

Team Project CS20/21

Meeting Minutes
December 2, 2020

Opening

The meeting with a customer was called to order at 12:30 PM on December 2, 2020 on Microsoft Teams.

Present

Hayden Sutherland – Customer

Martin Spiers – API Expert

Artem Usov – Evaluator

Beth McDermid – Coach

Lewis Tse, Ans Farooq, David O'Neill, Pragati Mishra, Dominykas Meistas – Team Members

New Business

Presentation

We recapped current spring goals, showcased our Operator Web App, asked clarifications about the operator model, reintroduced Gantt Chart, talked about our sprint goals completion and negotiated goals for sprint three.

Sprint goal completion and new sprint goals

We have completed two out of three of our sprint goals and decided to prioritise in the upcoming sprint that one goal we haven't managed to complete.

Other business

We've decided to meet once more with Hayden before the next customer meeting, date yet to be decided.

Hayden also suggested to think about publishing our findings and progress as a blog on the website to have a public reference.

Goals for our next customer meeting

- Fully complete and test the Operator Web App
- Host and develop backend for Operator API
- Create Operator population script
- (STRETCH) Begin work on Customer Web App

Adjournment

Meeting was adjourned at 13:00 PM.

Minutes submitted by: Dominykas Meistas