**USER MANUAL**

*Animal Behaviour Tool*

*Full Edition*

**CS4820 UPEI School of Mathematics and Computational Sciences**

April 2021

Contents

[1.0 GENERAL INFORMATION 4](#_Toc69420512)

[1.1 System Overview 4](#_Toc69420513)

[1.2 Authorized Use Permission 4](#_Toc69420514)

[2.0 SYSTEM FEATURES 5](#_Toc69420515)

[2.1 Registration 5](#_Toc69420516)

[2.1.1 Successful Registration 6](#_Toc69420517)

[2.1.2 Invalid Password 6](#_Toc69420518)

[2.1.3 Mismatching Passwords 7](#_Toc69420519)

[2.1.4 Empty Grad Year 7](#_Toc69420520)

[2.1.5 Empty Horse Experience 8](#_Toc69420521)

[2.2 Login 8](#_Toc69420522)

[2.2.1 Successful Login 9](#_Toc69420523)

[2.2.2 Not Using Email to Log In 9](#_Toc69420524)

[2.2.3 Invalid Email Address 9](#_Toc69420525)

[2.2.4 Invalid Password 10](#_Toc69420526)

[2.2.5 Expired Password 10](#_Toc69420527)

[2.3 Forgot Your Password 10](#_Toc69420528)

[2.3.1 Successful Reset 11](#_Toc69420529)

[2.3.2 Not Using Email for Password Reset 12](#_Toc69420530)

[2.3.3 Incorrect Email Address 12](#_Toc69420531)

[2.3.4 Invalid New Password 13](#_Toc69420532)

[2.3.5 New Password Mismatch 13](#_Toc69420533)

[2.4 Account Management 14](#_Toc69420534)

[2.5 Change Your Name 15](#_Toc69420535)

[2.5.1 Successful Name Change 15](#_Toc69420536)

[2.6 Change Your Email 16](#_Toc69420537)

[2.6.1 Successful Email Change 16](#_Toc69420538)

[2.6.2 Invalid Current Email 16](#_Toc69420539)

[2.6.3 Mismatching New Email 17](#_Toc69420540)

[2.6.4 Empty New Email Fields 17](#_Toc69420541)

[2.7 Change Your Password 18](#_Toc69420542)

[2.7.1 Successful Password Change 18](#_Toc69420543)

[2.7.2 Incorrect Current Password 19](#_Toc69420544)

[2.7.3 Mismatching New Password 19](#_Toc69420545)

[2.7.4 Empty New Password Fields 20](#_Toc69420546)

[2.8 View Quizzes 20](#_Toc69420547)

[2.9 Attempt Quiz 21](#_Toc69420548)

[2.9.1 Successful Quiz Attempt 22](#_Toc69420549)

[2.9.2 No Behaviours Selected 22](#_Toc69420550)

[2.9.3 No Interpretation Selected 23](#_Toc69420551)

[2.9.4 Leaving Quiz Without Submitting 23](#_Toc69420552)

[2.10 Review Past Quiz Attempts 24](#_Toc69420553)

[2.10.1 Review of Every User’s Attempts 25](#_Toc69420554)

[2.10.2 Exporting User Attempts 27](#_Toc69420555)

[2.11 Create New Quizzes 27](#_Toc69420556)

[2.11.1 Successful Quiz Creation 32](#_Toc69420557)

[2.11.2 No Video Uploaded 33](#_Toc69420558)

[2.11.3 Video File Too Large 33](#_Toc69420559)

[2.11.4 No Animal Selected 34](#_Toc69420560)

[2.11.5 No Animal Written In 34](#_Toc69420561)

[2.11.6 Incomplete Behaviours Section 35](#_Toc69420562)

[2.11.7 Incomplete Interpretation Section 36](#_Toc69420563)

[2.11.8 Incomplete Name Section 37](#_Toc69420564)

[2.11.9 Change Maximum Number of Behaviours/Interpretations 37](#_Toc69420565)

[2.12 Edit Quizzes 38](#_Toc69420566)

[2.12.1 Delete Quizzes 40](#_Toc69420567)

[2.13 View Users 41](#_Toc69420568)

[2.13.1 Export Users 41](#_Toc69420569)

[2.14 Create New Users 42](#_Toc69420570)

[2.14.1 Successful Single User Upload 43](#_Toc69420571)

[2.14.2 Successful Multiple User Upload 45](#_Toc69420572)

[2.14.3 Uploading Already Existing User 46](#_Toc69420573)

[2.14.4 Incomplete Single User Upload Form 46](#_Toc69420574)

[2.14.5 Invalid Email For Single User Upload 47](#_Toc69420575)

[2.14.6 Uploading Already Existing User With File 47](#_Toc69420576)

[2.14.7 Uploading File with Invalid Email 47](#_Toc69420577)

[2.14.8 Uploading File with Missing Data 48](#_Toc69420578)

[2.15 View User Progress 49](#_Toc69420579)

[2.16 Reset User Password 50](#_Toc69420580)

[2.16.1 Successful Password Reset 51](#_Toc69420581)

[2.17 Delete User 52](#_Toc69420582)

[2.17.1 Successful User Deletion 52](#_Toc69420583)

# 1.0 GENERAL INFORMATION

# 1.1 System Overview

In partnership with the Atlantic Veterinary College, Dr. William Montelpare and his team presented us with the task of developing an educational video hosting platform that is both user-friendly and easy to navigate. The videos will contain footage of equines displaying a variety of behaviours that must be identified by the user in quiz format. The goal of the Animal Behavior Tool is to improve equine welfare and enhance Veterinary Students’ knowledge of Animal Behavior. By working through the proposed self-directed learning module, students may improve their awareness and understanding of equine behaviors within various environments. The system provides performance scores such as number of correct behaviors identified, number of trials and time taken on task.

# 1.2 Authorized Use Permission

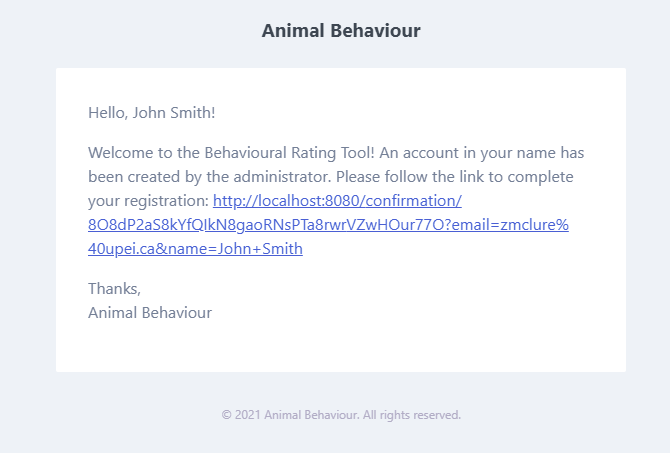
The Animal Behaviour Tool is available to those granted access by the system’s administrator. Users will require a registered account and password to be able to access the application. There are four different types of accounts a user may be assigned as: admin, teacher assistant, expert, or student. These roles affect the permissions of the account, and the tasks it will be able to perform.

# 2.0 SYSTEM FEATURES

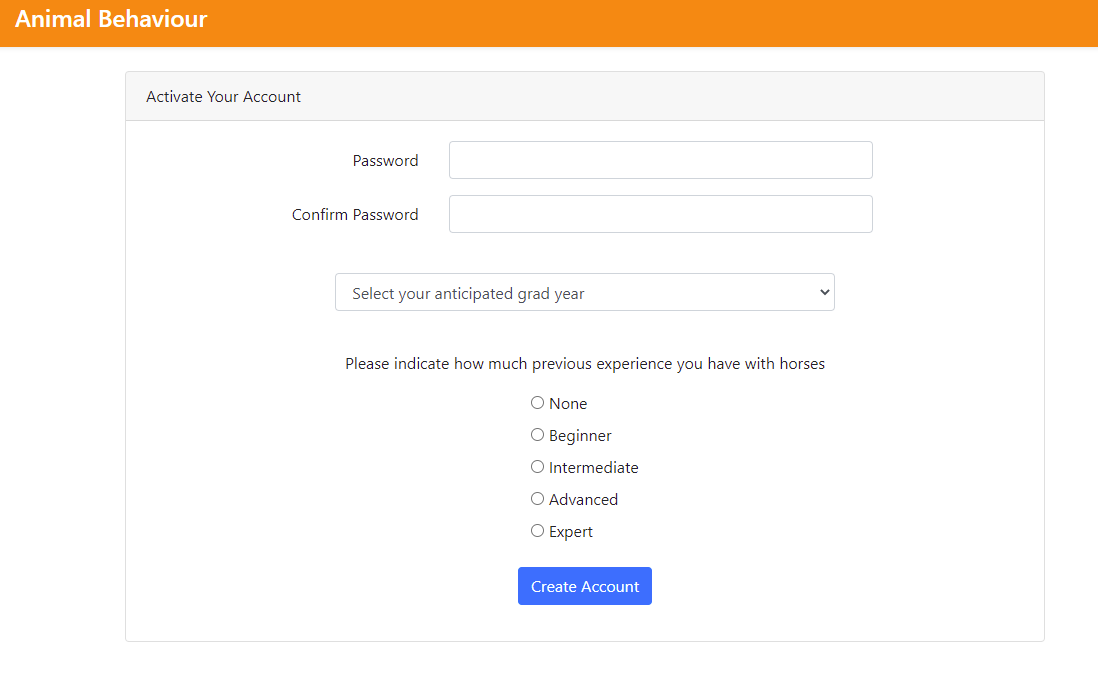
# 2.1 Registration

Permitted Roles: All

Your account information must be provided to you via email from the website’s administrator. In your school email, check for the following email, then follow the provided link:

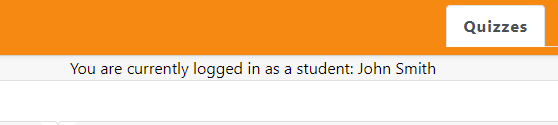


You will be taken to a web page where you may create the password you wish to use for the application. You must also fill in a mini survey, indicating your anticipated graduation year, as well as previous experience with horses.



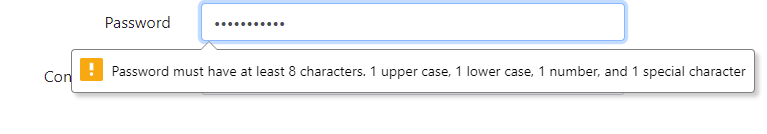
## 2.1.1 Successful Registration

You will be taken to the quizzes page.



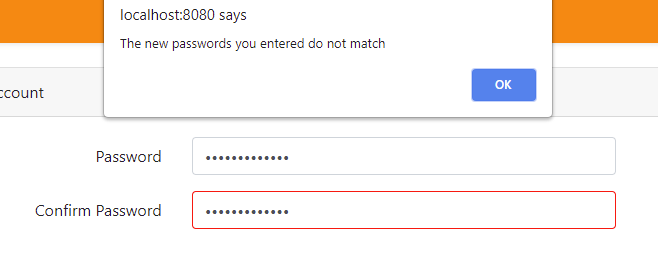
## 2.1.2 Invalid Password

Your password must follow the standards set by the website.



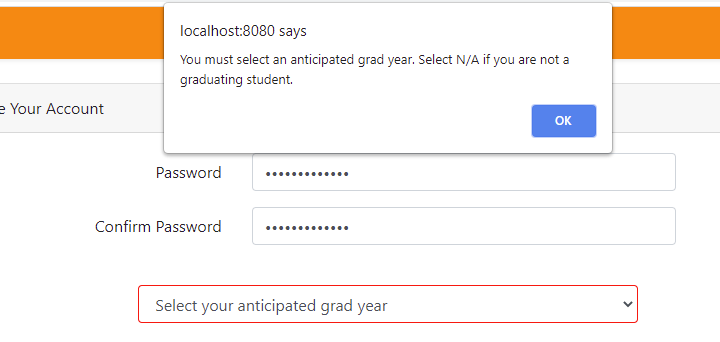
## 2.1.3 Mismatching Passwords

The “Password” and “Confirm Password” fields must match.

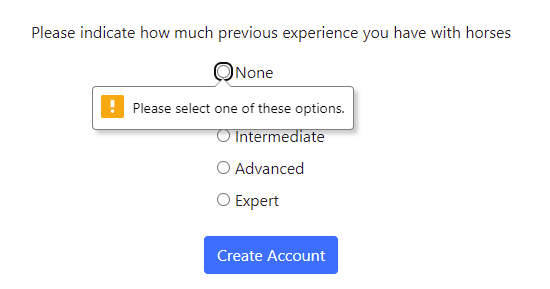


## 2.1.4 Empty Grad Year

It is required that you fill out the anticipated grad year section of the survey.



## 2.1.5 Empty Horse Experience

It is required that you fill out the Horse Experience section of the survey.

# 2.2 Login

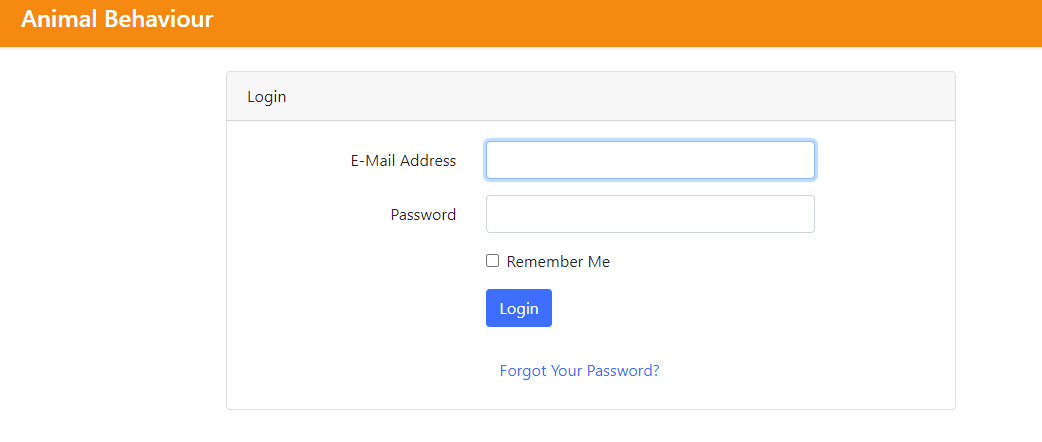
Permitted roles: All

By logging in you will be able to access the Animal Behaviour Tool web application.

