



Smart Student Handbook User Manual

Welcome to the Smart Student Handbook, your all-in-one academic companion! The Smart Student Handbook is an AI-assisted workspace for creating notes, organising learning material, generating summaries and flashcards, and coordinating schedules with classmates and organisations. This user manual will guide you through the main features of the application in simple, step-by-step language. Screenshots will help you visualize each screen and action.

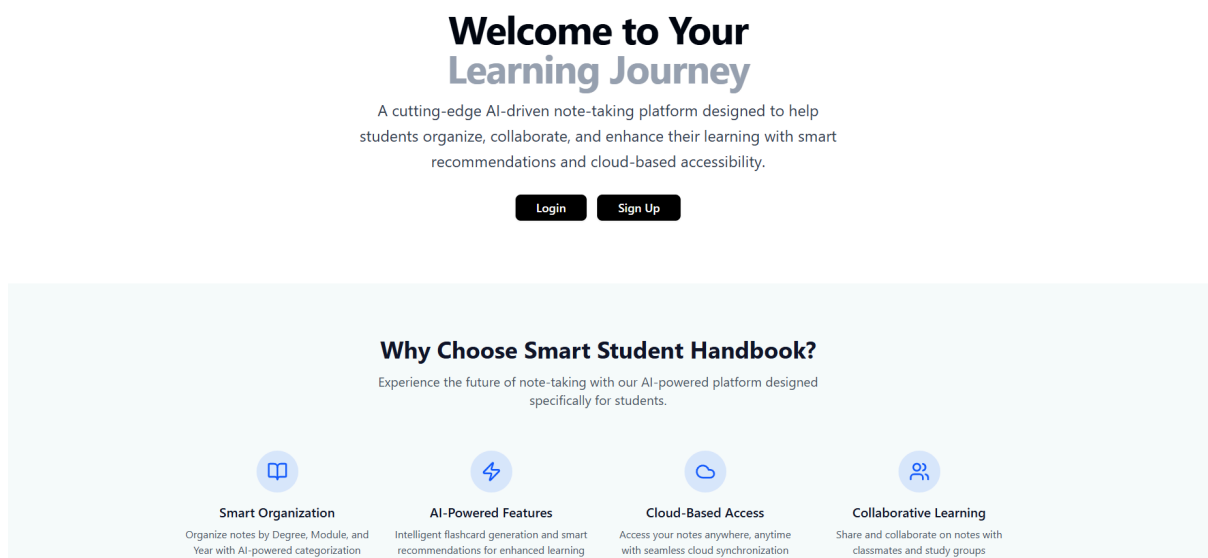
Table of Contents

1. Getting Started.....	2
2. Dashboard Overview.....	3
3. Navigation.....	4
4. Notes.....	4
5. Calendar.....	7
6. Collaboration.....	8
7. Settings & Profile.....	10
8. Friends.....	11
9. Dark Mode Tips.....	13
10. Troubleshooting & FAQ.....	13

# 1. Getting Started

## 1.1 Installing & Accessing the App

1. Open your browser and navigate to the application URL.



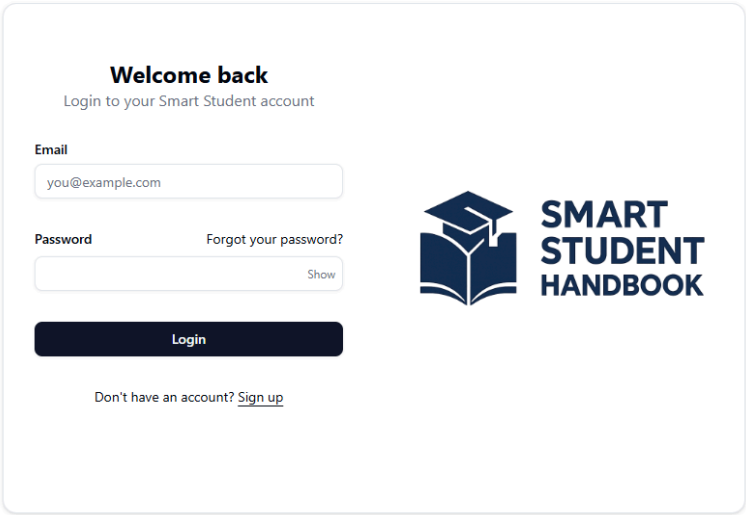
2. If you don't have an account yet, click **Sign Up** to register.

### Sign Up

The screenshot shows the "Create Account" form. It has a title "Create Account" and a subtitle "Join the Smart Student community". The form contains four input fields: "Name" (with a placeholder "Your first name"), "Surname" (with a placeholder "Your surname"), "Email" (with a placeholder "you@example.com"), and "Password" (with a placeholder "\*\*\*\*\*"). There is a "Sign Up" button at the bottom. To the right of the form is the Smart Student Handbook logo, which consists of a graduation cap icon and the text "SMART STUDENT HANDBOOK".

