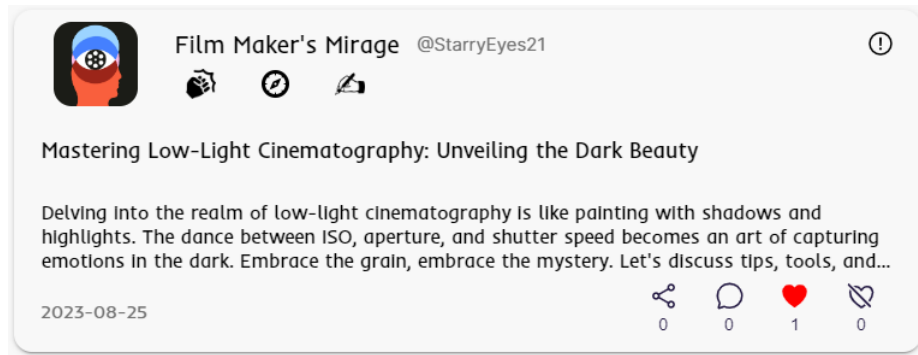
A screenshot of a post creation form. At the top, there are two tabs: "Post" (selected) and "Event". Below the tabs, there are two dropdown menus: "Add a community" and "Add categories". Below these is a text input field labeled "Add a title". Below the title field is a large text area labeled "Text (Optional)" with a character count "0 / 100". At the bottom, there is a row of buttons: a small image icon, "+ Spoilers", "+ NSFW", "Cancel", and "Post".

Click on the "Post" button to share your content with the community.

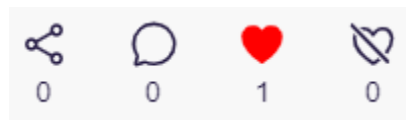
## 5.2 Commenting and Liking Posts

Engage with posts by commenting and liking them.

To comment on a post, follow these steps:

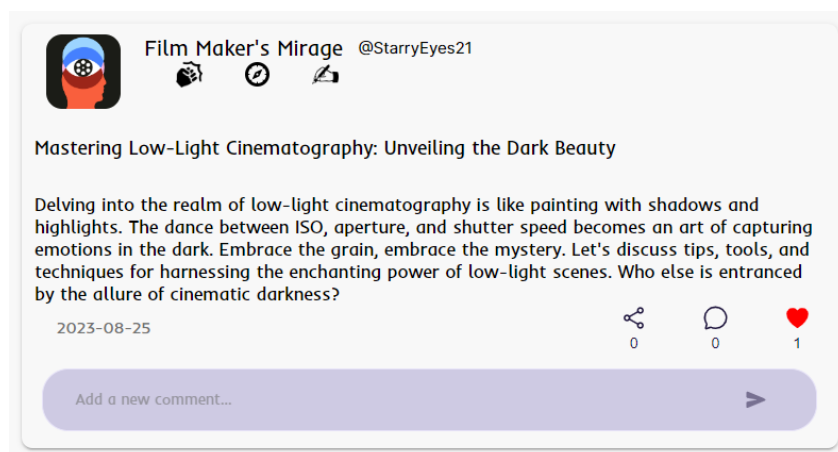


Step 1: Go to the post you want to comment on and click on the post card, or the comment button below.



Step 2: Enter your comment in the provided comment box.

Click on the "Post" button to submit your comment.

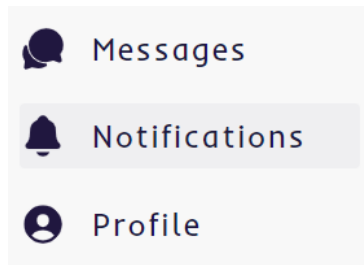


## 6. Notifications and Messaging

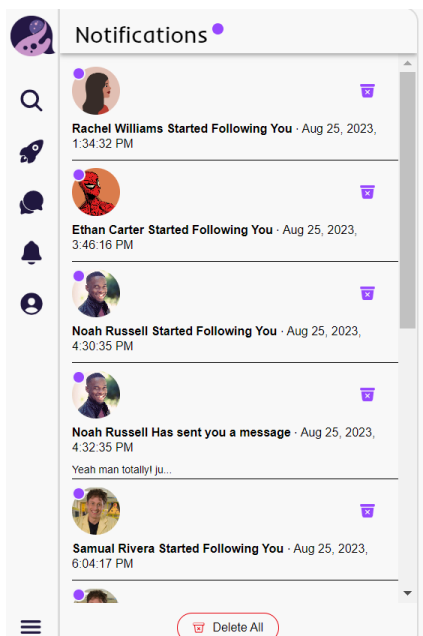
### 6.1 Managing Notifications

Encompass provides notifications to keep you updated on community activity, new posts, comments, and mentions. To manage your notifications, follow these steps:

Step 1: Click on the notification bell icon in the left navigation bar.