In your web browser, visit the following address:

animal-behaviour.ahs.upei.ca

The login page will be displayed.



1) Fill out your account information, as provided by the administrator.

1. The username will be the email address from which you followed the registration link.
2. The password will be whatever you set it as during account registration.

2) Click on the Login button.

**ADMIN ACCOUNT LOGIN INFO**

E-mail address: behaviouralratingtool@gmail.com

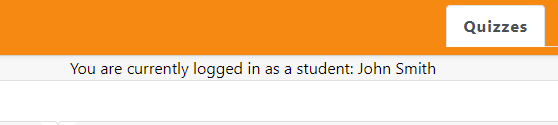
Application Password: kN%U7YT57B36ZZ7H

Gmail Account Password: upeibrt2021

Two-factor Authentication: Required for the gmail account. The admin will have to set one up on their phone. Contact [aisenor@upei.ca](mailto:aisenor@upei.ca) to gain access to the account.

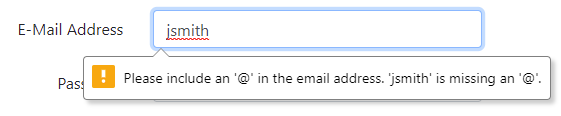
## 2.2.1 Successful Login

You will be taken to the quizzes page.



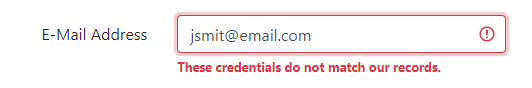
## 2.2.2 Not Using Email to Log In

You must use a whole email address to log in.



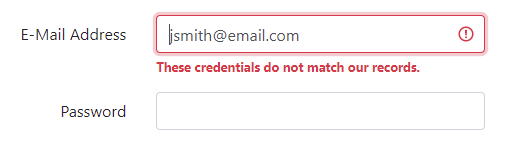
## 2.2.3 Invalid Email Address

You must use a registered email to be able to access the website.



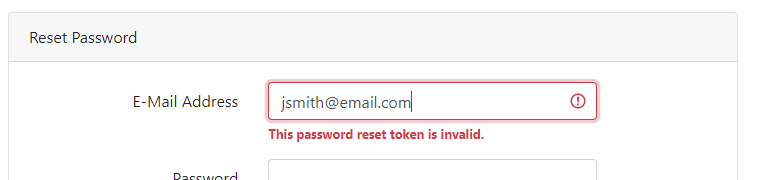
## 2.2.4 Invalid Password

Incorrect passwords will also display the mismatched credentials message.



## 2.2.5 Expired Password

Password reset requests will expire after 30 minutes.

****

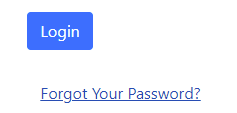
# 2.3 Forgot Your Password

Permitted Roles: All

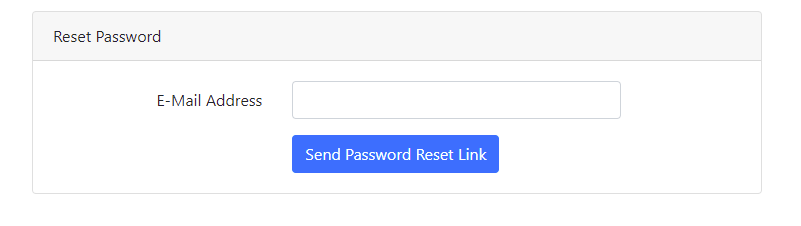
Users are able to reset their password whenever they want, if they forgot it.

Visit the front page of the website animal-behaviour.ahs.upei.ca

Follow the link below the Login button:

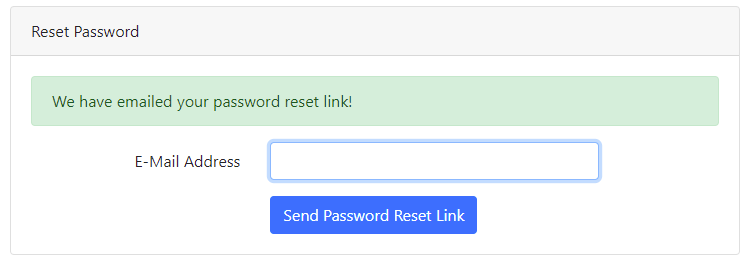


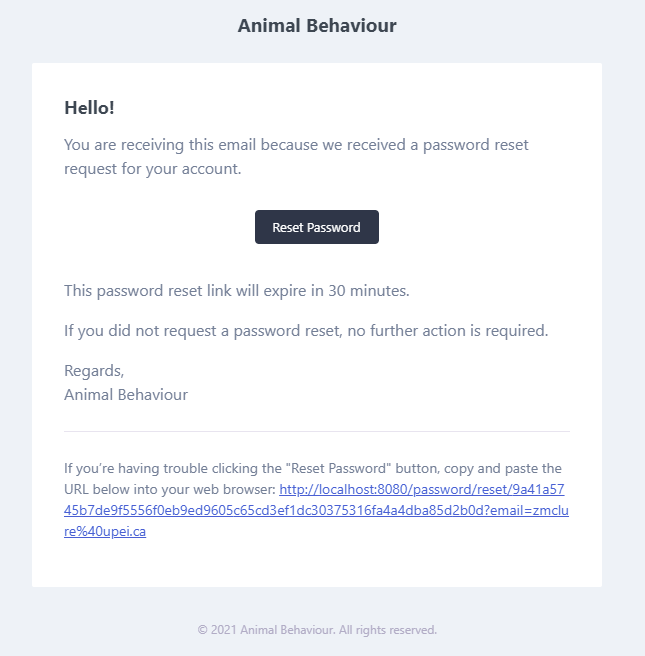
You will be taken to a password reset page. Enter your email address to be emailed a reset link.



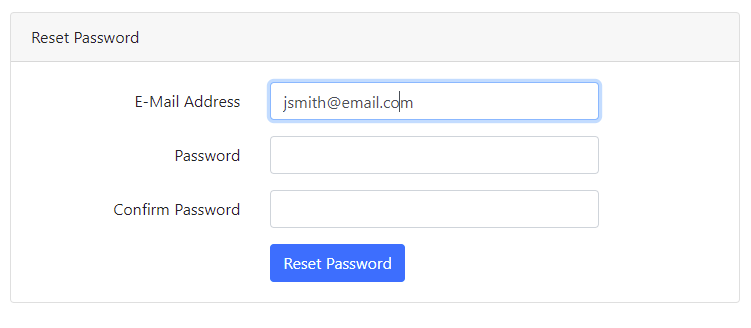
## 2.3.1 Successful Reset

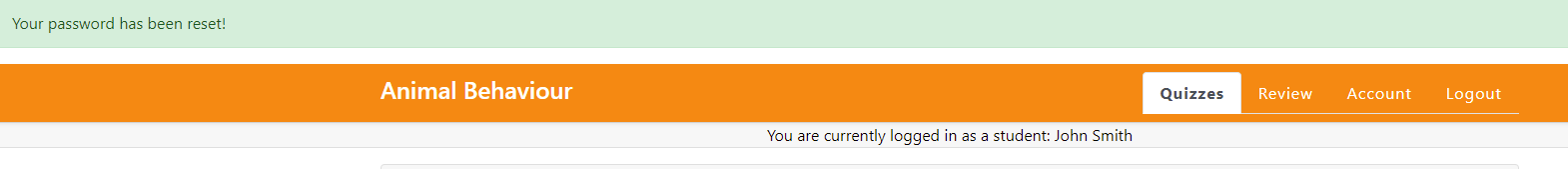
A success message will show up, as well as an email sent to your email address.





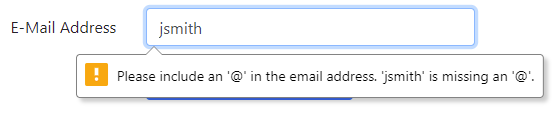
Clicking the Reset Password button will take you back to the website, where you must fill in a new password.



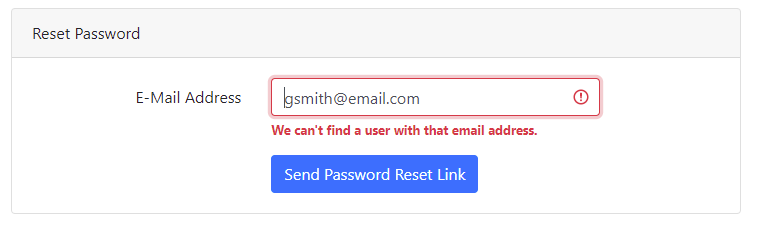


## 2.3.2 Not Using Email for Password Reset

You must use a whole email address to receive the password reset.

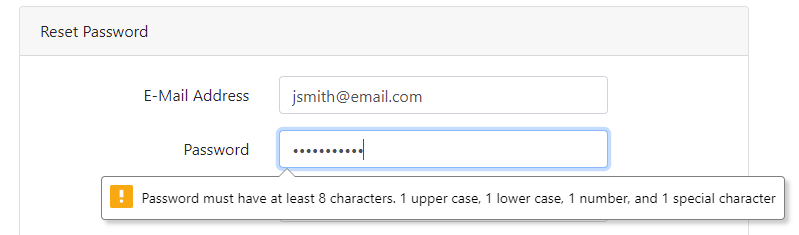


## 2.3.3 Incorrect Email Address

You must use a registered email address to be sent the reset link

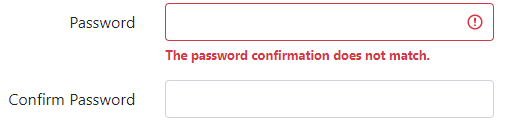
## 2.3.4 Invalid New Password

Your new password must follow the standards set by the website.



## 2.3.5 New Password Mismatch

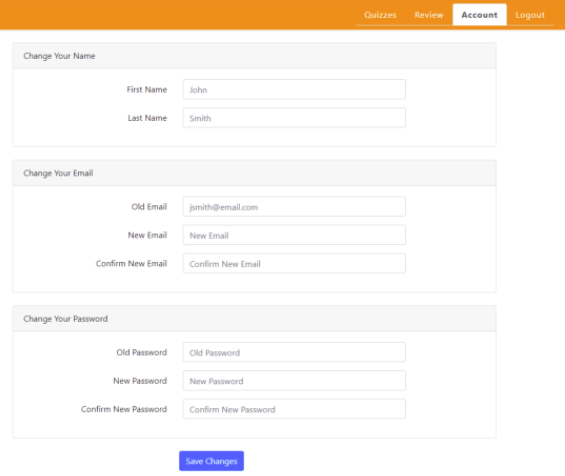
The “Password” and “Confirm Password” fields must match..



# 2.4 Account Management

Permitted Roles: All

Users may manage their account by selecting the “Account” tab on the top right of the screen.

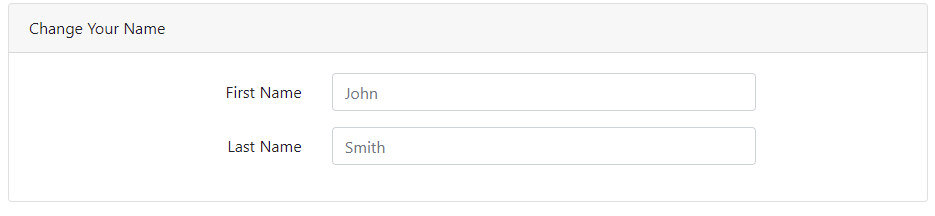
****

Here, users may change their name, their email address, or their password. You may do any of these tasks at the same time by filling in the appropriate fields, then clicking the “Save Changes” button.

# 2.5 Change Your Name

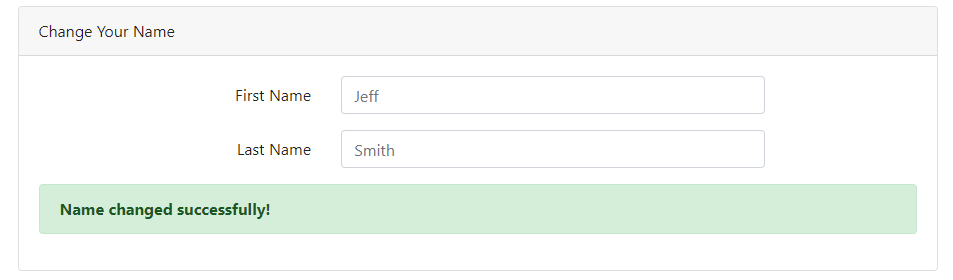
Permitted Roles: All

Users may change their name by selecting the “Account” tab on the top right of the screen, then fill out the fields in the Change Your Name section. Users may change their first name, last name, or both.