1.2 Logging In

- 1. Enter your email address and password.
- 2. Click **Login**.
- 3. If you forget your password, click **Forgot Password?** and follow the instructions.

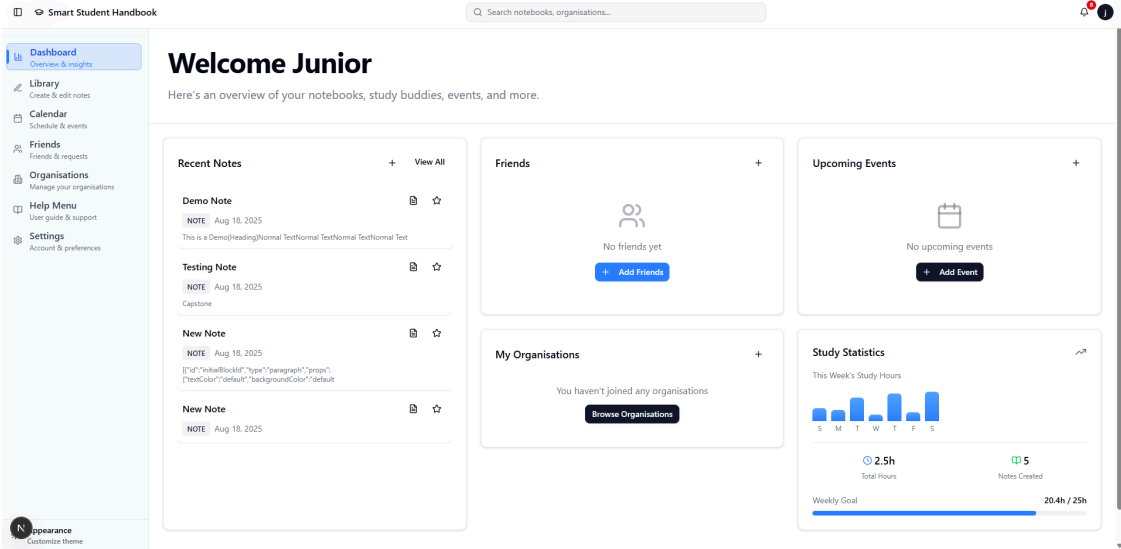


By clicking continue, you agree to our [Terms of Service](#) and [Privacy Policy](#).

2. Dashboard Overview

After logging in, you land on the **Dashboard**—your central overview.

- **Welcome Banner:** Greets you by name.
- **Quick Stats:** Shows total study hours, notes created, and your study streak.
- **My Notebooks:** Lists your recent notebooks with quick actions.
- **Friends:** See and manage your study buddies.
- **Upcoming Events:** Displays your next lectures and exams.
- **Notifications:** Shows notifications from your friends, organisations and calendar.



## 3. Navigation

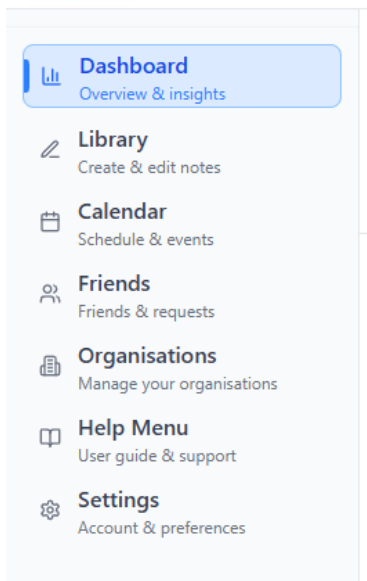
At the top, you'll find the **header** with:

- **Sidebar Toggle:** Show/hide the sidebar menu.
- **Search Bar:** Quickly search your notes, modules, or flashcards.
- **Notifications:** Your handy schedule reminders.
- **User Menu:** Access your profile, settings, or sign out.

On the left, the **Sidebar** gives you quick links to:

- Dashboard
- Note Editor
- Library
- Calendar
- Settings
- Friends
- Organisations

