

Team Project CS20/21

Meeting Minutes
December 2, 2020

Opening

The meeting with a customer was called to order at 12:30 PM on January 20, 2021 on Microsoft Teams.

Present

Hayden Sutherland – Customer

Gregor Johnston – Hayden's colleague

Artem Usov – Evaluator

Beth McDermid – Coach

Lewis Tse, Ans Farooq, David O'Neill, Pragati Mishra, Dominykas Meistas – Team Members

New Business

Presentation

We recapped current spring goals, showcased our Operator and Customer web apps, talked about testing our APIs, discussed our sprint goals completion and negotiated goals for sprint three.

Sprint goal completion and new sprint goals

We have completed three out of four of our sprint goals and decided to prioritise in the upcoming sprint that one goal we haven't managed to complete.

Other business

Hayden suggested that we think about evaluating risks and making sure our project comes to an end without any unexpected problems.

Goals for our next customer meeting

- Finalise testing of Operator Web App and prepare for delivery
- Finalise testing of Customer Web App and prepare for delivery
- Allow transport operators to change their mode of transport
- (STRETCH) Investigate the security of our APIs and make improvements as required
- (STRETCH) Investigate improving API performance at endpoints and backend

Adjournment

Meeting was adjourned at 13:00 PM.

Minutes submitted by: Dominykas Meistas