

Oct 5, 2023 5:00 PM | Team Meeting

Start video Recording of Meeting for Members who are Not Available to Meet

Meeting Notetaker: Sam Minor

Attendees: Andrew, Sam, Tereza, Emily, Kevin

Around the Horn: Rose - Thorn - Bud

- Rose: something good from your week
- Thorn: something challenging from your week
- Bud: something you're looking forward to this week

Agenda:

1. Team Problem Statement Reviews ([Design Your Team Assignment - link to document](#))
2. Deliverable 1: ([link to rubric and requirements](#))
 - PM has spread tasks amongst the team, discuss whether any changes need to be made, and how everyone feels about the allotment of work.
 - Are there any questions regarding the assigned tasks, where to find them (Spaces), or whether or not the assigned tasks are within everyone's comfort?
3. Group Proposal Presentation: [link to group proposal presentation document](#)
4. Also, once again, PLEASE become comfortable with the [Spaces management platform](#). PM will continually update it with tasks/issues as they arise, and that is where the required Sprint/Meeting Kanban boards will be hosted for the duration of the project

Notetaker Notes and Action Items

Notes

- Proposal presentation next week
- Issues assigned to team members

Action items

- Fix Problem statements