## 2.5.1 Successful Name Change

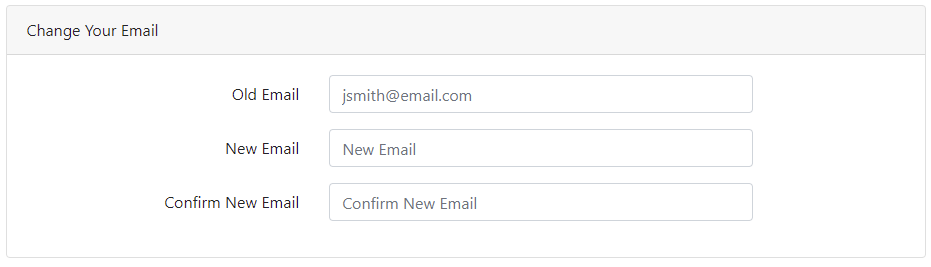
A success message will appear upon changing your name. You are also able to see your new name as a placeholder in the name fields.



# 2.6 Change Your Email

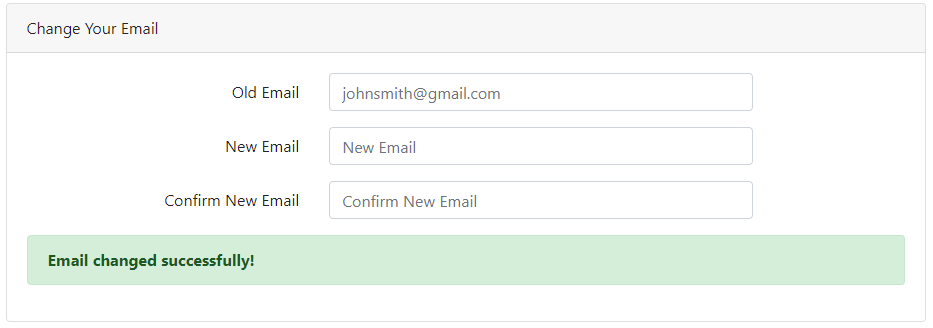
Permitted Roles: All

Users may change their email by selecting the “Account” tab on the top right of the screen, then fill out the fields in the Change Your Email section.



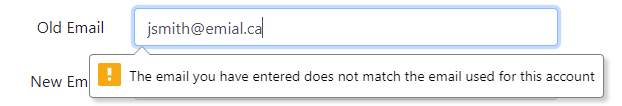
## 2.6.1 Successful Email Change

A success message will appear upon changing your email address. You are also able to see your new email as a placeholder in the Old Email field.

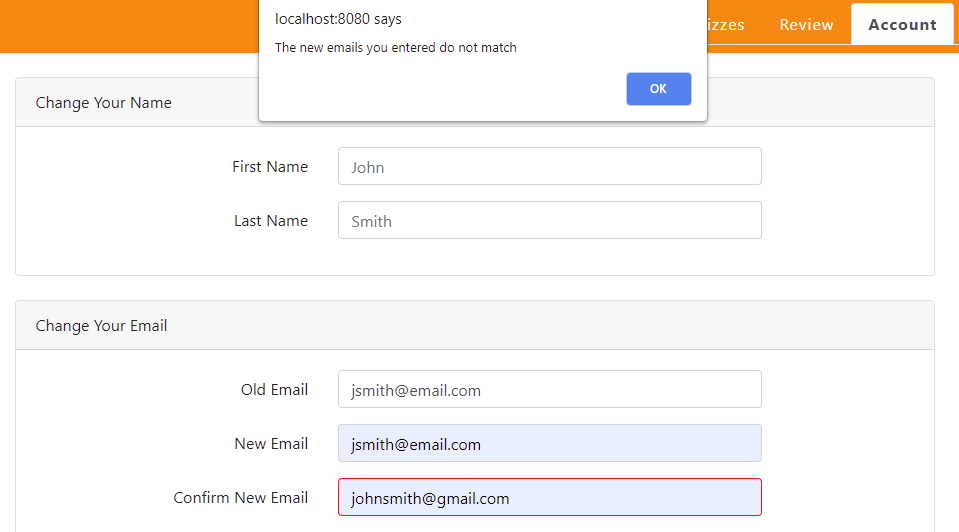


## 2.6.2 Invalid Current Email

An error message will display if what you put in the Old Email field does not match your current email.

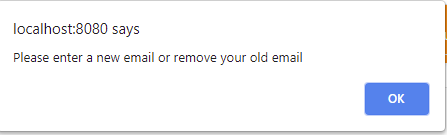
****

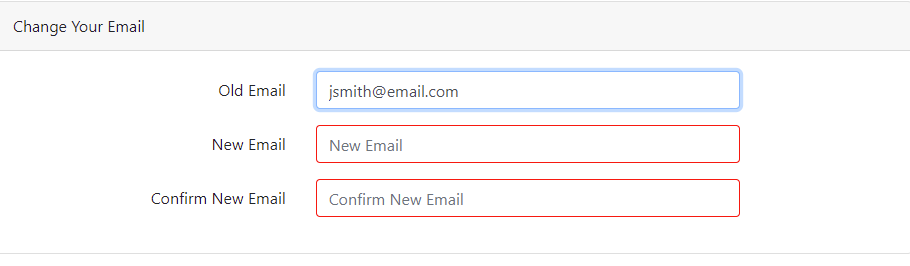
## 2.6.3 Mismatching New Email

An error message will display if the New Email and Confirm New Email fields do not mat****

## 2.6.4 Empty New Email Fields

An error message will display if nothing is entered into the New Email fields.

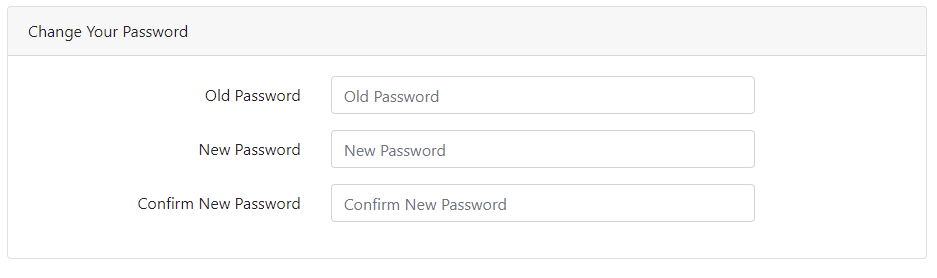




# 2.7 Change Your Password

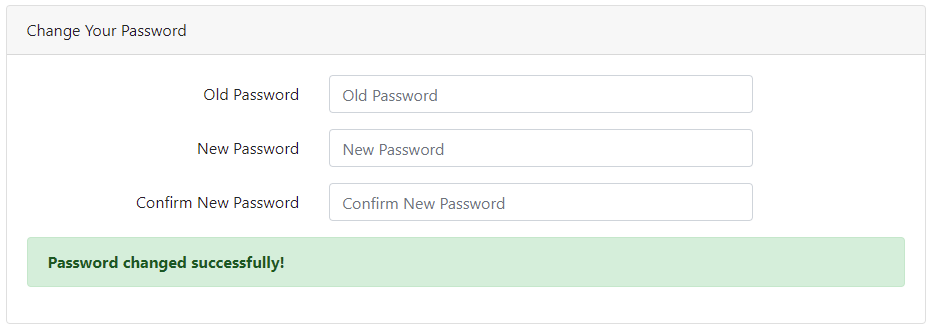
Permitted Roles: All

Users may change their email by selecting the “Account” tab on the top right of the screen, then fill out the fields in the Change Your Email section.



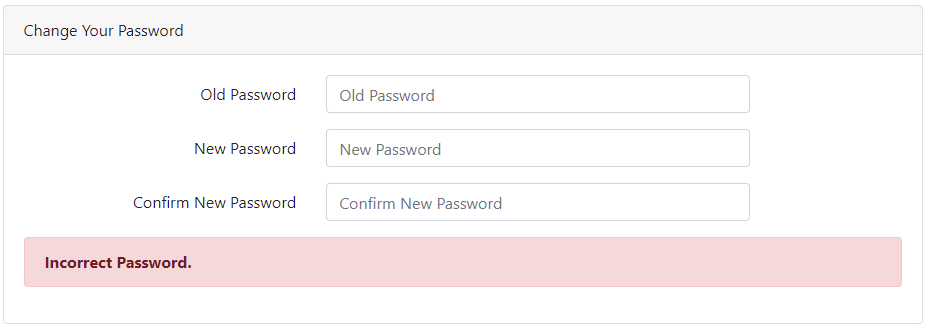
## 2.7.1 Successful Password Change

A success message will appear upon changing your password.



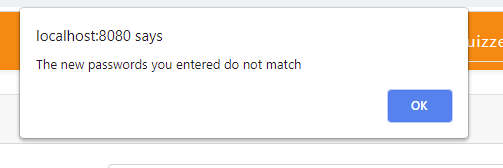
## 2.7.2 Incorrect Current Password

An error message will appear if the password you entered in the “Old Password” field does not match your current password.



## 2.7.3 Mismatching New Password

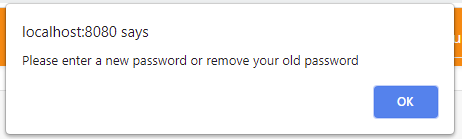
An error message will appear if the passwords you entered in the “New Password” and “Confirm New Password” fields do not match.

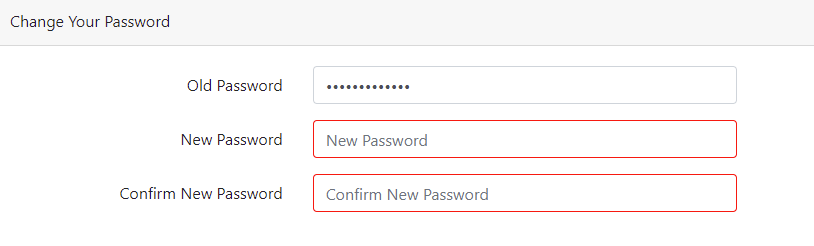




## 2.7.4 Empty New Password Fields

An error message will appear if you did not enter anything into the New Password fields.

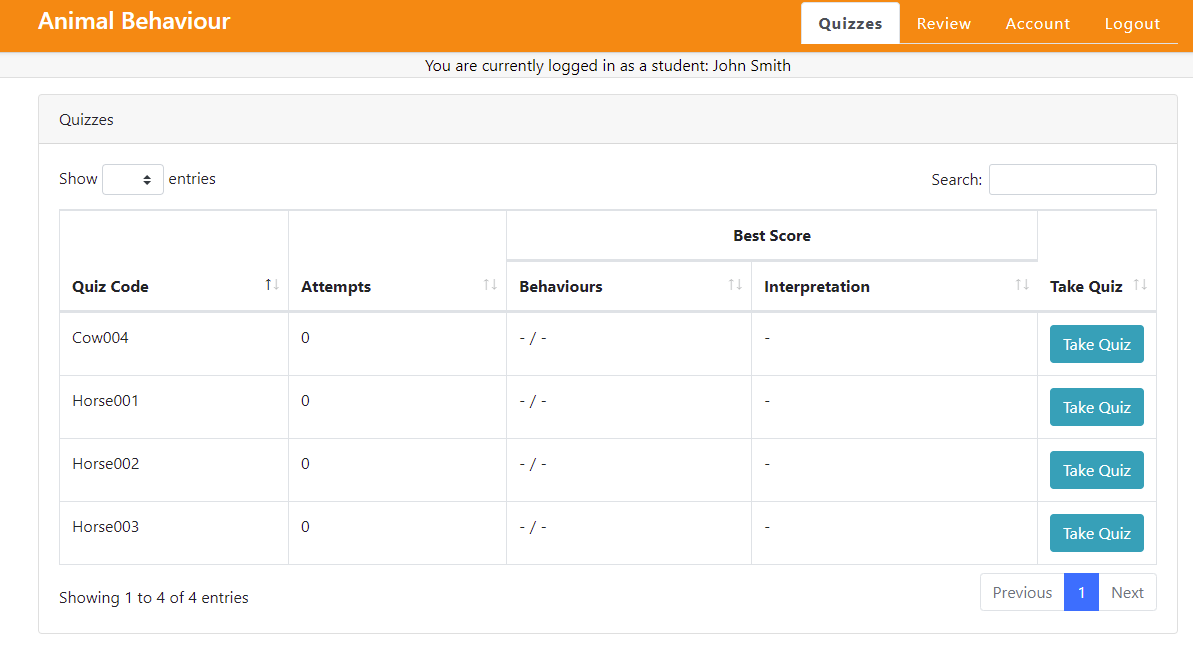
****

****

# 2.8 View Quizzes

Permitted Roles: All

Users may view quizzes by selecting the “Quizzes” tab on the top right of the screen. This is also the “home” page of the website, where the user is redirected upon logging in.

