



Empower communities. Transform lives.

## **Recommended paper weights and finishes for CPI printed stationery:**

### **Brochure**

US: 100 lb Cover – Coated Gloss  
Asia: 250 gsm – Coated Gloss

### **Postcard/Greetings Card**

US: 120 lb Cover - Coated Dull/Matte  
Asia: 300 gsm – Coated Dull/Matte

### **Document/Presentation Folder**

US: 120 lb Cover – Coated Gloss  
Asia: 300 gsm – Coated Gloss

### **Letterhead Stationery**

US: 24 lb Bond/60 lb Text - Uncoated  
Asia: 100 gsm - Uncoated

### **Envelope**

US: 24 lb Bond/60 lb Text - Uncoated  
Asia: 100 gsm - Uncoated

### **Business Card**

US: 120 lb Cover - Coated Matte  
Asia: 300 gsm - Coated Matte

### **Fact Sheet**

US: 65 lb Cover – Coated Gloss  
Asia: 170 gsm – Coated Gloss

### **Notepad**

US: 20 lb Bond/50 lb Text – Uncoated  
Asia: 80 gsm – Uncoated