

MINUTES OF MEETING		GROUP # 11		DATE? 10/6/11	
	STUDENT NAME (INITIALS)	Present	Late > 5 mins	Informed about absence?	Scribe?
1	TB	Y			X
2	MK	Y			
3	JD	Y			
4	CL	Y			
	STUDENT NAME (INITIALS)	OLD ACTION ITEM		STATUS	
1	TB	Prep for SRS 2 work		Completed	
2	MK	Prep for SRS 2 work		Completed	
3	JD	Prep for SRS 2 work		Completed	
4	CL	Prep for SRS 2 work		Completed	
AGENDA/DISCUSSION SUMMARY					
1. Order Food 2. Everyone works on their use cases and sequence diagrams. 3. Everyone works on their program features.					
	STUDENT NAME (INITIALS)	NEW ACTION ITEM		DUE DATE	
1	TB	Finish program features		10/10/11	
2	MK	Finish program features		10/10/11	
3	JD	Finish program features		10/10/11	
4	CL	Finish program features		10/10/11	