

Meeting 3a

Date: Thurs Oct 3, 2013

Time: 11AM - 12PM

Location: BA2159

Attended: Lia, Ying, Jeff, Tae, Winston, Aashni

- discussed previous sprint problems
- sent follow-up e-mail to PC, arranged meeting for Sat
- looked at what needs to be done for Sprint 1
- gave out tasks

Coffee with PC

Date: Sat Oct 5, 2013

Time: 1PM - 2PM

Location: <http://www.timhortons.com/ca/locator/storedirections.html?id=102012>

Attending: Lia, Aashni

- introduction, small talk, and product description
- went over user stories in the form of general specifications
- prioritized and estimated

Meeting 3b - Optional

Date: Mon Oct 7, 2013

Time: 11PM - 12AM

Location: Google Hangouts

Attended: Jeff, Ying, Aashni, Winston

- What needs to be done for sprint 1
- When to do story estimates, bring index cards to class

Meeting 3c

Date: Thur Oct 10, 2013

Time: 11AM - 12PM

Location: Tutorial

Attended: Jeff, Ying, Aashni, Winston, Lia, Tae

- went over user stories priorities from PC meeting
- did a stand-up scrum meeting
- finished story estimates on google docs

Gameplan

Group Member	Tasks
Everyone	- read through demo0 code - get familiar with Django
Aashni and Lia	- meet with PC - prioritize and estimate User Stories - push tasks to backlog
Jeff	- take care of Scrumboard - find out what a Burndown chart is
Lia	- type up meeting note 3 - break down user stories into tasks - make a google doc for user story priorities
Tae and Ying	- figure out overall design and justifications - help Jeff
Winston	- design/tech manifesto - keep meeting minutes for 2b

Correspondences

Email To PC

Hi Jaime,

How are you? I hope you enjoyed your vacation! After our meeting with Nobarun we were able to come up with a list of specifications that we believe you are looking for in the revamped system. This week we need to confirm with you if they are in fact what you are looking for, and the priorities of each task. I understand you have two groups to work with and communication with every member may be a hassle, so if it is alright with you I will be acting as the communication liaison between yourself

and my group.

Ideally I would like to have a chance to meet with you this weekend in person if possible at a mutually convenient location over coffee (my treat!) to discuss the particulars of the project if you have 30 mins to spare. Anything near any of the subway stops works for me, I live downtown (near the Eaton's centre) perhaps if you were thinking of coming into the city to shop? Although Nobarun has been very helpful, our professor/TA are on us to try and get an in person meeting since we haven't officially met you yet. But if scheduling is difficult, a phone conversation definitely suffices, but I will have to ask you for written documentation saying that our team has tried to make arrangements but it has been unsuccessful for a variety of reasons.

Please let me know if you have any concerns! I will follow up with a phone call later today if we are unable to arrange a meeting time via e-mail. Thank you so much for your patience!

Sincerely,

Lia Zheng

It would be great to meet with you. The only problem is that I can't show you anything on our current system because it only works when we're in Storefront's building. Let me know if you want to take any screen shots for you.

Saturday or Sunday is fine. Can we meet on the Danforth at Tim's? It's between Chester and Pape stations. (<http://www.timhortons.com/ca/locator/storedirections.html?id=102012>). Any time after 12pm is ok.

Please let me know if that works. Thanks very much.
Jaime

Thanks so much for the quick reply! Tim's at Danforth is perfect, is 1PM on Saturday ok? (2 of my team members will be coming as well, I hope that is not too overwhelming for you) Nobarun already went through the system for us so we have a good idea of the old system, but we'd like to clarify what you

would like to improve/change for the new system. I can be reached at 416 705 4838 if you need to get in touch with me the day of.