Step 2: Review your notifications and click on a notification to view its details.



Step 3: To adjust notification settings, click on the "Settings" option on the overlay.

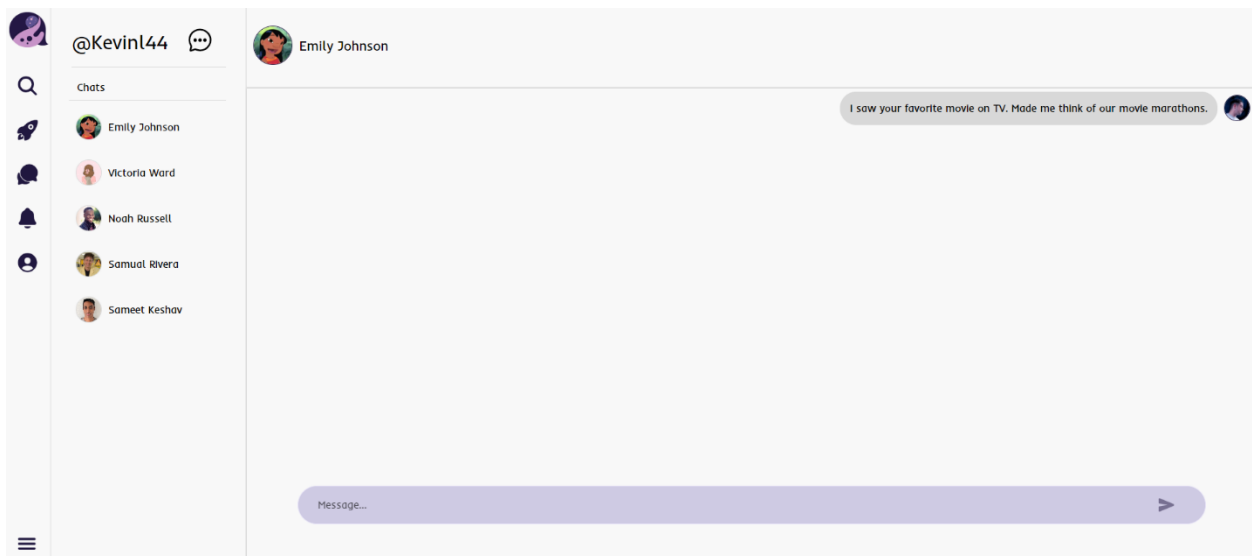
To delete the notification, click the dustbin icon. To delete all the notifications, click the “Delete All” Button.

## 6.2 Direct Messaging

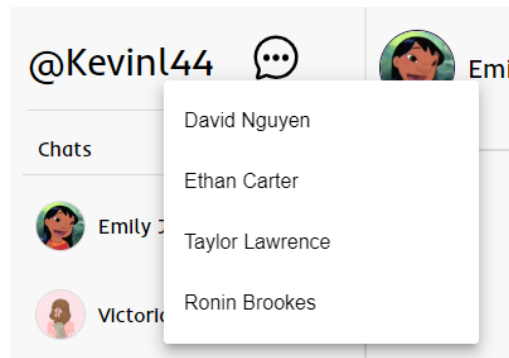
Encompass allows you to engage in direct messaging with other users. To send a direct message, follow these steps:

Step 1: Go to the message button on the nav bar.

Step 2: Click on the person you want to message. Compose your message in the provided message box. Then click the send icon when you are done.