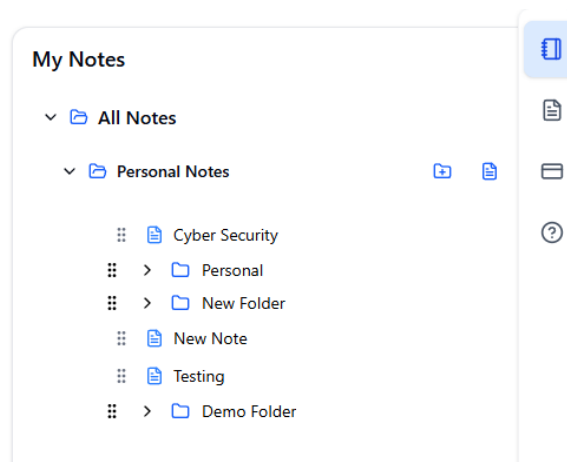
Smart Student Handbook



## 4. Notes

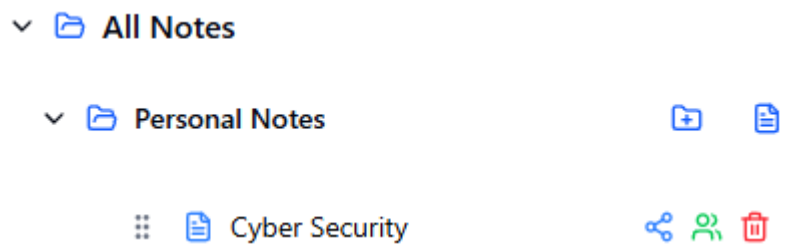
### 4.1 Creating a New Note

1. Click **Library** in the sidebar.
2. On the far right of the **Library** page, click **+ Folder(left icon)** to add a new folder or **+ Note(right icon)** add a new note under your selected folder.
3. Enter a title and start typing in the rich-text editor.
4. You can drag and drop notes using the 6 dots to reorder them.
5. **AutoSave** is applied to preserve your changes.



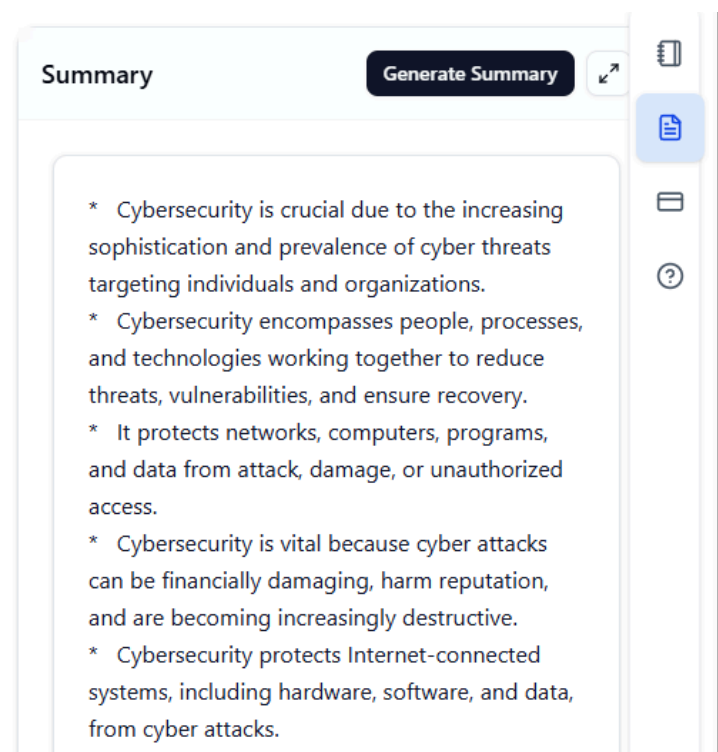
## 4.2 Organizing & Managing Notes

- **Folders:** Group related notes—click the folder icon to expand or collapse.
- **Editing:** Click a note's title to rename; click the trash icon to delete.
- **Sharing:** Use the share button to invite collaborators by their email.



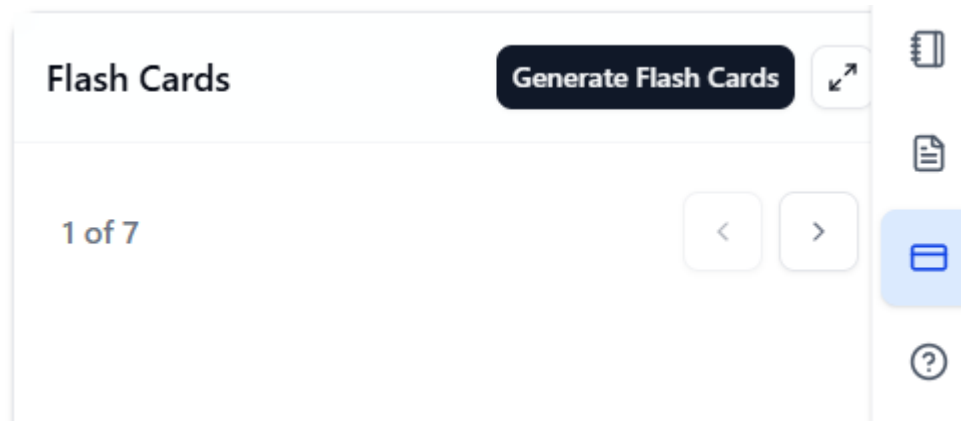
## 4.3 Summaries

- Click the second icon from the top on the far right, to navigate to the summaries panel.
- Summarise your notes by one click of a button.

