

ARYAN KHURANA

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PROFILE SUMMARY

A diligent and hardworking student, looking for a part time job. I am always prepared to learn new things and gain new experiences. I am passionate to work in an environment where I get to develop my skills and improve myself. I do my best to help people and usually try to keep communications open to achieve mutual understandings. I am open to opinions and encourage constructive criticisms.

WORK EXPERIENCE

WAREHOUSE ASSOCIATE

February 2022 – PRESENT

Leons Furniture, Scarborough

- Helping with shipping by loading trailers
- Helping in arrivals by unloading trailers
- Scanning, picking and placing case goods
- Cleaning the warehouse and disposing trash
- Heavy Lifting
- Wrapping items and preparing them for customer pickup or delivery
- Organizing inventory items and assisting customers with customer pickup

TEAM MEMBER / CASHIER

January 2022 – February 2022

BarBurrito, Stouffville

- Taking in-store/online orders and preparing food for customers
 - Stocking and replenishing cold and hot tables
 - Maintaining high customer standards and working in a fast-paced environment
 - Using POS for payments
 - Dishwashing and sanitization of the store
 - Cleaning the store equipment, kitchen, bathroom and FOH
 - Preparing food for the inventory and carrying out tasks like chopping and organizing the stock
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VOLUNTEERING EXPERIENCE

Collision Conference

20 June 2022 – 23 June 2022

Web Summit, Toronto

- Registered attendees, speakers, partners and media for the conference.
- Aided the media team to set up their equipment for the event.
- Kept track of the food inventory and made sure that food was served to everyone at the event.
- Helped the speakers team which involved working closely with the speakers at the event and attending to their needs.

Cybersecurity Awareness

29 October 2021

CyberPeace Foundation and UN Volunteers India,
India

- Discussed various cyber threats in recent times.
- Drafted solutions to solve cyber security issues and implemented some best practices to protect ourselves from these threats.

Waste Segregation

5 June 2021

Pune Ploggers India

- Came up with techniques for proper waste disposal and recycling.
- Discussed about various threats and hazards to the environment.

EDUCATION

Computer Programming and Analysis

2022 – PRESENT

Seneca College, Toronto

SKILLS

- Experience with Microsoft Office, Google Suite and Apple iWork
- Customer service
- Strong written and verbal communication skills in English; Scored 8 bands in the IELTS Examination
- Good with Time Management, Prioritization and Strategic Planning
- Multitasking and Problem Solving in high paced environments
- Quick Learner with Critical Thinking skills
- Punctual, Adaptive and ability to perform well under pressure
- Strong customer handling and communication skills
- Ability to work under pressure
- Positive team player

EXTRA-CURRICULARS

- Elected as “School Prefect” during high school and was later promoted to “School Captain”.
- Secured the “Academic excellence” award twice in high school.
- Selected for my school choir along with the band leading to my participation in various competitions.
- Participated in the WMEA (Western music education association) competition.
- Played an essential role in my high school soccer club and competed in several tournaments.
- Participated as a delegate in the MUN (Model United Nations).
- Got involved in various Inter School Competitions such as quizzes, book reviews, debates, and writing.

AVAILABILITY

- **Monday:** ANY TIME
- **Tuesday:** 3:30 PM to ANY TIME
- **Wednesday:** 4:00 PM to ANY TIME
- **Thursday:** 7:00 AM to 1:15 PM
- **Friday:** ANY TIME
- **Saturday:** ANY TIME
- **Sunday:** ANY TIME