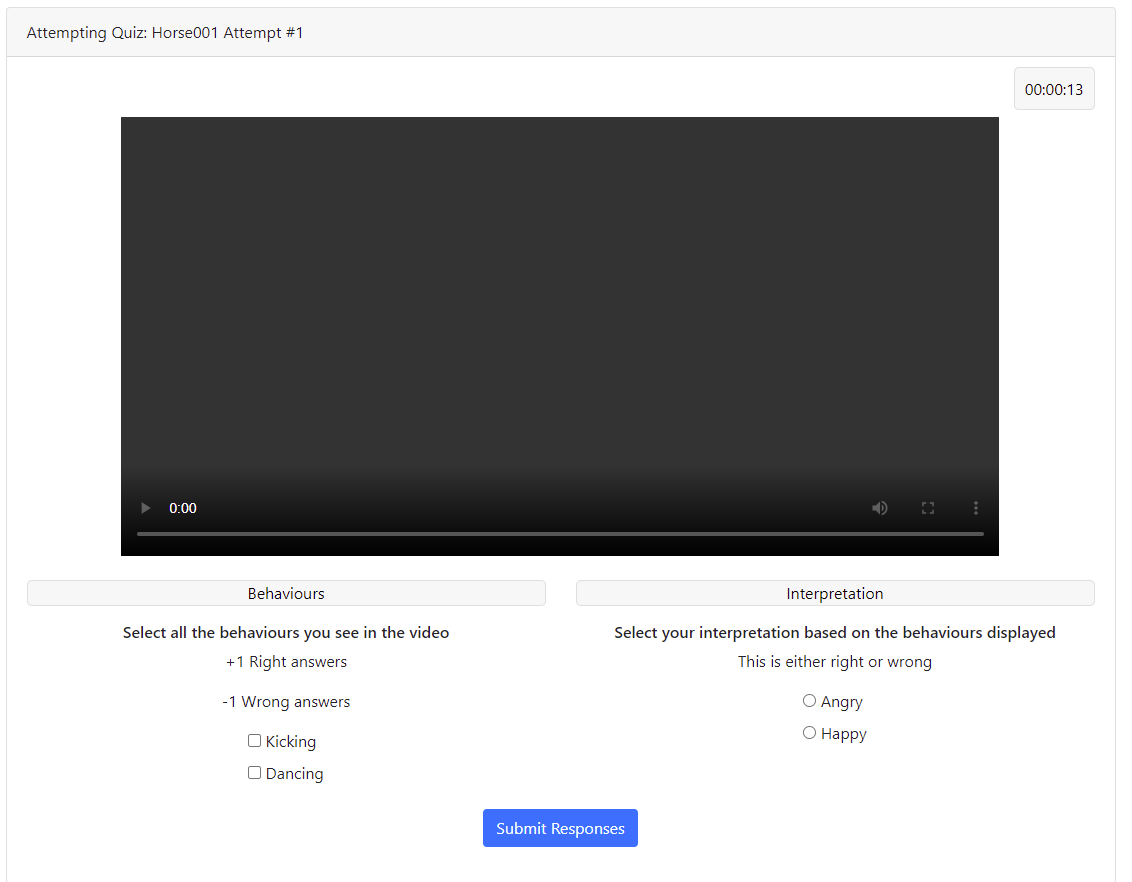
****

Here, users may search for specific quizzes by name, and select a quiz to attempt. They may also view their number of attempts on each quiz, as well as their best scores.

# 2.9 Attempt Quiz

Permitted Roles: All

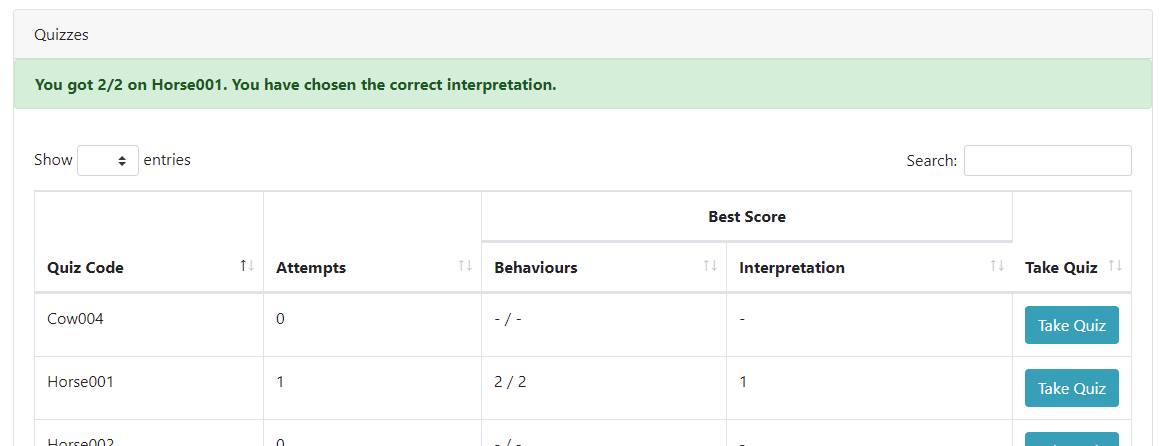
Users may attempt a quiz by simply clicking on the Take Quiz button. The user will be taken to another page where they can see a video they must watch. Above the video the user can see the name of the quiz, the attempt number they are currently on, and the time elapsed since they first visited the page.



After watching the video, the user must fill in their quiz response, indicating which animal behaviours they observed in the clip, as well as selecting what they believe is the correct interpretation of what these behaviours mean. The user then must press the “Submit Responses” button to submit their quiz attempt. The user will earn 1 point for selecting a correct behaviour, or for leaving incorrect responses blank. Otherwise, points are deducted from the total. Interpretations are either right or wrong.

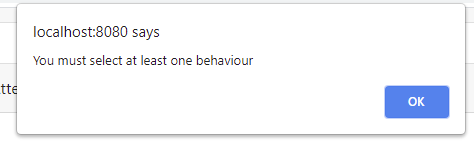
## 2.9.1 Successful Quiz Attempt

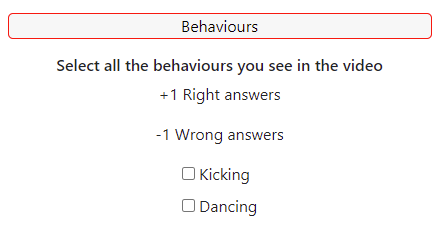
If the user fills out the quiz properly, they will be redirected back to the main Quizzes page, where a message will display their results. Additionally, the quiz data in the table will be updated with their number of attempts, and best scores.



## 2.9.2 No Behaviours Selected

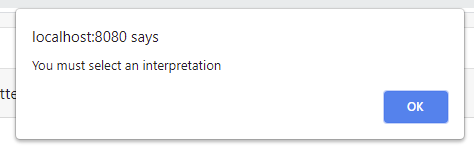
An error message will appear if the user did not select at least one observed behaviour.

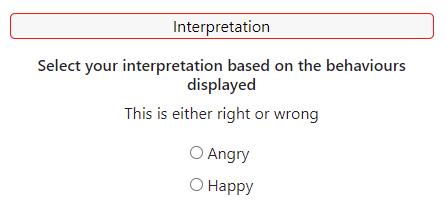




## 2.9.3 No Interpretation Selected

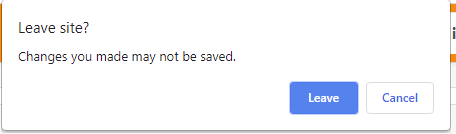
An error message will appear if the user did not select an interpretation of the meaning behind the observed behaviours.

****

****

## 2.9.4 Leaving Quiz Without Submitting

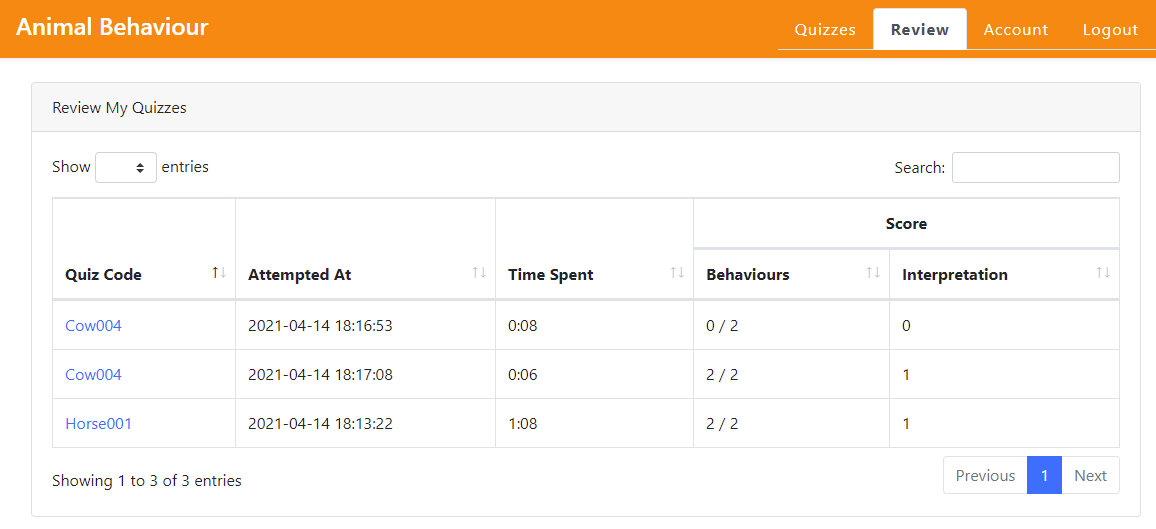
A warning message will be displayed if you try to navigate away from the quiz without submitting your responses.

****

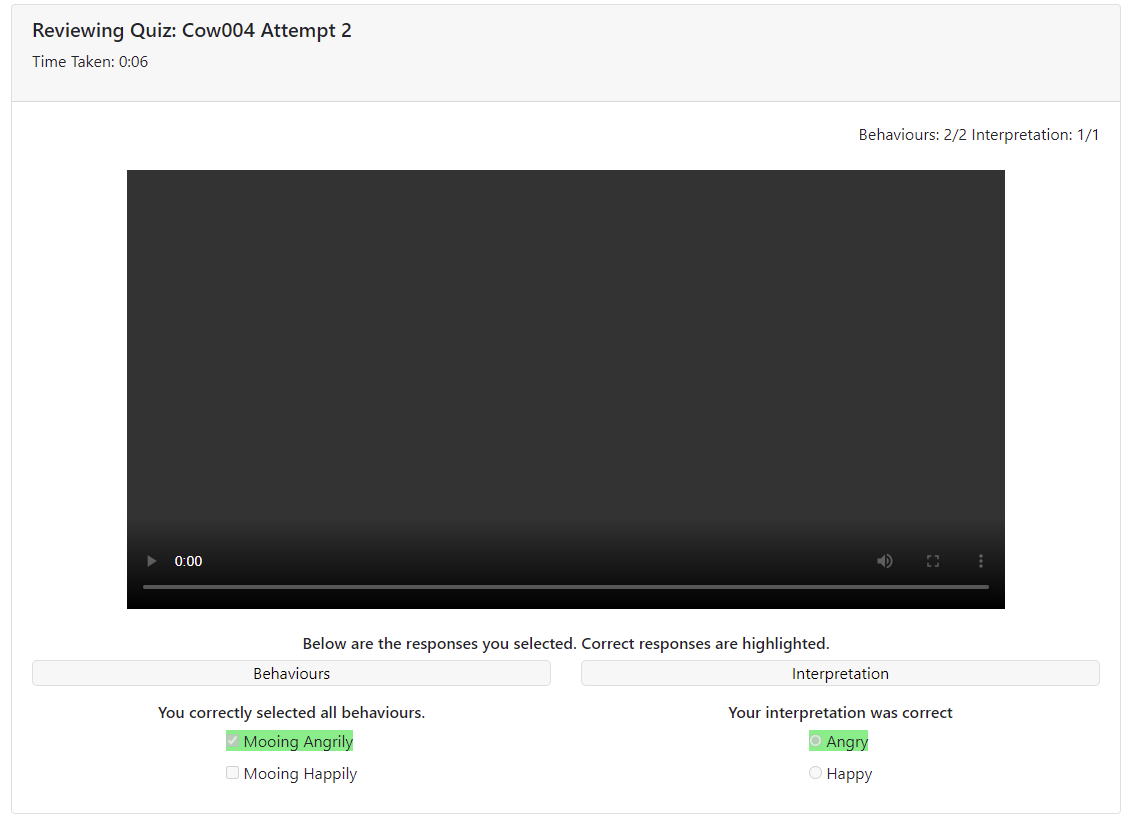
# 2.10 Review Past Quiz Attempts

Permitted Roles: All

Users may review past quiz attempts by selecting the “Review” tab on the top right of the page.

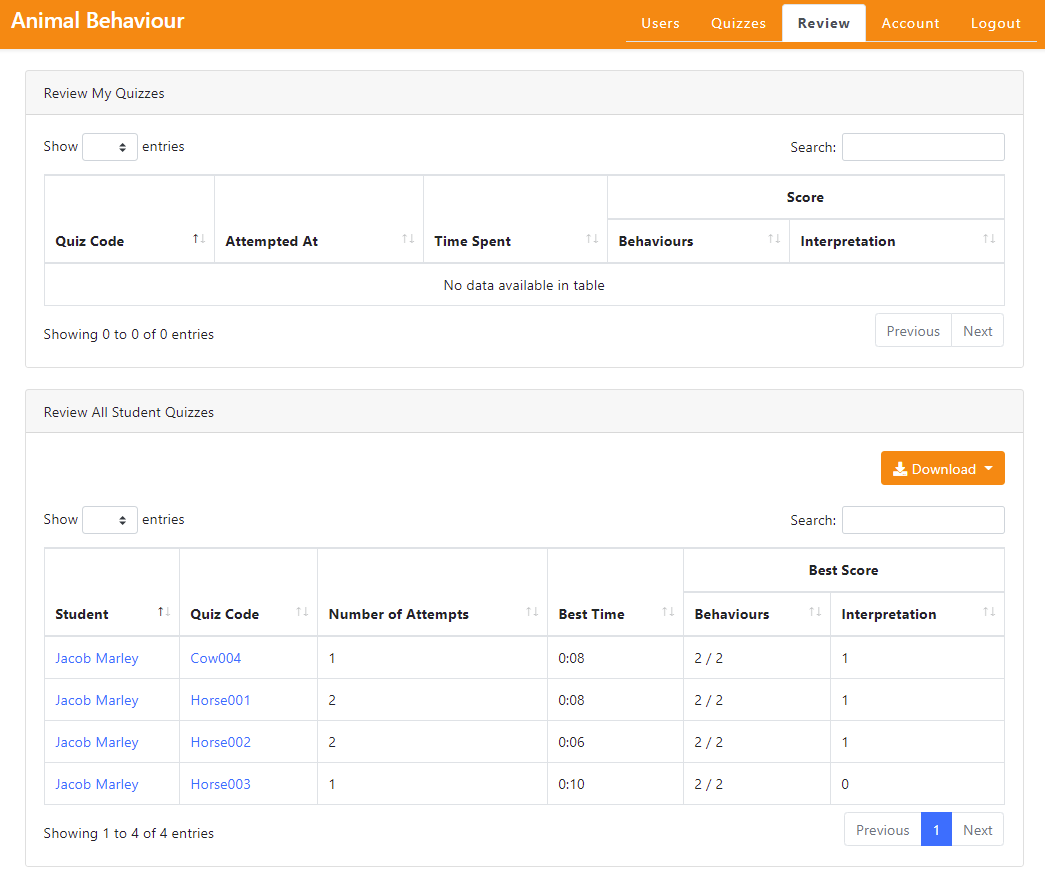


You may click on a Quiz Code to view what you entered for that particular attempt. Options that were answered correctly will be highlighted in green. Incorrect selections will not be highlighted.