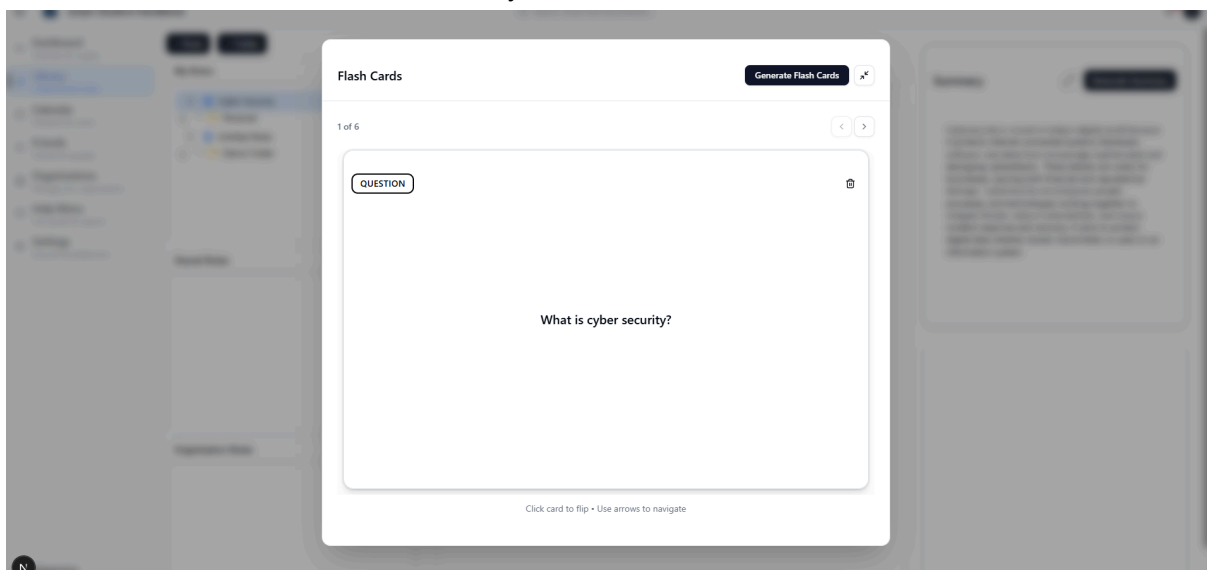


## 4.4 Flash Cards

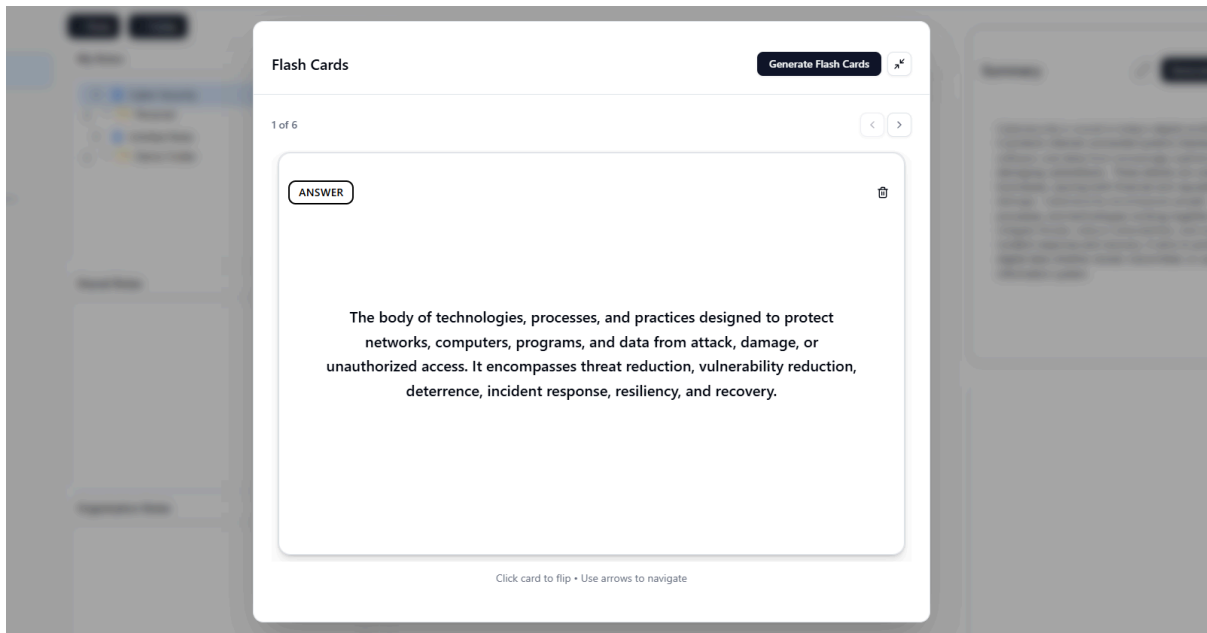
- Click the third button on the far right, to navigate to the flashcards



- Generate flash cards based on your notes.

