

Master of Data Science - University of British Columbia Okanagan

Minutes for April 24, 2020 - 9:30 AM - 10:25 AM PST

Present: Sofia Bahmutsky, Ngan Lyle, Kaitlyn Hobbs (Minutes)

Absent: Shreeram Murali

Agenda

Role Allocation

Minutes — Kaitlyn

Communication with Statistics Canada — Ngan

Zoom Meeting Manager — Sofia

Group Expectations

Work Hours — 9:30 AM - 3:30 PM PST (Monday - Thursday)

Work Location — Mondays and Wednesdays - UBCO Commons
Tuesdays and Thursdays - work from home

Communications with Statistics Canada — Proposed weekly meetings with Bruno (Statistics Canada) 9:30 AM - 10:30 AM PST over Zoom (TO BE CONFIRMED).

Action Items

1. Determine strategy for group work division by next meeting.
2. Glance at COVID data sources for Statistics Canada.

Next Meeting: Monday, April 27, at 10:00 AM PST via Zoom

Post-Meeting Addendum:

Outlined Work Hours will include an additional 6 hours of dedication to the project according to each member's availability. Together, this will total the required 30 hours/week.