11/03/24 Meeting Minutes

Date

Week 7

11 Mar 2024

Participants

- @Farah Choudhury   @Amaan Jahangir   @Ewan Devlin   @Isha Singh   @Jacob Farrow   @Nadine Sjahsam   @m.adan

Agenda

- Implementation Sprint
- Review Existing Framework
- Progress update on epic implementation, discussion on any blockers or challenges.

Discussions

Item	Notes
Implementation Sprint	- The meeting commenced with a focus on the ongoing implementation sprint. - Team members discussed the current sprint objectives and tasks, ensuring alignment with project goals and timelines. - Progress on individual epics was reviewed to assess overall sprint progress and identify any areas needing attention or adjustment.
Review Existing Framework	- A review of the existing framework was conducted to evaluate its effectiveness in supporting development activities. - Team members provided feedback on the usability, performance, and scalability of the framework, noting any strengths or weaknesses observed during implementation. - Suggestions for enhancements or modifications to the framework were discussed to improve overall development efficiency and effectiveness.
Progress Update, Blockers or Challenges	- Each team member provided a progress update on their assigned epics, highlighting completed tasks, ongoing work, and any challenges encountered. - Discussions centered around addressing any blockers or challenges hindering progress on epic implementation. - Strategies were proposed and discussed to overcome identified challenges, with a focus on collaboration and support among team members to ensure successful resolution.

Action items

- Team members to continue work on assigned epics, addressing any blockers or challenges encountered during implementation.
- Further exploration and research into potential enhancements or modifications to the existing framework to improve development efficiency.

- Regular communication and collaboration among team members to ensure alignment with sprint objectives and timely resolution of any issues.