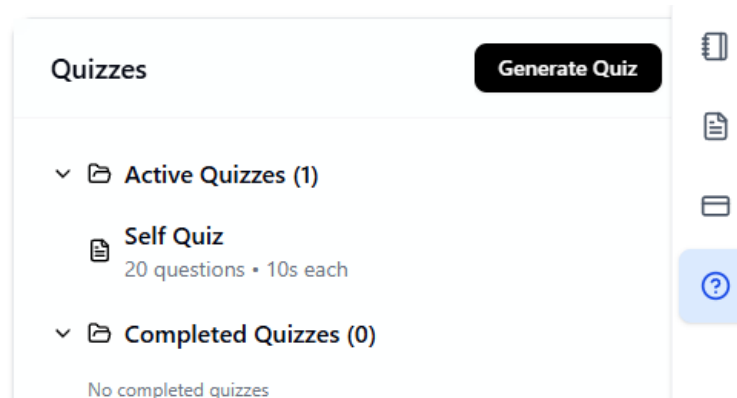


- Flash cards are generated with questions and answers. Tap on the card to reveal the answer and move to the next question.



## 4.4 Quiz

- Click the fourth icon on the far right, to navigate to the quizzes



- A quiz can be generated from your note for yourself, your friends or for your organisation.
- You can select the number of questions and the duration of each question.

A screenshot of a mobile application interface for 'Create Quiz'. It has a title 'Create Quiz' and a close button (X). Below the title, there are two input fields: 'Number of questions' with the value '5' and 'Seconds per question' with the value '45'. At the bottom, there is a 'Generate from note' button.

- Once you start the quiz, questions will be displayed with 4 options. Choose your answer and you will instantly see if the answer is correct or wrong by the colour of the block.
- If the block turns green, the answer is correct, otherwise the block will be red.

Quiz ×

Question 1 of 2

What does cyber security primarily involve?

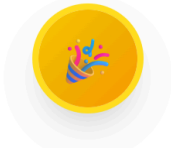
A Only technology

B People, processes, and technologies working together

C Only processes

D Only people

- The scores are added up throughout the quiz and your grade will be displayed at the end.
- For friends and organizations, a leaderboard will be shown.




