

Computer Science Group Project Reserve Plant Species Recording

Minutes Summary

18.10.2014

PJM Lounge

Weekly Project Meeting

Present: nig13, alm62, cpm6, pjn, jos56, sit10, moz1, gaa11, anh45, rlj10,

Absent: soj6, awa

Circulation list: nig13, alm62, cpm6, pjn, jos56, sit10, moz1, gaa11, anh45, rlj10, awa, soj6, cwl

Author: Christopher Malton (cpm6)

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Matters Arising:

1. Accept the invite from Jonathon Shire (jos56) for the new GitHub group project.
ACTION: Everyone **Not yet Completed**
2. Have an Internal group meeting.
ACTION: Everyone **Completed**

New Business:

1. Everyone needs to read SE.QA.02
2. Project plan to be split in to sections and written by multiple people. The finalised version will be completed by Christopher Malton (cpm6) internal deadline for this document is 24.10.2014. The official hand-in deadline is the 28.10.2014
 - a. Introduction to be completed by Christopher Malton (cpm6).
 - b. Overview to be completed by Nicholas Gray (nig11).
 - c. Use case for android to be completed by Andreas Hernandez (ang45).
 - d. Use case for web to be completed by Peter Newbold (pjn).
 - e. UI for android to be completed by Mohannad Zeido (moz1).
 - f. UI for web to be completed by Awais Ahmed (awa).
3. All parts of the project plan document need to be sent to Christopher Malton (cpm6) as soon as they are completed at the very latest the 23.10.2014. Gantt chart and risk assignment to be discussed about in the next meeting.

AOB (Any Other Business):

1. Project leader come with an agenda for next weeks meeting.
2. Mohannad Zeido (moz1) needs to find a room for our internal meeting (23.10.2014).
3. Everybody should use Eclipse to edit and code Java.
4. We need to decide what application to use to edit and code PHP, HTML and CSS.

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