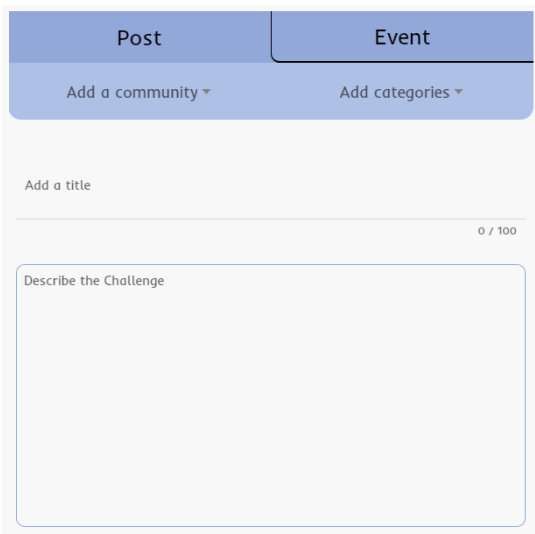
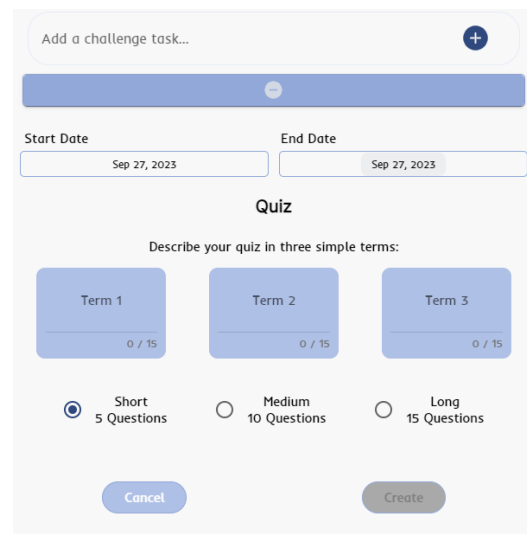


Step 4: To start a new message click the icon beside your username, select the person to chat with and repeat the above step.



## 7. Events

### 6.1 Creating an Event

The form has two tabs: "Post" and "Event", with "Event" selected. Below the tabs are two dropdown menus: "Add a community" and "Add categories". There is a text input field labeled "Add a title". Below that is a large text area labeled "Describe the Challenge" with a character count "0 / 100".The form is titled "Add a challenge task...". It has a "Start Date" and "End Date" field, both set to "Sep 27, 2023". Below is a section titled "Quiz" with the instruction "Describe your quiz in three simple terms:". There are three boxes labeled "Term 1", "Term 2", and "Term 3", each with a character count "0 / 15". Below these are three radio button options: "Short 5 Questions" (selected), "Medium 10 Questions", and "Long 15 Questions". At the bottom are "Cancel" and "Create" buttons.

To create an event, simply click the create event button on the feed page. You can then add a title and description to your event, as well as select categories and the community you want to post it in. This community must be one you are a creator of.

This challenge you described is what you want your community followers to do in preparation for the quiz, so be specific and clear.



You can then add tasks for your community members to complete. These tasks can be anything from reading an article to watching a video, and you can add as many as you want. You can also add a due date for the event.

For the quiz you must enter 3 keywords for the AI to generate a relevant quiz, so be sure to use words that are relevant to the challenge you described. Examples would be: "South America", "Amazon River", "Animals".

You can then choose the amount of questions you want your quiz to have. If you cannot create the event, this means you are missing some information - so check if you've added both a title and at least one task.

## 6.2. The events page



This card represents an open event. You can see the title of the event, the community it is in, and the due date. You can also see the challenge that has been set for this event. The lock in the corner indicates that the quiz is open and has not been completed yet.



This card represents a closed event. You can see the title of the event, the community it is in, and the due date. You can also see the challenge that has been set for this event. The lock in the corner indicates that the quiz is closed and has been completed. You cannot access the quiz when it is closed. Once you open the quiz, backing out submits your answers.

### 6.3. Event Challenge Description page



This page describes the challenge that has been set for this event. You can see the title of the event, the community it is in, and the due date. You can also see the challenge that has been set for this event. You can also see the tasks that have been set for this event. You can complete these tasks to prepare for the quiz. You can join the community if you are not part of it yet - only members of that community can complete the challenge. At the bottom you can start the quiz.

#### 6.4. The Quiz

Question 1

1 of 5

Score: 20

What is the length of the Amazon river?