**Outstanding!**  
Perfect performance!

Your Score

**2/2**

100%


 **Leaderboard**

1

Junior Motsepe

YOU

0

 12s avg

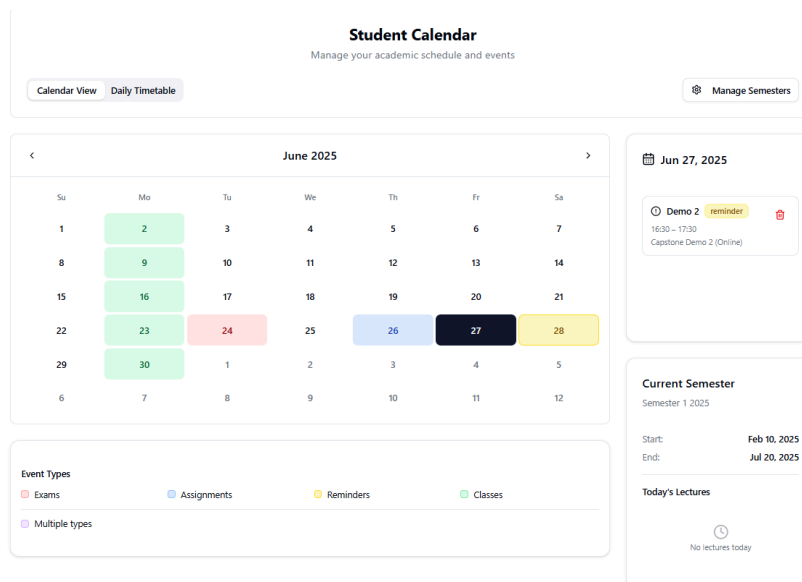
/2



## 5. Calendar

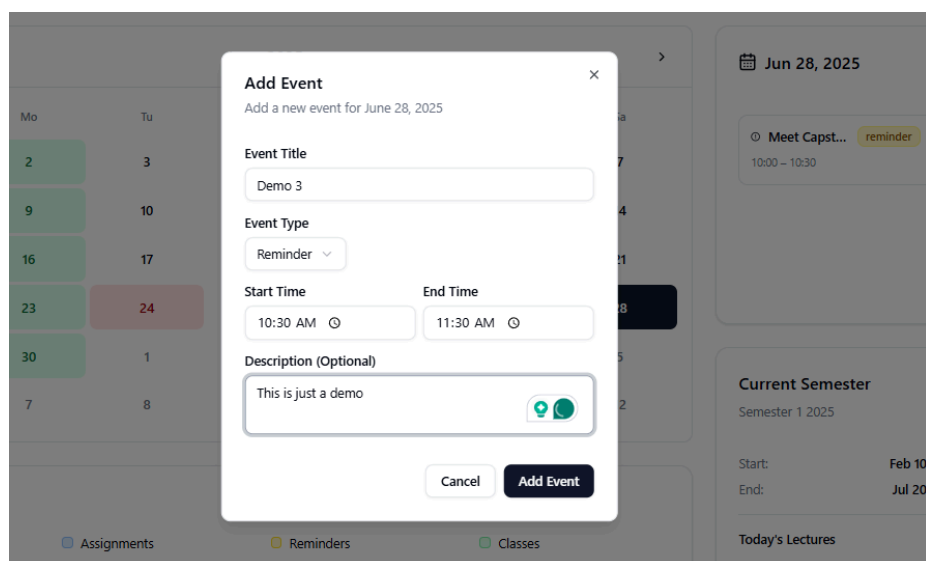
### 5.1 Viewing the Calendar

1. Click **Calendar** in the sidebar.
2. Navigate between months using the arrow buttons.
3. Click any date to see events or lectures scheduled.



### 5.2 Adding Events & Lectures

- **Events:** Click a date, then **Add Event**. Fill in title, type (lecture, assignment, etc.), time, and description.
- **Lectures:** Switch to **Daily Timetable** tab, then click **Add Lecture** to schedule classes.



## 6. Friends

- Connect with friends or classmates by searching for their names using the add friend button.

### Friends

Connect with classmates and study partners to collaborate on your academic journey.

Your Friends

1

Add Friend

TN

Tanaka Ndhlovu

Friend

Friend Requests

3

Incoming (0)

No incoming requests

Sent (3)

JS

Jane Smith

X

Cancel

TM

takudzwa magunda

X

Cancel

RP

Reinhard Pretorius

X

Cancel

- **Sending friend requests:** You can send a friend request to another user to enable sharing and collaboration of notes.

