

## # Legal Guidance Handbook

### ## 1. Car Accidents

#### ### Steps to Take:

1. Ensure safety and check for injuries.
2. Call emergency services (119 for police, 110 for ambulance).
3. Document the scene with photos and collect witness information.
4. Exchange details with the other driver(s).
5. File a police report within 24 hours.

#### ### Required Documents:

- National Identity Card (NIC) or passport.
- Driver's license.
- Vehicle registration documents.
- Insurance details.

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### ## 2. Property Disputes

#### ### Steps to Take:

1. Gather evidence (e.g., property deeds, contracts).
2. Attempt mediation or negotiation.
3. File a complaint with the relevant authority or court.

#### ### Required Documents:

- Property deeds.
- Contracts or agreements.
- Photographic evidence.
- Witness statements.

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## ## 3. Employment Issues

### ### Steps to Take:

1. Document the issue (e.g., unpaid wages, wrongful termination).
2. Report the issue to your employer or HR department.
3. File a complaint with the Labour Department if unresolved.

### ### Required Documents:

- Employment contract.
- Pay slips.
- Correspondence with the employer.
- Witness statements.

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## ## 4. Consumer Complaints

### ### Steps to Take:

1. Gather proof of purchase (e.g., receipts, invoices).
2. Contact the seller or service provider for resolution.
3. File a complaint with the Consumer Affairs Authority if unresolved.

### ### Required Documents:

- Proof of purchase.
- Photographic evidence of the issue.
- Correspondence with the seller.

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## ## 5. Environmental Violations

### ### Steps to Take:

1. Document the violation (e.g., photos, videos).
2. Report the issue to the Central Environmental Authority.
3. Follow up with legal action if necessary.

### ### Required Documents:

- Photographic or video evidence.
- Witness statements.
- Correspondence with authorities.