Meeting Date: 16/2/2021	Meeting No.:6
Meeting Mode: Google Meet	
Project ID: 1682	**Project Type: Research-based**
Project Title : Driver Sleepiness Detection	
Student ID : 1171100243	**Student Name: Joshuaa Chales Roy**
Student Programme and Specialisation: Bachelor of Computer Science (Data Science)	
Supervisor Name: Dr. Linda Chua Sook Ling	**Co-Supervisor Name: Dr. Foo Lee Kien**
Collaborating Company: **(if applicable)**	**Company Supervisor Name:** **(if applicable)**

1. WORK DONE

Tasks: ~~Implementation / Testing (Application-based projects) or~~ Evaluation of Findings and Research Contribution (Research-based projects) ~~/ Commercialisation Proposal (Application-based projects) or Research Paper (Research-based Projects) / Draft Final Report Completion~~

- Experiments completed with results

2. WORK TO BE DONE

Tasks: ~~Implementation / Testing (Application-based projects) or~~ Evaluation of Findings and Research Contribution (Research-based projects) ~~/ Commercialisation Proposal (Application-based projects) or Research Paper (Research-based Projects) / Draft Final Report Completion~~

Details (in point form):
- **Completion of report**
- **Submit for plagiarism check**

3. PROBLEMS ENCOUNTERED AND SOLUTIONS

Problems
- Unable to record video with proper simulation

Solution
- Add section under future works

4. COMMENTS (Supervisor / Co-Supervisor / Company Supervisor)

……………………………
Supervisor's Signature

…………………………...
Student's Signature

…………………………..
Co-Supervisor's Signature

…………………………………
Company Supervisor's Signature

(if applicable)   **(if applicable)**

IMPORTANT NOTES TO STUDENTS:

1. Items 1 – 3 are to be completed by the students prior to the meeting. Item 4 is to be completed by the supervisor / co-supervisor / company supervisor.

2. Student has to upload the soft copies of the meeting logs in Google Classroom and also attach them along with final report.
   Minimum requirement is SEVEN Meeting Logs (Period: Week 1 to Week 14). Students can have fortnightly meetings with the supervisor.

3. Log sheets provide the basis for evaluating the General Effort (Project Management, Attitude, and Technical Competency) of the student, by the supervisor and also for checking the attendance requirement of the student, by the FYP Committee.

   This also provide the student with feedback from the supervisor / co-supervisor / company supervisor on the tasks done and provide the plan for the upcoming tasks. This can provide the motivation for the student to give consistent and efficient effort throughout the period of FYP.

4. Student who fails to meet the minimum requirement (seven nos.) of log sheets will not be allowed to submit FYP report.