Back

Send Friend Request

TN

Tanaka Ndhlovu

BSc IKS

Dev

Mutual Friends

0

No mutual friends

Mutual Organizations

2

6

660

7 members

C

COS326

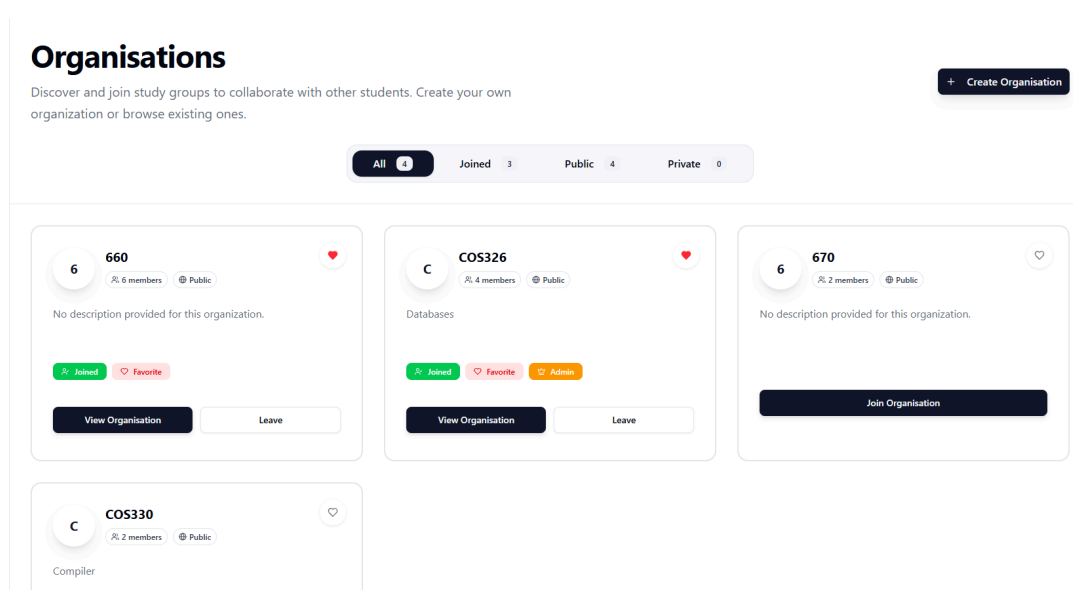
4 members  
Databases

10

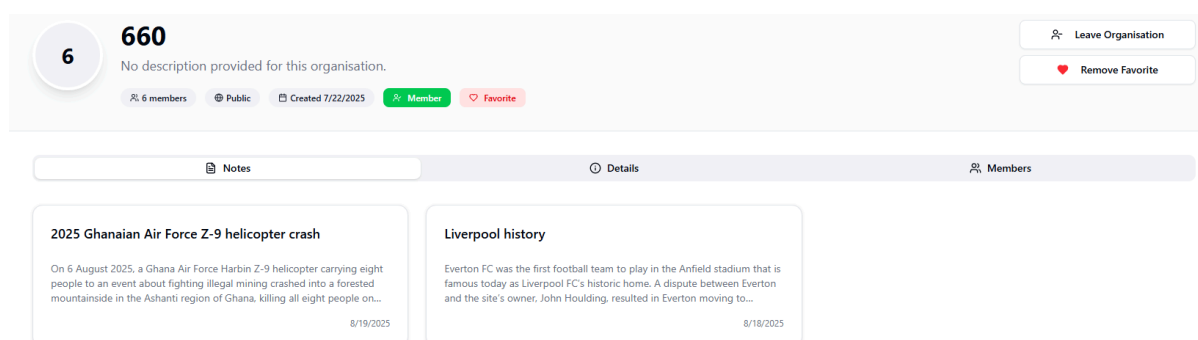
## 6. Organisations

Keep track of your study groups and organisations right from the Dashboard.

1. In the **My Organisations** panel, view the list of groups you've joined.
2. Click **Create Organisation** to start a new group—enter the name, description, privacy setting, and invite friends.
3. Browse public organisations to find new study groups, then click **Join** to participate.
4. Use the **Favorite** (heart) icon to bookmark organisations for quick access.
5. Click **View Notes** in any organisation card to see shared notes within that group.



**Organisation Shared Notes:** Access the Organisation's shared notes by pressing the "View Organisation" button and navigating to the "notes" tab.



2025 Ghanaian Air Force Z-9 helicopter crash

Normal B I U G A [font] [size] x<sub>1</sub> x<sup>2</sup> [bulleted list] [numbered list] [link] [code] [quote] [undo] [redo] [bold] [italic] [underline] [text color] [background color]

On 6 August 2025, a [Ghana Air Force Harbin Z-9](#) helicopter carrying eight people to an event about fighting illegal mining crashed into a forested mountainside in the [Ashanti region](#) of [Ghana](#), killing all eight people on board. Among the dead were Ghana's defense minister [Edward Omane Boamah](#) and environment minister [Ibrahim Murtala Muhammed](#).

### Background

**Aircraft**  
The aircraft involved in the crash was a Harbin Z-9EH military helicopter, a Chinese-made naval platform known for its versatility and rugged performance. The Z-9EH is a specialized variant of the Z-9 helicopter, itself a Chinese-licensed version of the French [Eurocopter AS365 Dauphin](#). It is primarily used by the [People's Liberation Army Navy](#) and other security forces for [anti-submarine warfare](#), anti-ship operations and [search and rescue](#) missions.<sup>[1]</sup>

**Passengers and crew**  
The occupants were identified as Minister of Defense [Edward Omane Boamah](#), Minister for Environment [Ibrahim Murtala Muhammed](#), acting deputy national security coordinator [Limuna Mohammed Muniru](#), vice chairman of the ruling [National Democratic Congress](#) (NDC) [Samuel Sarpong](#), former parliamentary candidate Samuel Aboagye, Squadron Leader Peter Bafemi Anala, Flying Officer Twum Ampadu and Sergeant Ernest Addo Mensah.<sup>[2][3]</sup>

**Crash**  
According to the [Ghana Armed Forces](#), the helicopter took off from [Kotoka International Airport in Accra](#) at 9:12 a.m., heading northwest into the interior toward the gold-mining area for an event about tackling [illegal mining](#) at the Obuasi Black Park in [Obuasi](#), Ashanti Region, when it went off the radar.<sup>[4]</sup> The helicopter's wreckage was found later, with all of the victims being burnt beyond recognition in a post-crash fire.<sup>[5]</sup> President [John Mahama](#) had originally been scheduled to attend the event, but instead delegated the ministers to represent him due to a concurrent occasion.<sup>[6]</sup>  
Footage of the crash site showed debris on fire in a forest as people circled around to help.<sup>[6]</sup> The crash was one of Ghana's worst air disasters in more than a decade.<sup>[7]</sup>

**Aftermath**  
The remains of the victims were transported to Accra. Samples were flown to South Africa for DNA analysis to aid in their identification.<sup>[8]</sup> The burial of the Muslim victims of the crash, which was scheduled on 7 August, was postponed due to identification procedures.<sup>[9]</sup>

**Investigation**  
The Ghana Armed Forces said an investigation was under way.<sup>[10]</sup> The [Ghana National Fire and Rescue Service](#) confirmed they will investigate the crash in conjunction with other security agencies.<sup>[11]</sup> The [flight recorder](#) of the helicopter was recovered by a team of investigators a day after the crash.<sup>[12][9]</sup>

Summary

Generate Summary

A Ghana Air Force Harbin Z-9 helicopter crashed into a mountainside in the Ashanti region on August 6, 2025, killing all eight people on board. The victims included Ghana's defense minister and environment minister, who were en route to an anti-illegal mining event. The crash, considered one of Ghana's worst air disasters in recent years, prompted a national investigation, three days of mourning, and condolences from international bodies and nations. Remains were sent for DNA identification, and the flight recorder was recovered.