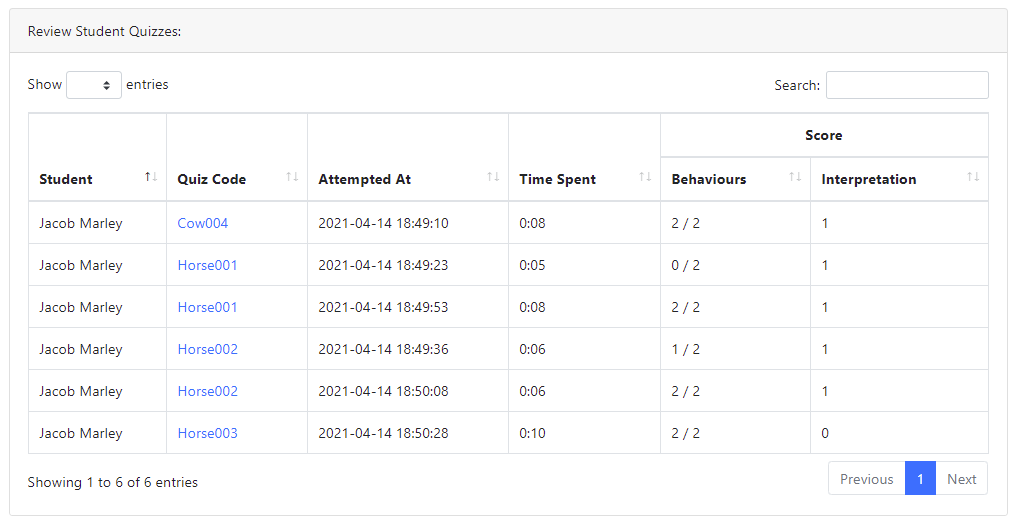


## 2.10.1 Review of Every User’s Attempts

Admin and TA accounts may also review quizzes, but in addition to their own attempts, they can see the attempts of everyone else.

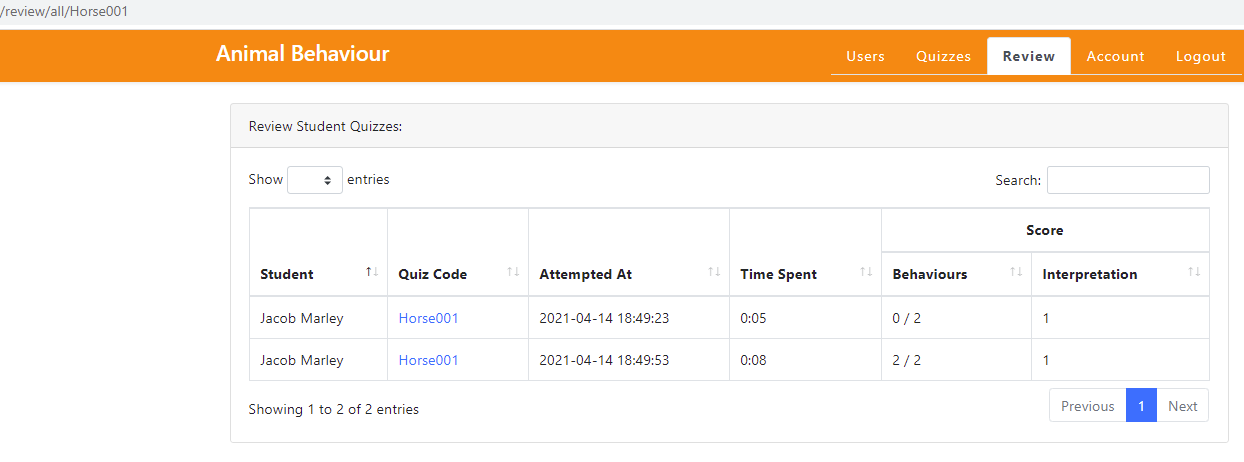


Clicking on a student’s name will show you a table with every attempt made by that student.



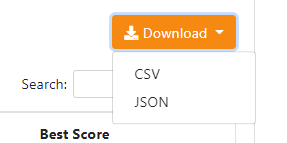
Clicking the quiz code from here will show what that student answered on that attempt, with correct answers being highlighted, similar to the student view.

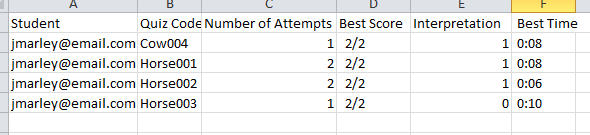
Clicking the quiz code from the previous page will take you to a list of all the students that took that quiz.



## 2.10.2 Exporting User Attempts

Admin and TA accounts may export a .csv or .json file by clicking the dropdown Download button on the Review tab. This file will contain the students’ emails, quizzes they attempted, the number of attempts, their best scores, and the time taken to complete their best attempt.

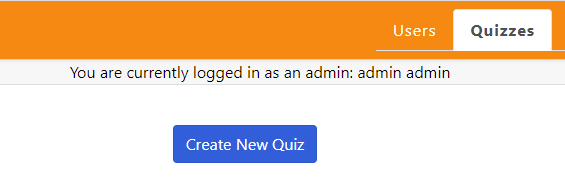




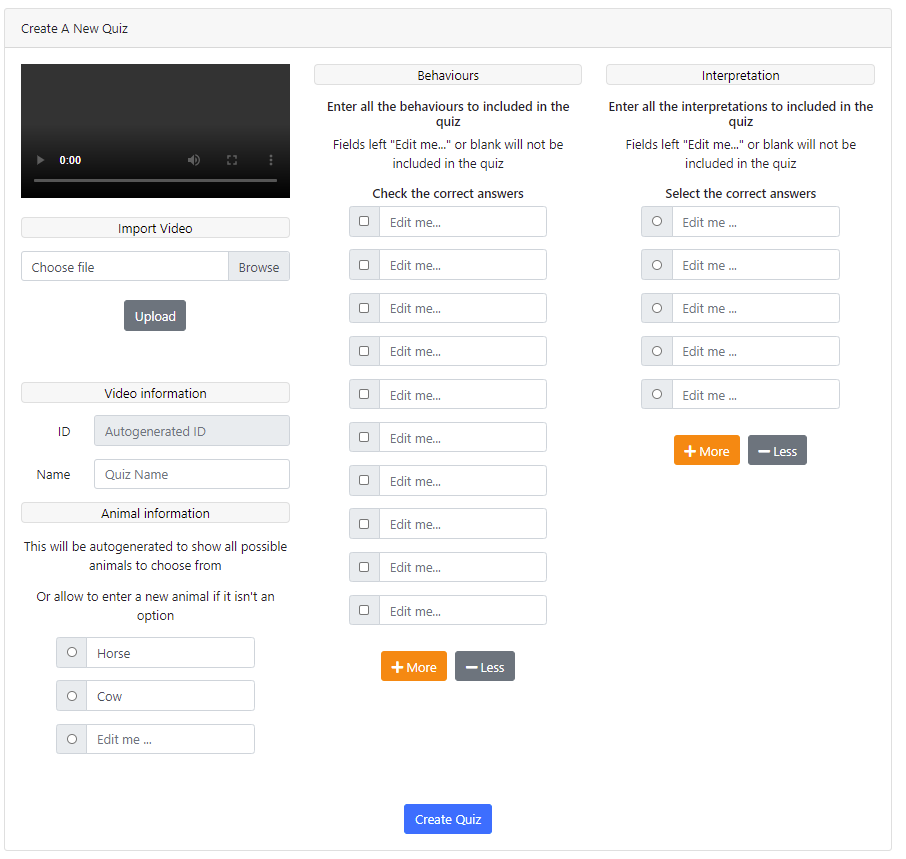
# 2.11 Create New Quizzes

Permitted Roles: Admin, TA

Permitted users may create new quizzes for the Animal Behaviour Tool by first selecting the “Quizzes” tab on the top right of the page, then by clicking the “Create New Quiz” button. This button should be hidden unless the currently logged in user has permission to create quizzes.



The user will then be taken to a page where they may fill out forms to create a new quiz.

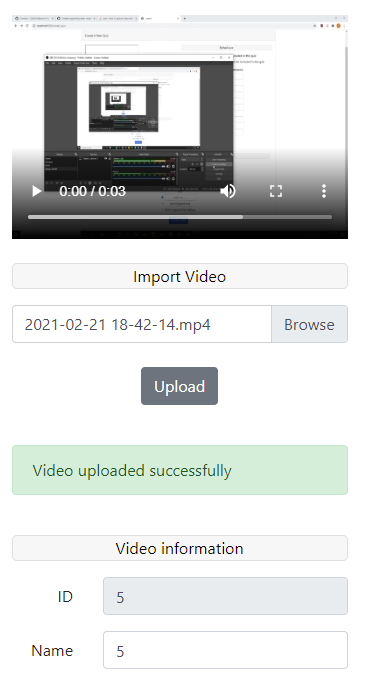


The user must first upload a video file from their local device. Click the “Browse” button, choose the video file you would like to upload, then click the “Upload” button.

**IMPORTANT**:

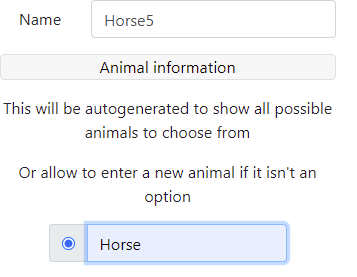
It is highly recommended to keep the videos within the following limitations:

30 seconds @ 60fps 50mb bitrate 1080p



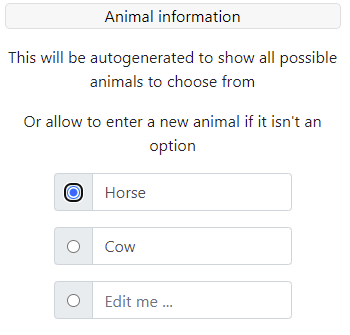
A loading bar should appear, indicating the upload is occurring. A message that the video was successfully uploaded should then be displayed. The user should be able to now replay the video in their web browser to make sure that they uploaded the correct video file. The video is automatically assigned an ID number. Every video upload will have its own unique ID. **The “Name” field indicates what the name of the quiz will be**, and is automatically populated with the video ID.

The user should then select which animal appears in the video. By default, the list will be empty, but the user can fill in any animal they like.

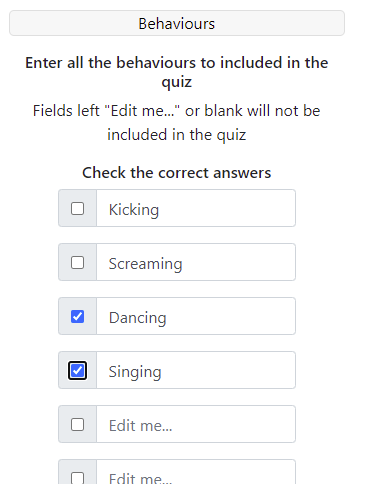


The “Name” field should automatically update with the animal name, allowing for easy quiz identification. If the user is unsatisfied with the quiz name, they may change the “Name” field to whatever they like.

If there are already quizzes in the system, the Animal Information section will be automatically populated with the animals from the already existing quizzes. This allows the quiz creator to simply select the animal, instead of needing to type it out again.



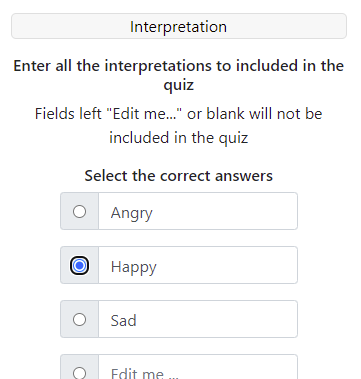
The user then must fill out the Behaviours section with all the animal behaviour options they would like their quiz to contain. They must select the checkboxes next to the answers that are considered correct.



By default there will be 10 available spaces in the Behaviours section, but the quiz creator may create more by clicking on the “+ More” button at the bottom of the section. Likewise, they may also take away any extra fields they created using the “- Less” button.

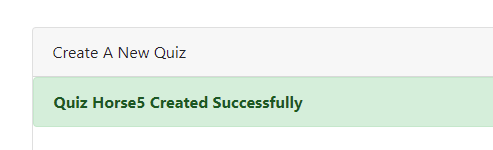


Finally, the user needs to fill in the Interpretation section to contain whatever interpretation options they want to have in their quiz. They must also select the bubble next to whatever the correct answer is. There may only be one correct answer here. Once again, there are a default of 5 available spaces, but you may add more by clicking on the buttons toward the bottom of this section.



