

Weekly Report for Week Ending 02/01/2013

IBM - OpenStack

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Status Summary

We contacted our mentor and last year's group to decide what we should focus on next. Some decisions were to change from four sprints to weekly sprints. This week we focused our efforts on the project initiation and planning document, project plan, updating Trac, consolidating points of communication, and the requirements document. The group also discusses the possibility of changing from SVN to Git and we added better formatting to our Trac site to make information easier to access. The group also took the decision of making use of the bug report feature of Trac to keep track of tasks.

Top Highlights

- Project Initiation and Planning Document was completed and approved.
- We have a better understanding of the goals and purpose of our project.
- We're working better as a team, meeting at least four evenings out of the week to work together.

Top Lowlights

- Our mentor was unable to meet with us as they were tied up in meetings all week.

Accomplishments vs. Plan

- Accomplishment - Complete Project Initiation Document
 - Owner: Team
 - Status: Complete
- Accomplishment - Complete draft of MS Project Plan
 - Owner: Team
 - Status: Complete
- Accomplishment - Determine coding standard for team
 - Owner: Team
 - Status: Complete
- Plan - Project Presentation
 - Owner: Team
 - Status: We have created a PowerPoint for our presentation next week and will be making fine adjustments over the weekend. We plan to practice on Monday so we're prepared on Tuesday.

- Plan - Complete Requirements Document
 - Owner: Team
 - Status: Most of the work is done. The 'Dependencies and Constraints' section is still missing but it will be completed on time.
- Plan - Contact department faculty and staff to gauge interest in potential OpenStack use cases
 - Owner: Team
 - Status: Letter is drafted; it will be revised by the team one more time and then be sent via email in the next couple days.

Goals for Next Week

- Complete Requirements Document
 - Owner: Team
- Present in-class status update
 - Owner: Team
- Continue working on VM setup for testing OpenStack
 - Owner: Team
- Send email to professors
 - Owner: Team

Risks

ID#	Status	Risk	Owner	Probability / Priority	Impact	Trigger	Recommendation / Resolution
NA	NA	NA	NA	NA	NA	NA	NA

No risks found this week, that'll change once we start developing.

Issues

ID#	RID#	Status	Issue	Owner	Due Date	Impact	Recommendation / Resolution
I001	NA	In Progress	Need access to more hardware	Team	02/05/2013	Having more hardware will provide us a system that is in a controlled environment.	Contact Robert