Computer Science Group Project Reserve Plant Species Recording

Minutes Summary   10.02.2015   C57a
Weekly Project Meeting

Present: cpm6, moz1, pjn, jos56, anh45, alm62, awa, nig13, rlj10

Absent: gaa11, sit10

Circulation list: nig13, alm62, cpm6, pjn, jos56, sit10, moz1, gaa11, anh45, rlj10, awa, soj6, cwl

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Matters Arising:

1. Plan for Testing and Integration week
   a. QA Team
      i. Christopher Malton (cpm6)   Implementing document feedback not due in until (16.02.2015)   **Not Yet Completed**
      ii. Cristian Toba (sit10)   Implementing document feedback not due in until (16.02.2015)   **Not Yet Completed**
      iii. Alex Maguire (alm62)   Implementing document feedback not due in until (16.02.2015)   **Not Yet Completed**
2. Test Spec
   a. Andreas Hernandez (anh45)   Java Test Table   **Not Yet Completed**
3. Design Spec
   a. Java
      i. Jonathon Shire (jos56)   Reading the feedback and document finding the changes that need to be made.   **Not Yet Completed**
      ii. Nicholas Gray (nig13)   Reading the feedback and document finding the changes that need to be made.   **Not Yet Completed**
      iii. Rhydian Jenkins (rlj10)   Reading the feedback and document finding the changes that need to be made.   **Not Yet Completed**
      iv. Andreas Hernandez (anh45)   Reading the feedback and document finding the changes that need to be made.   **Not Yet Completed**
   b. Web
      i. Peter Newbold (pjn)   Reading the feedback and document finding the changes that need to be made.   **Completed**
      ii. Awais Ahmed (awa)   Reading the feedback and document finding the changes that need to be made.   **Not Yet Completed**

4. End of Project Document
    a. Christopher Malton (cpm6)   **Completed**
    b. Mohannad Zeido (moz1)   **Completed**

New Business:

1. Maintenance Handbook
    a. Nicholas Gray (nig13)   Test Report, Suggestions for improvements and Physical limitation of the program.
    b. Cristian Toba (sit10)   Test Report
    c. Peter Newbold (pjn)   Program Description, Data Areas, Algorithms, Files and Things to watch for when making changes.
    d. Jonathon Shire (jos56)   Program Description
    e. Andreas Hernandez (anh45)   Program Structure, Algorithms, Rebuild and Testing and Things to watch for when making changes
    f. Mohannad Zeido (moz1)   Algorithms, Program Structure and Files
    g. Rhydian Jenkins (rlj10)   Data Areas
    h. Alex Maguire (alm62)   Program Structure and Rebuild and testing
    i. Awais Ahmed (awa)   Suggestions for improvements and Physical limitation of the program

AOB (Any Other Business):

1. Meeting on Thursday (12.02.2015) at 13:00.
2. Everyone needs to complete their Personal Reflective Report.

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Version	Date	Changes Made	Changed by
1.0	11.02.2015	Original document.	cpm6