

# SCRUM MEETING WEEK (3)

## Sprint planning checklist

Preparation	Meeting	Follow up
- Think of features that students and instructors use for the platform	- Implement the feature list, which includes the functional and non-functional requirements.	- Finish up Milestone 2 if not yet complete - Start setting up the database for our project - Start thinking about other aspects of development

## Sprint team members

Name	Role
Jeremy Adams	SCRUM MASTER
Aidan Elliott	Developers
Anilov Laxina	Developers
Joy Musiel	Developers
Aidan Morris	Developers

## Sprint planning meeting items

### Previous sprint summary

<b>Sprint theme</b>	
<b>Issues completed</b>	
<b>Issues left</b>	
<b>Team Capacity</b>	
<b>Summary</b>	No labs for week 2 so no previous sprint summary/information

### Details Current sprint

Start date	2024-01-31
End date	2024-02-02
Sprint theme	Requirements
Team capacity	5 people
Issues capacity	3 issues
Individual capacity	Jeremy Adams: SCRUM MASTER + User stories Joy Musiel: User Stories Aiden Morris: Functional/Non-Functional Requirements Aiden Elliot: User Stories Anilov Laxina: Use-case Diagram
Potential risks	N/A
Mitigations	N/A



### Sprint planning resources

- [Flowchart Maker & Online Diagram Software](#) (Used for diagram)
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