

What went well +

Change management of Navigo Merch was quick and changes are done as per request +1	Helping teammates +0
Updating with JIRA with regular updates +0	Team communication and collaboration +0
Better planning for team meetings +0	• We were able to complete individual tasks on time. +0
Followed up with each team member on their given tasks. +0	Task completion on time +0
Team work went very well +0	Assigning tasks through jira +0

What can be improved +

Time Limitation due to different remote locations. +0	Better communication needed due to different timezones +0
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Action Items +

Creating better availability window for the meetings. +0
