

SCRUM MEETING WEEK (4)

Sprint planning checklist

Preparation	Meeting	Follow up
- Think of features that students and instructors use for the platform	- Implement the feature list, which includes the functional and non-functional requirements.	- Finish up Milestone 2 if not yet complete - Start setting up the database for our project - Start thinking about other aspects of development

Sprint team members

Name	Role
Jeremy Adams	SCRUM MASTER
Aidan Elliott	Developers
Anilov Laxina	Developers
Joy Musiel	Developers
Aidan Morris	Developers

Sprint planning meeting items

Previous sprint summary

Sprint theme	
Issues completed	
Issues left	
Team Capacity	
Summary	No labs for week 3 so no previous sprint summary/information

Details Current sprint

Start date	2024-01-31
End date	2024-02-02
Sprint theme	Requirements
Team capacity	5 people
Issues capacity	3 issues
Individual capacity	Jeremy Adams: SCRUM MASTER + User stories Joy Musiel: User Stories Aiden Morris: Functional/Non-Functional Requirements Aiden Elliot: User Stories Anilov Laxina: Use-case Diagram
Potential risks	N/A
Mitigations	N/A



Sprint planning resources

- [Flowchart Maker & Online Diagram Software](#) (Used for diagram)
-