

**CS 171 – Final Project**

Week 9 - Team Agreement & Detailed Project Plan

In your process book, you will add your team agreement and create a detailed project plan, which should address the following points of your Map step:

* **Basic Info**. The project title, your names, e-mail addresses, and your team name.
* **Background and Motivation.** Discuss your motivations and reasons for choosing this project, especially any background or research interests that may have influenced your decision.
* **Related Work.** Anything that inspired you, such as a paper, a website, visualizations we discussed in class, etc.
* **Audience and Questions**. Provide a description of your audience and the primary questions you are trying to answer with your data story. Do you have any overarching goals and objectives that you want to accomplish?
* **Data**. From where and how are you collecting your data? If appropriate, provide a link to your data sources.
* **Data Cleanup**. Do you expect to do substantial data cleanup? What quantities do you plan to derive from your data? How will data processing be implemented? Try to minimize the amount of cleanup you have to do by finding cleaned and ready-to-go data sources whenever possible.

You will also be contacted by your TF mentor. Make sure your TF mentor can access your process book. They will leave weekly feedback on your progress.

Here is [a team agreement example](https://docs.google.com/document/d/10zmYLYIWxnEbMXS0cgR1eSnH_tgznyzYl53a93HSkjE/edit?usp=sharing).

For more details on the Map step, please refer back to the design sprint Map instructions.

Please check the final project overview for more information about the final project.

**This is a team assignment, please submit only once!** The submission should be done by the assigned person (usually the team leader) in your team who is doing the submissions. The submission file should be a PDF generated from your process book that you upload to Canvas.

Please submit **before 11:59 pm EDT on Sunday, November 1**.