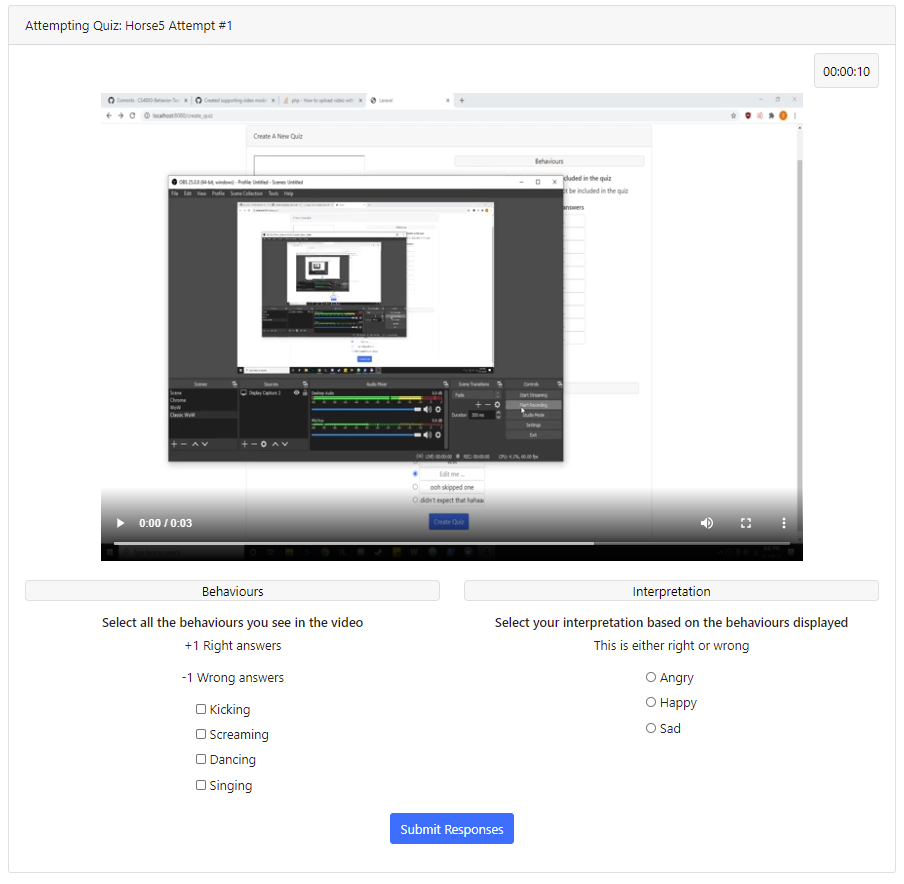
To finalize the quiz creation, the user needs to click on the “Create Quiz” button at the bottom of the page.

## 2.11.1 Successful Quiz Creation

If everything was filled out correctly, the page should refresh and a success message should appear, indicating that the quiz was created successfully, and the quiz name should also be displayed in that message.

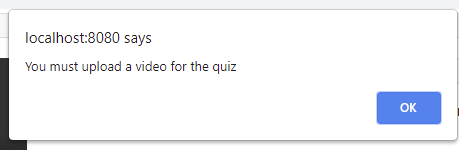
Clicking on the Quizzes tab again should take the user back to the main quizzes page, where they should now be able to see the new quiz they created.

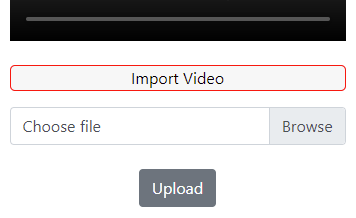


And finally, to verify that everything worked, the user should click on the new quiz and ensure that the page is displaying the correct video, and has the correct options available.

## 2.11.2 No Video Uploaded

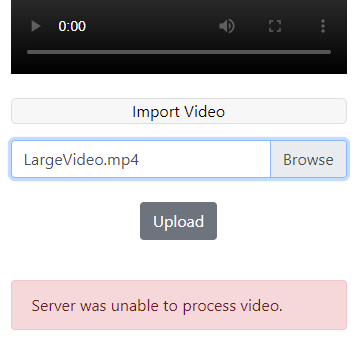
An error message will appear if the user did not upload a video to go along with their quiz.

****

****

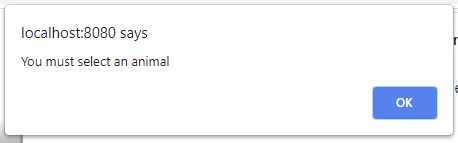
## 2.11.3 Video File Too Large

An error message will appear if the user uploaded a video file that is too large for the server to handle. The video must respect the restrictions of 30 seconds @ 60fps 50mb bitrate 1080p.

****

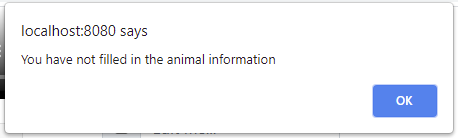
## 2.11.4 No Animal Selected

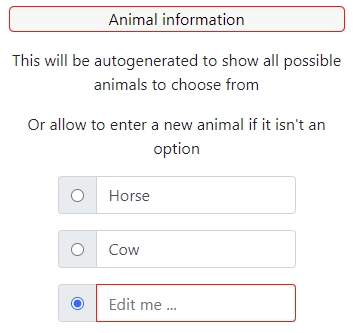
An error message will appear if the user did not select which animal appears in the video.

****

## 2.11.5 No Animal Written In

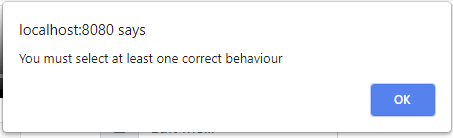
An error message will appear if the user did not write in an animal in the provided text field.

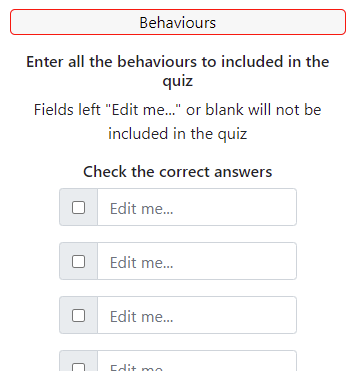


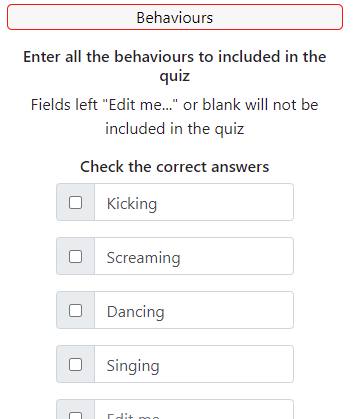


## 2.11.6 Incomplete Behaviours Section

An error message will appear if the user either did not write in any behaviours, or did not indicate which behaviours are correct.

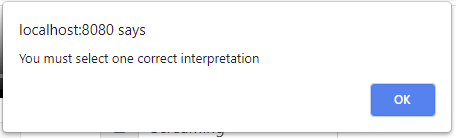


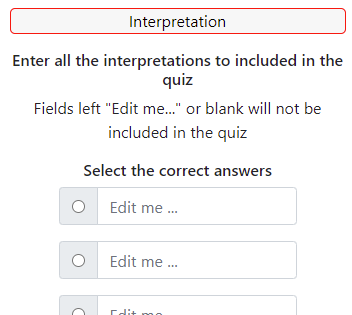


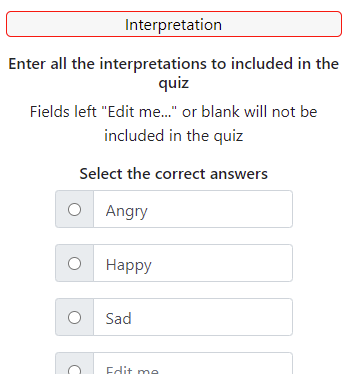


## 2.11.7 Incomplete Interpretation Section

An error message will appear if the user either did not write in any interpretations, or did not indicate which interpretation is correct.

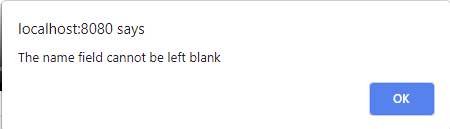


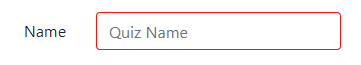




## 2.11.8 Incomplete Name Section

An error message will appear if the user tries to submit a new quiz with an empty Name field.





## 2.11.9 Change Maximum Number of Behaviours/Interpretations

In order to change the maximum number of allowed behaviours/interpretations in a quiz, you must change the numbers in the following files on the following lines:

In src/resources/views

File: admin\_create\_quiz.blade.php

Line 140 @foreach(range(10,29) as $x) change 29 to one less than the number of behaviours you wish to allow

Line 185 @foreach(range(5,29) as $x) change 29 to one less than the number of interpretations you wish to allow

File: admin\_edit\_quiz.blade.php

Line 134 @foreach (range(0,29) as $x) change 29 to one less than the number of behaviours you wish to allow

Line 201 @foreach (range(0,29) as $x) change 29 to one less than the number of interpretations you wish to allow

In src/public/javascript

File admin\_create\_quiz.js

On lines 4 and 8 change the MAX\_BEHAVIOURS and MAX\_INTERPRETATION variables to exact number you wish to allow

In src/app/Http/Controllers

File CreateQuizController.php

Line 107 $max\_behaviours = 30; change the 30 to whatever you want the maximum number of behaviours to be

Line 169 $max\_interpretations = 30; change the 30 to whatever you want the maximum number of interpretations to be

File EditQuizController.php

Line 96 $max\_behaviours = 30; change the 30 to whatever you want the maximum number of behaviours to be

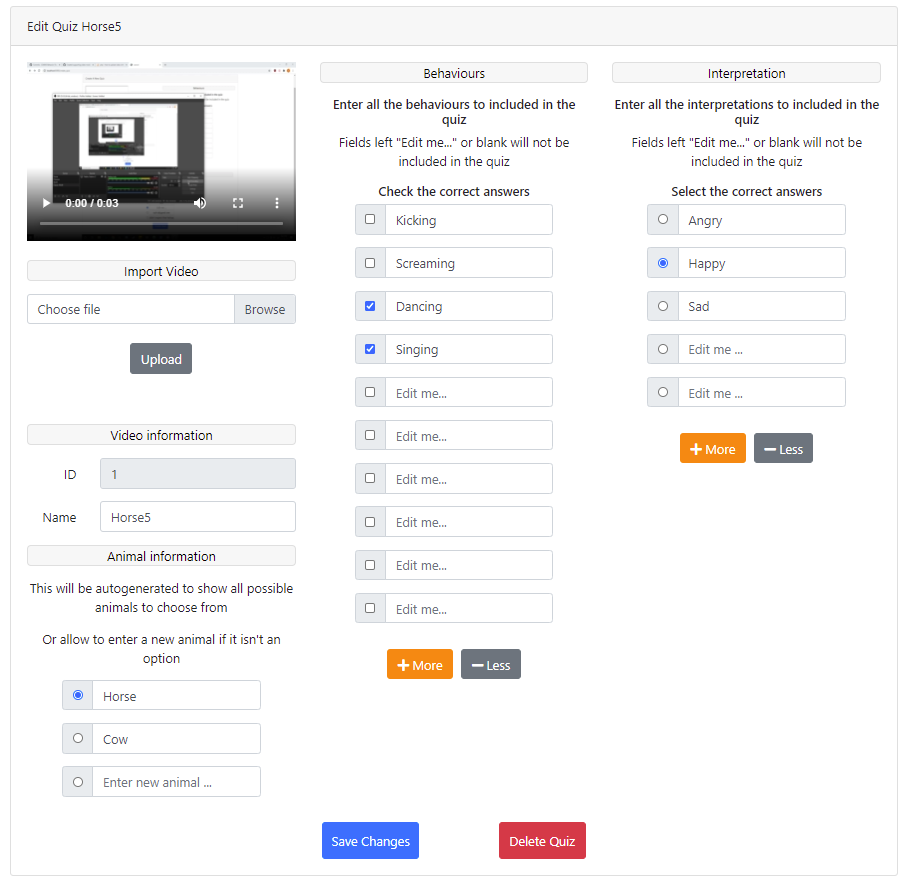
Line 159 $max\_interpretations = 30; change the 30 to whatever you want the maximum number of interpretations to be

# 2.12 Edit Quizzes

Permitted Roles: Admin, TA, Expert

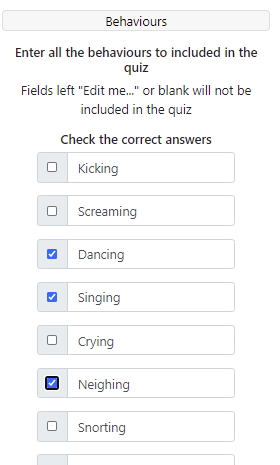
Permitted accounts may edit existing quizzes by selecting the Edit Quiz button on the same row as the quiz they would like to change.