Flash Cards

Generate Flash Cards

1 of 46

QUESTION #1

Where did the helicopter crash occur?

## 7. Profile & Settings

1. Click your avatar in the header to open **User Menu**.
2. Navigate to **Profile** to update your personal info.
3. Use **Settings** to change themes (Light/Dark/System).

Settings

Manage your account information, security, and preferences.

Account Settings

Security

Profile Information

Update your personal information and academic details

First Name

Last Name

Degree Program

Occupation

Interests & Hobbies

Separate with commas

Bio

Tell us about yourself...

Save Changes

Achievements

Your academic badges and milestones

Best Achiever

Fast Coder

Researcher

GitHub Enthusiast

Bookworm

Goal Setter

Study Buddies

Connect with your classmates and study partners

No study buddies yet. Start connecting with classmates!

Total Study Hours

127.5

+12% from last month

Notes Created

89

+7 this week

Study Streak

23 days

Keep it up!

This Week

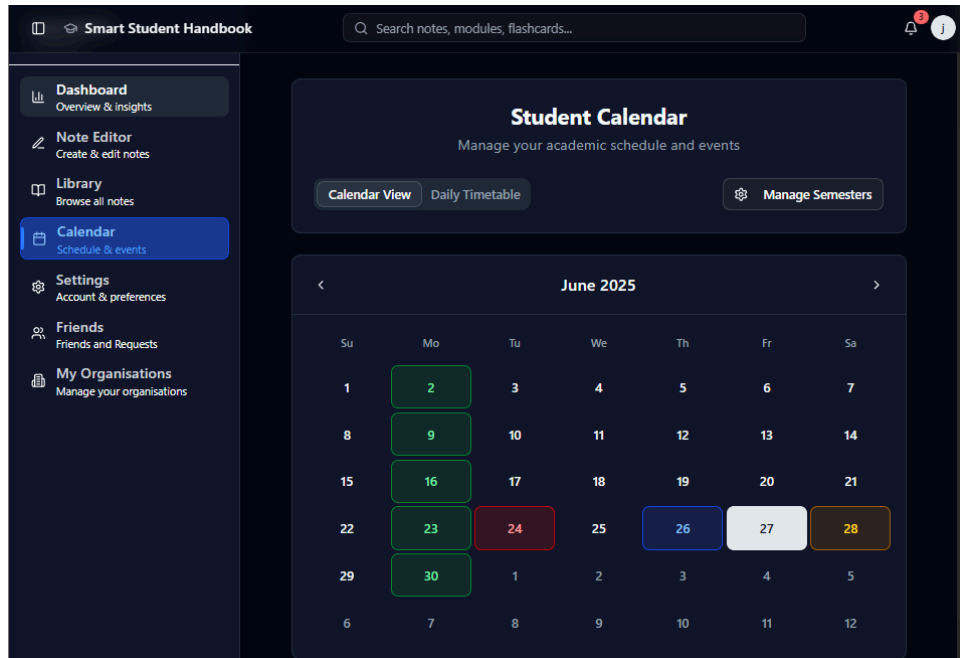
29.2h

4.2h daily average

12

## 8. Dark Mode Tips

- Toggle dark mode via the **Appearance** menu at the bottom of the sidebar.
- Dark mode will be applied to the whole program.

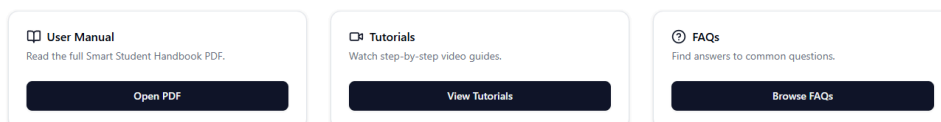


## 9. Troubleshooting & Support

- **Issues navigating the app?** Browse to the “Help Menu”, where you will find the User Manual, Tutorial and FAQs.

### Help Menu

Quick links to user manual, tutorials, and FAQs.



- **FAQs (Frequently Asked Questions)** : Browse through the FAQs to see if any questions you have may have been answered.

**FAQs**

Find quick answers to common questions.

Search FAQs...

All

Account

Calendar

Getting Started

Library

Organisations

Privacy

Settings

Support

How do I sign up?

How do I create a new note?

Can I share calendar events?

What are organisations and how do I create one?

How can I update my profile information?

How do I manage my notifications?

Can I export my notes?

Can I sync the calendar with my phone?

What roles are available in organisations?

What if I can't log in?

Does the app support dark mode?

How is my data kept secure?

For more help, reach out at **capstone30.f5@gmail.com**.