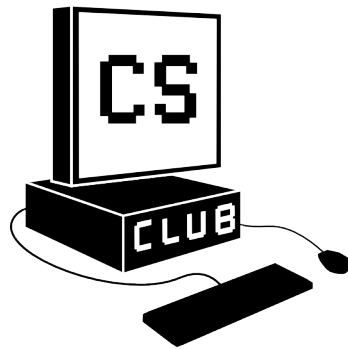# Computer Science Club at DC & UOIT Constitution

January 25, 2014

1. **NAME**

   The name of this organization shall be the "University of Ontario Institute of Technology & Durham College Computer Science Club", which may also be referred to as 'The Computer Science Club DC & UOIT ", "CS-CLUB at DC & UOIT", or for brevity the acronym "CS-CLUB".

2. **PURPOSE**

   The Club is organized and will be operated for educational and scientific purposes with the intent of:

   (a) Promoting and increasing knowledge of computing and any of its related fields.

   (b) Promoting a greater interest in computer science and technology.

   (c) Providing a means of communication between persons sharing similar interests to communicate and socialize, share knowledge, and work together on projects as a community.

3. **MEMBERSHIP**

   Membership is open to all persons and will be provided to any persons upon request, a person is not a member until he or she has discussed their

intent to join the club and the membership has been acknowledged and approved by one of the executive members of the club.

A new member of the club that has been approved by one of the executive members is not officially recognized as a club member until such time as when their CS-CLUB access account has been created. A CS-CLUB account officially recognizes a person as a new member and provides access to all of the services that the CS-CLUB provides.

4. **CS-CLUB ACCESS ACCOUNT**

   A CS-CLUB access account officially acknowledges a person as a new member of the CS-CLUB and provides access to all of the services that are provided by the CS-CLUB based on experience, interests, and involvement in the club. Such services include, but are not limited to:

   (a) Shell access to Linux and Unix servers
   (b) Access to private CS-CLUB IRC servers
   (c) Access to Linux workstations
   (d) Access to virtualized digital forensics environments
   (e) Access to revision control servers for SVN and Git
   (f) Access to file servers
   (g) Access to computing cluster

5. **EXECUTIVE POSITIONS**

   The four main executive positions of the Club shall be:

   (a) President
   (b) Vice President
   (c) Secretary
   (d) Treasurer

   In addition to the four main executive positions, there may also be additional executive members who are part of the **Technical and Outreach Committee (TOC)**. This committee is for any additional club executives, who are not one of the four main executive members, but is also available to any member who is in one of the four main executive positions as a complimentary executive position.

6. **ELECTIONS**

   Elections are are held by each of the members for the duration of the school term, and an election will be held at the beginning of each fall semester for the four CS-CLUB executive positions. An announcement will be made prior to the election to notify all members of CS-CLUB about the election date and time. Announcements of the election and the nomination procedure will be distributed to all CS-CLUB members by one or more of following methods:

(a) A notification from the official CS-CLUB email account `admin@cs-club.ca`

(b) The CS-CLUB mailing list

(c) The CS-CLUB website

(d) The CS-CLUB IRC channel

During the election period, the four executive position members must be available to receive nominations for the four executive positions of the club, either in person, or by some other electronic medium. The submission of nominations for the four executive positions must be a secret ballot and can be achieved by any medium or method, but must have a limit of one nomination for each executive position, for each registered member. Each registered member must have a CS-CLUB access account in order to submit a nomination as the CS-CLUB access account is used to identify an official CS-CLUB member.

The nomination period will begin at least one week prior to the announced date and time of the election and will be open until the last weekend prior to the election the following weekday. After the nomination period has closed the final election for the executive positions will take place during a weekday of the following week after the nomination close. The election period will be open for 24 hours, during which time all registered club members may place their vote. After the close of the election the results will be reviewed by each of the current executive position members and the results of the election period will be announced.

If an event occurs, such as a removal or lack of nominations, which results in a vacant executive position, elections for such posts may not be held at the election meeting, but elections for such posts may be held at a later date, in accordance with the election procedures. The decision to hold an addition election meeting for the vacant position remains at the discretion of the executive position members, who make the final decision of whether or not an addition election meeting is necessary.

7. **CS-CLUB SYSTEM ADMINISTRATORS**

Following the elections, it is the responsibility of the new executive position members to select at least one CS-CLUB System Administrator. All CS-CLUB System Administrators must be official members of CS-CLUB and must be elected based on their demonstrated skills by the executive position members and then be ratified by the official members of CS-CLUB at the next available meeting.

If a suitable System Administrator is not available, then the executive members may delay their selection until one becomes available. In this case prior CS-CLUB System Administrators are encouraged to reprise their roles and continue as CS-CLUB System Administrators until the selection of a new System Administrator has been made.

All official members of CS-CLUB are eligible to apply for the position of CS-CLUB System Administrator and must be given an opportunity to demonstrate their skills to at least one of the executive position members. In the event that one of the executive position members acknowledges the demonstrated skills of an applicant a vote must be held amongst the executive members to decide if the applicant will be appointed as an CS-CLUB System Administrator. All newly appointed CS-CLUB System Administrators must also be ratified by the official members of CS-CLUB at the next available meeting.