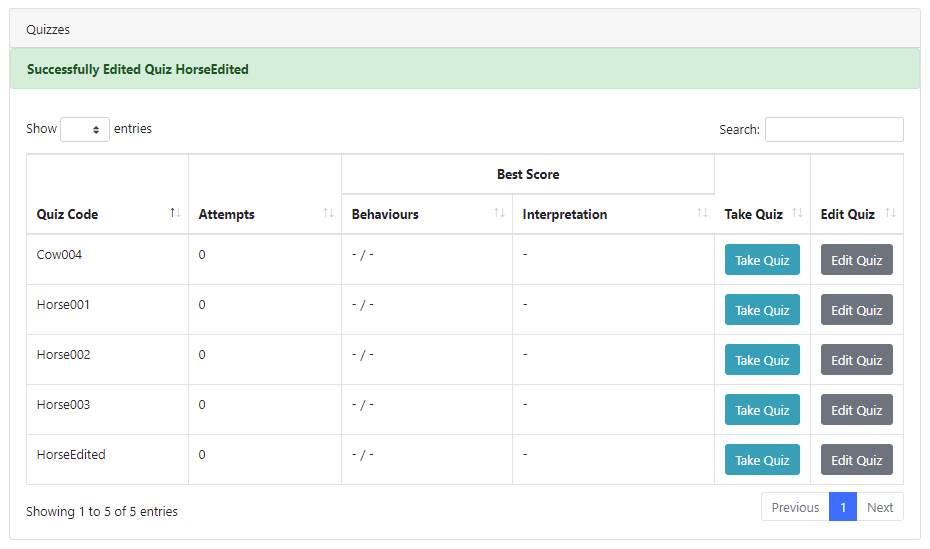
You will be taken to a page very similar to the create quiz page. The forms are subject to all the same restrictions as the create quiz page as well.

Let’s say we want to change the name, and add a few more behaviours…



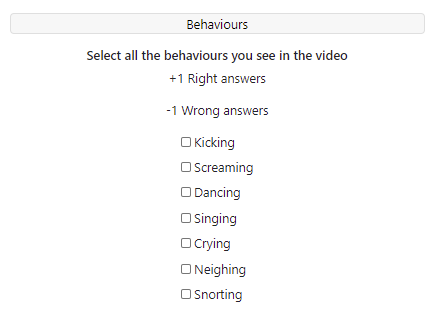


Clicking on the “Save Changes” button will take you back to the quizzes page with a confirmation message.



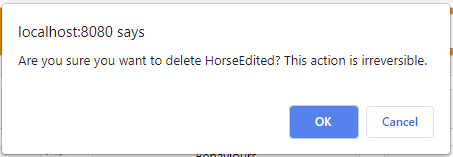
And if you go and take the quiz, you should be able to see the new changes:





## 2.12.1 Delete Quizzes

Only admin accounts may delete quizzes. From the Edit Quiz page, you are also able to delete the selected quiz using the Delete Quiz button. A confirmation message will pop up to check if you are absolutely sure you would like to proceed with the deletion. The quiz will be removed from the table, but quiz statistics will remain in the database.

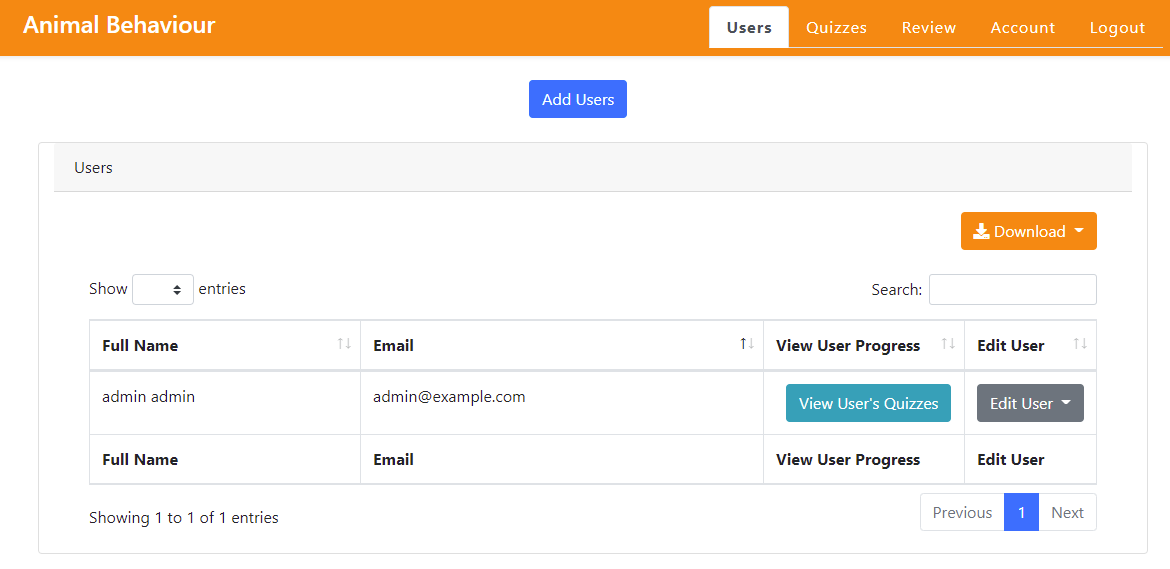




# 2.13 View Users

Permitted Roles: Admin, TA

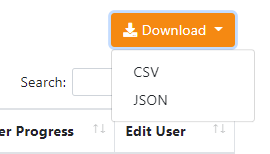
Permitted accounts may view all the users in the system by selecting the “Users” tab on the top right of the screen.

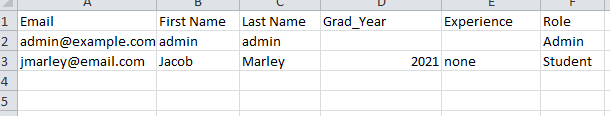


Here you can see a list of all the users. You are able to show 10, 25, 50, or 100 users per page using the dropdown menu on the top left. You may also sort the users by first name or last name.

## 2.13.1 Export Users

Admin and TA accounts may export a list of users in a .csv or .json file by selecting an option from the dropdown Download menu.

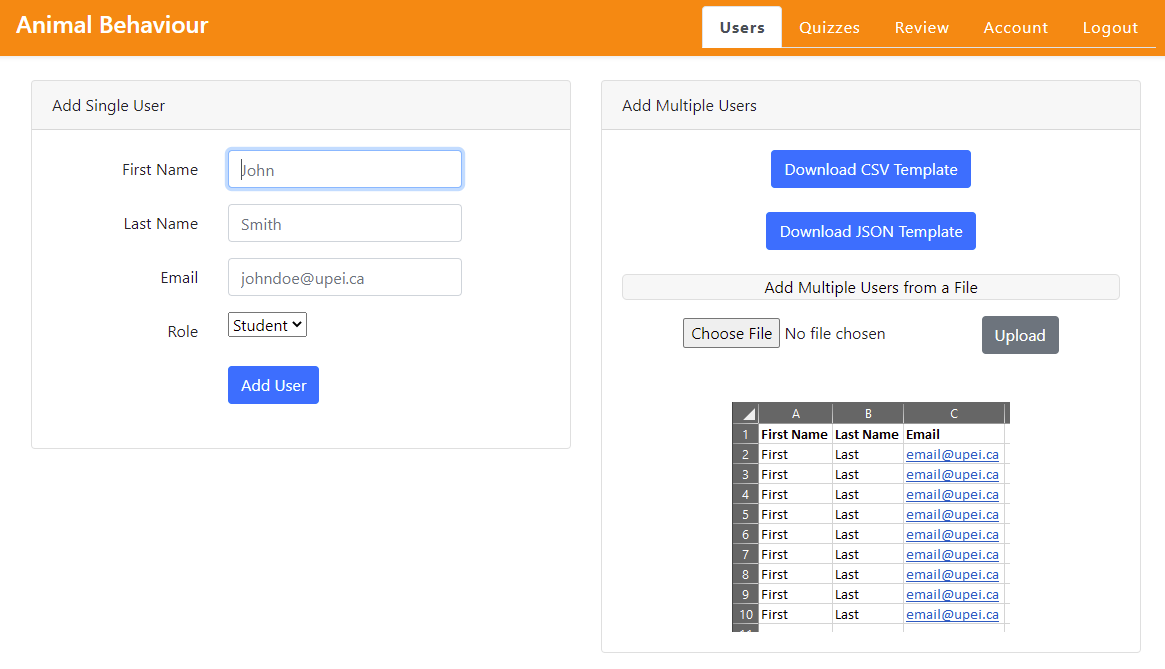




# 2.14 Create New Users

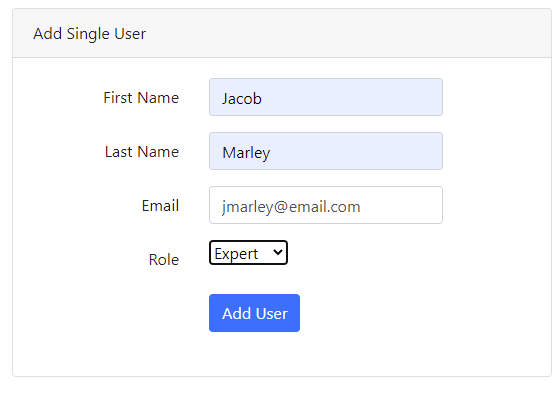
Permitted Roles: Admin, TA

Permitted accounts may create new users by first selecting the “Users” tab on the top right of the page, then by clicking the “Add Users” button.

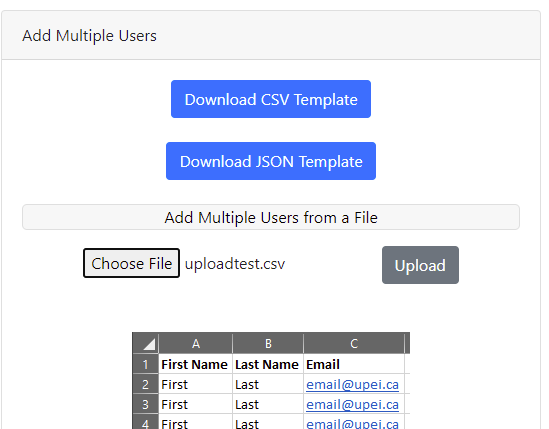


Here you have the option to either create a single user, or you could also upload a file allowing you to create multiple users at once.

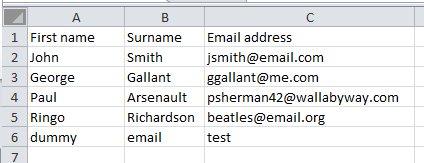
To create a single user, simply fill out the First Name, Last Name, and Email fields, then make sure that you set their role appropriately. Finalize the user creation by clicking on the “Add User” button.



To create multiple users at the same time, you must have a .csv, .json, or .xlsx (Excel) file of the appropriate format on your local device. Moodle extracts class lists as .csv files, making it pretty easy to obtain a class list having the appropriate format. It should be noted that **all users in the file are considered to be Students**. You may also download template files using the two buttons for .csv and .json formats.



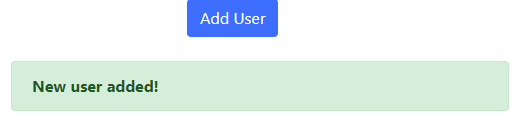
The contents of “uploadtest.csv” are as follows:



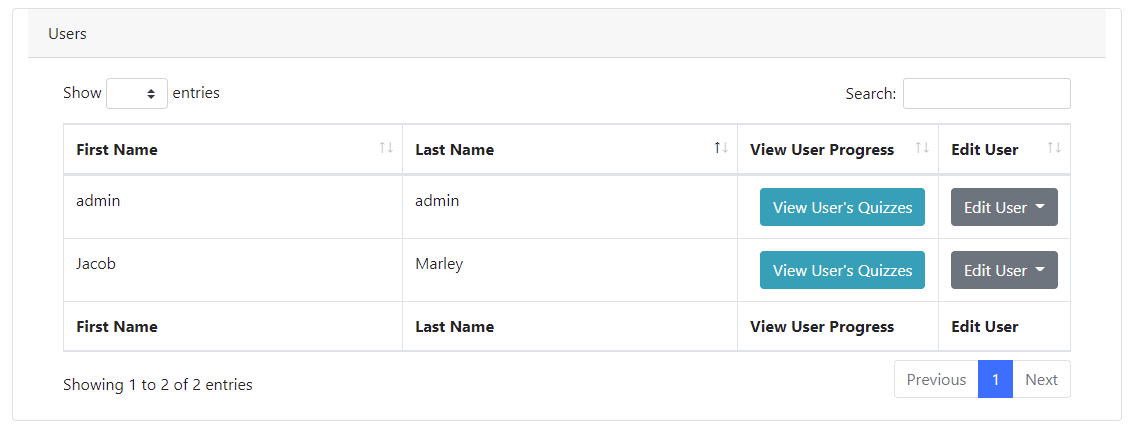
When the file has been selected, click on the “Upload” button.

## 2.14.1 Successful Single User Upload

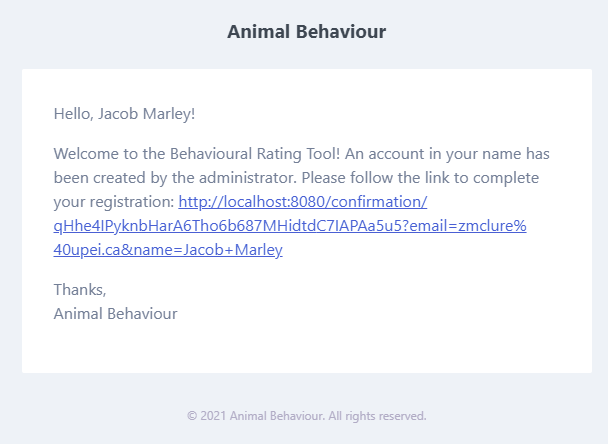
If everything was filled out correctly, the page should refresh and a success message should appear, indicating that the new user was created successfully.



If you go back to the Users page, the new user should appear in the list.



The newly-created user should receive an email whose instructions they may follow to complete their account registration.