A. 3,300 miles

B. 4,100 miles

C. 4,700 miles

D. 5,400 miles

Question 2

2 of 5

Score: 20

What are some of the species found in the Amazon rainforest?

A. Jaguars, Monkeys, and Toucans

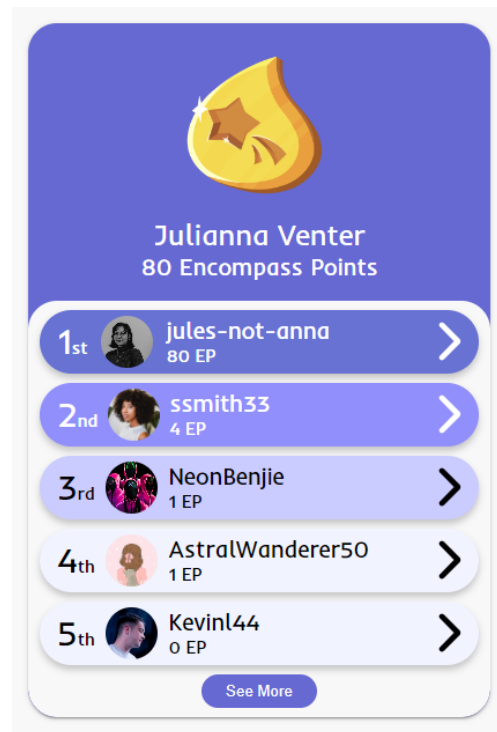
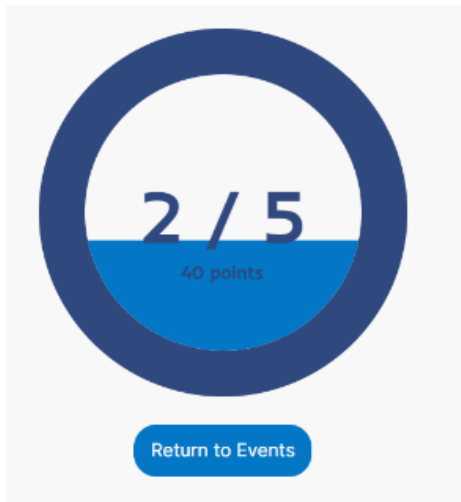
B. Cougars, Bears, and Foxes

C. Wolves, Coyotes, and Chickens

D. Eagles, Falcons, and Emus

In the quiz page you can see all the questions, and you can select an answer for each question from the multiple choice selection. Once an answer is selected you cannot change the answer, but you will be able to see if your answer was correct or not. You can see in the upper right corner of each question how many points you get for answering the questions correctly.

## 6.5. Points and the leaderboard



At the bottom of the quiz page you can see your total points that you have earned for this quiz. You can then submit the quiz and go back to the events page by clicking the Return to Events button.

Back on the events page is the leaderboard to the right. Here you can see the top 5 users who have earned the most points for events and throughout the site. You can also see your own position on the leaderboard. You can click on any of these to navigate to that user's profile page. Clicking the See More button will take you to the full leaderboard page.

## 8. Troubleshooting

### 7.1 Frequently Asked Questions

Q: How do I reset my password?

A: To reset your password, follow these steps:

- Go to the Encompass login page.
- Click on the "Forgot Password" option.
- Follow the instructions provided to reset your password.

Q: How do I report inappropriate content or user behaviour?

A: To report inappropriate content or user behaviour, follow these steps:

- Go to the post or user profile you want to report.
- Click on the "Report" option.
- Provide details about the issue and submit the report.

Q: Can I change my username on Encompass?

A: No, you cannot change your username.

### 8.2 Contact Support

If you encounter any issues or have further questions, please contact our support team for assistance. You can reach us through the following channels:

Email: [perfectstrangers.tuks@gmail.com](mailto:perfectstrangers.tuks@gmail.com)

GitHub: [Encompass Project](#)

## 9. Appendix

### 9.1 Terms of Service

Please refer to the Encompass Terms of Service for information regarding the terms and conditions governing the use of the Encompass application. They can be found here: [Terms and Conditions](#)

### 9.2 Privacy Policy

Please review the Encompass Privacy Policy to understand how your personal information is collected, used, and protected within the Encompass application. They can be found here: [Privacy Policy](#)

