

Computer Science Group Project Reserve Plant Species Recording

Minutes Summary

14.10.2014

CIS Room

Weekly Project Meeting

Present: nig13, alm62, cpm6, pjn, jos56, sit10, moz1, gaa11, anh45, rlj10, awa

Absent: soj6

Circulation list: nig13, alm62, cpm6, pjn, jos56, sit10, moz1, gaa11, anh45, rlj10, awa, soj6, cwl

Author: Christopher Malton (cpm6)

Minutes produced: 16.10.2014

Version: 1.0

Matters Arising:

- | | |
|---|-------------------|
| 1. Create a GitHub account and send to Jonathon Shire (jos56) . | |
| ACTION: Jonathon Shire (jos56) | Completed |
| 2. Email Christopher Malton (cpm6) Skype details and create a chat group. | |
| ACTION: Christopher Malton (cpm6) | Completed |
| 3. Have an internal group meeting. | Not yet completed |
| 4. Everyone needs to create a visible Blog. | |
| Missing blogs: Rhyddian Jenkins (rlj10), Sophie Joseph (soj6), Georgi Atanasov(gaa11) | |
| 5. Everybody has to read the project requirements document. | Completed |
| 6. Everybody has to read the SC.QA.01 | Completed |
| 7. Sophie Joseph(soj6) was going to present SE.QA.02 | Not yet completed |
| 8. Nicholas Grey(nig13) was going to present SE.QA.03 | Completed |
| 9. Awaiz Ahmed(awa) Mock-up of the first website screen design. | Completed |
| 10. Mohannad Zeido (moz1) Mock-up of android app design | Completed |

New Business:

1. Project plan mainly don't by the project leader with the help of others.
Nicholas Grey(nig13).
2. Documents that need to be completed for this semester:
 - a. Project Plan 28th October
 - b. Test specification 11th November
 - c. Design specification 2st December

- d. Prototype demos 9th December
- 3. Roles
 - a. Project leader Nicholas Grey(nig13)
 - b. Deputy Project Leader Jonathon Shire(jos56)
 - c. QA Manager Christopher Malton (cpm6)
 - d. Deputy QA Manager Christian Toba (sit10)
 - e. Architect Andreas Hernandez (anh45)

AOB (Any Other Business):

- 1. Project leader come with an agenda for next weeks meeting
- 2. Internal meeting on Saturday the 18th at 13:30
 - a. Discuss:
 - i. Android app
 - 1. Geo tagging possible second devise that the user might want to get the geo data from.
 - 2. Date / time
 - ii. Website
 - 1. Looks
 - 2. GUI
 - 3. Admin pages
 - iii. Documents on GitHub
 - iv. First deliverable (Project Plan)

Author: Christopher Malton (cpm6@aber.ac.uk)

Minutes Produced on 16.10.2014