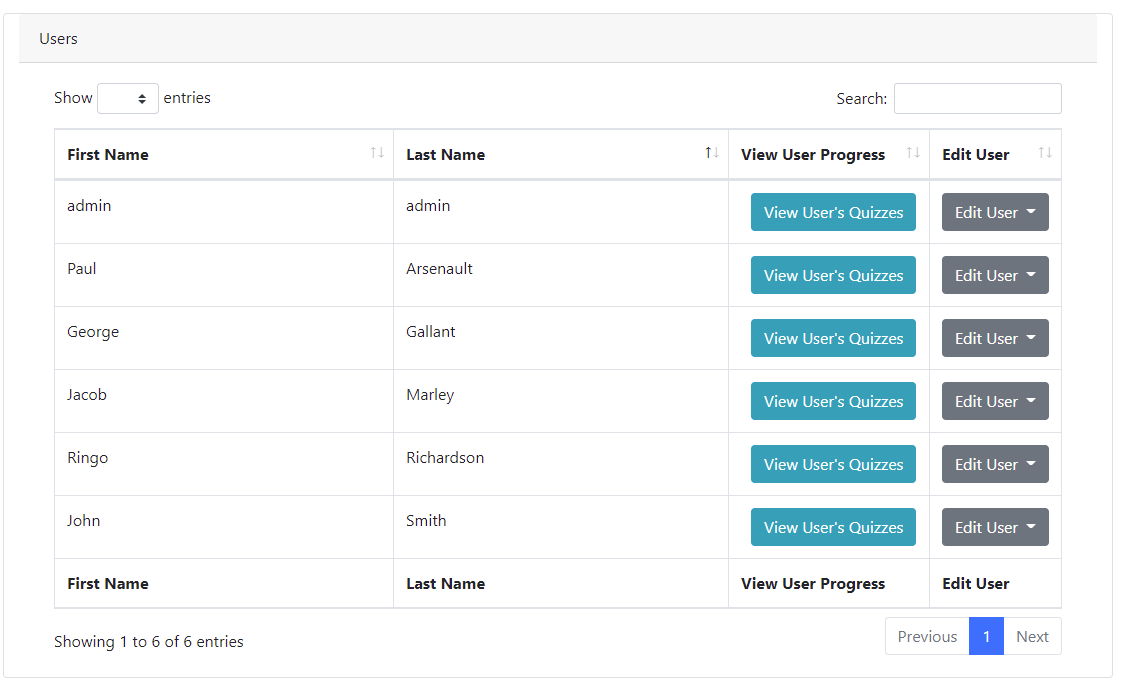


## 2.14.2 Successful Multiple User Upload

If everything worked, the page should refresh and a message should appear, indicating important information such as how many users were uploaded, and if there were any upload errors, which users were affected, and why things went wrong. In this example, “test” is not a valid email address.

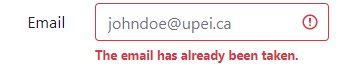


If you go back to the Users page, the new users should appear in the list. Similar to uploading a single user, each of these new users will also receive an email notification.



## 2.14.3 Uploading Already Existing User

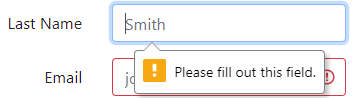
If you try to upload a new single user with an email that already exists within the system, an error message will be displayed.



## 2.14.4 Incomplete Single User Upload Form

An error message will be displayed if you try to upload a new user while any of the fields are empty.

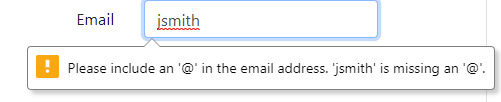






## 2.14.5 Invalid Email For Single User Upload

An error message will be displayed if you try to upload a new user with an invalid entry in the Email field.



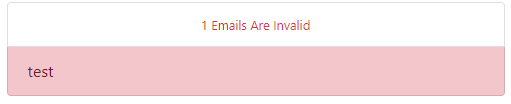
## 2.14.6 Uploading Already Existing User With File

An error message will be displayed if you try to upload an already existing user with the file upload feature. Also displayed is the number of duplicate emails found, and which emails were affected.



## 2.14.7 Uploading File with Invalid Email

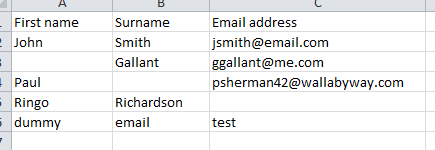
An error message will be displayed if you try to upload new users using a file that does not have a properly formatted email address. Also displayed is the number of invalid emails, and which emails were affected.



## 2.14.8 Uploading File with Missing Data

An error message will be displayed if you try to upload new users using a file that has missing data. Also displayed is the number of affected entries, and which names/emails were affected.

For instance, if the following .csv file is uploaded:



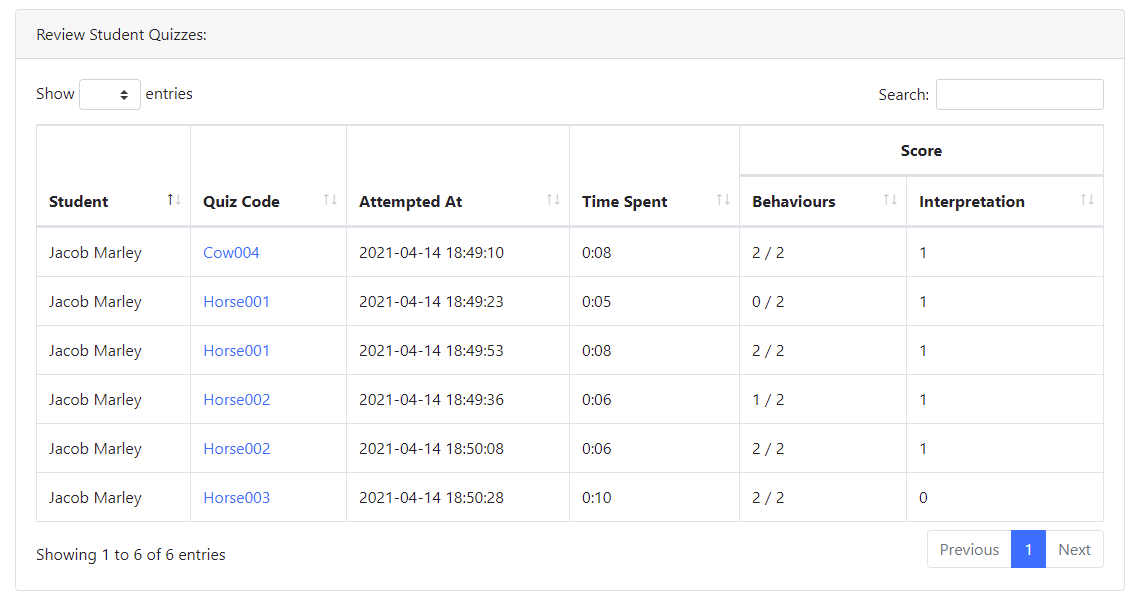
We would see the following errors:



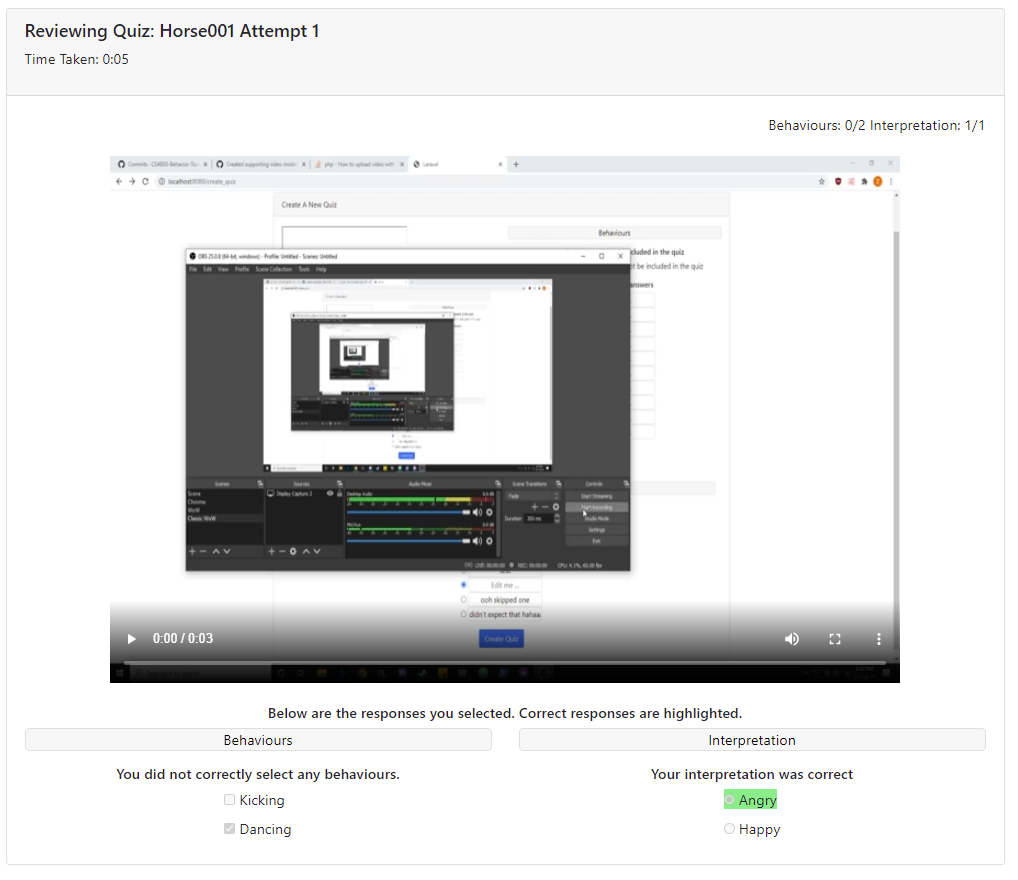
# 2.15 View User Progress

Permitted Roles: Admin, TA

Permitted accounts may check on a particular user’s progress by selecting the View User’s Quizzes button on the Users tab.



From here they may click on a quiz code to see what the user selected as an answer for each attempt.



# 2.16 Reset User Password

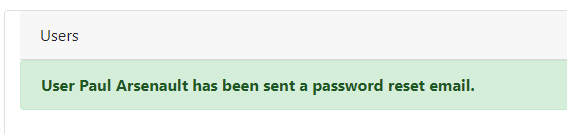
Permitted Roles: Admin, TA

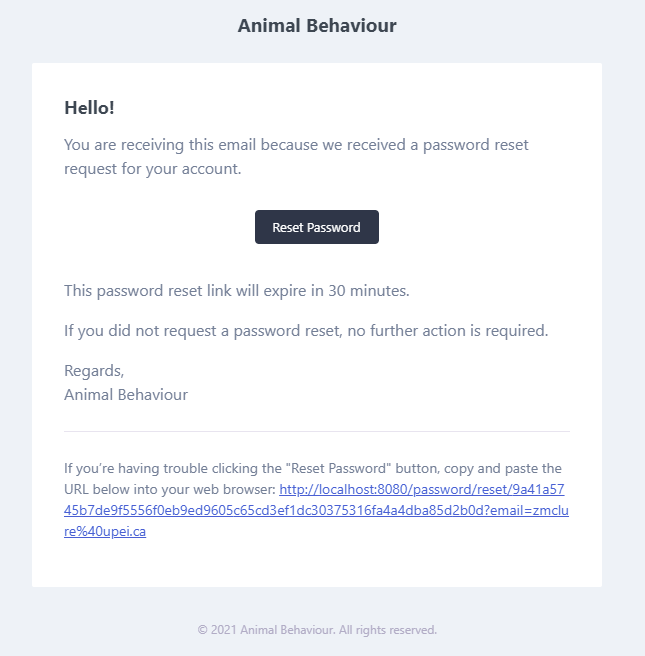
Permitted accounts may manually reset a user’s password if for whatever reason the user is unable to. They may do this by going to the “Users” page via the tab at the top right of the website, clicking on the “Edit User” button next to the user whose password they wish to reset, then clicking on the password reset option.



## 2.16.1 Successful Password Reset

If the manual password reset was successful, the page will refresh, and a message will be displayed indicating that the user should have received a password reset email. The user will have 30 minutes before their reset link will expire.

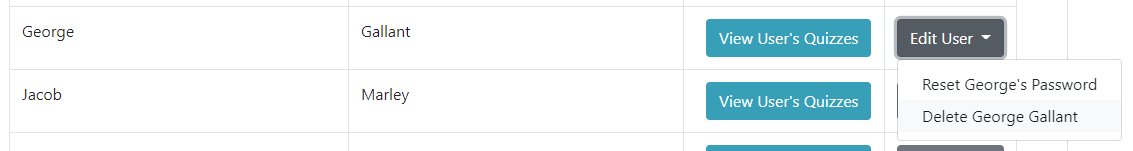




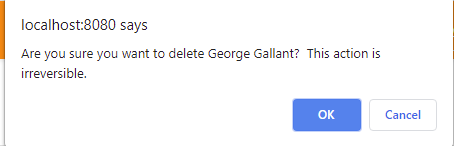
# 2.17 Delete User

Permitted Roles: Admin

Administrator accounts may delete a user, removing their account from the system. **Note: attempts, scores, responses, etc. will NOT be deleted**. They may do this by going to the “Users” page via the tab at the top right of the website, clicking on the “Edit User” button next to the user whose password they wish to reset, then clicking on the delete user option.



The administrator will receive a notification asking if they are absolutely certain that they want to proceed with deleting the selected user. Selecting OK will delete the user, but selecting Cancel will do nothing.



## 2.17.1 Successful User Deletion

If the deletion was successful, the page will refresh, and a message will be displayed indicating that the user was successfully removed from the system.

