

Meeting Minutes:

Sprint 0

First Team meeting:

Time: Wednesday Sep 18th 4pm~5:30pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

Project selection:

planned to bid on "Enabling Ultrasound in Remote Maternal Health Care", Second option on "North York Seniors Centre".

Team meeting:

Time: Friday Sep 20th 12pm~2pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

Arranged the meeting with product champions. Prepared the question sheet for the interview. Anar set up trello for the rest of the team. We also agreed on a meeting time for everyone to meet regularly.

Product Champions meeting:

Time: Monday Sep 23rd 8:30am~10am

Location: MaRS

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng, Klaus, Dr. Tran

Details:

Discussed the project and the server design.

Klaus introduced the project to us again. We learned the project with deep understanding.

And received a github link from Klaus that has the android app. And also asked for the name for our project.

Scrum meeting:

Time: Wednesday Sep 25th 1pm~1:30pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

Arrange work for the first sprint 0 due. Worked on the user stories and personas. Milind, Anar, and Dhawal will complete the task on Personas and Jarick, Andrew, and Bao will complete the task on writing User stories for our project.

Scrum meeting:

Time: Thursday Sep 26th 11pm~12pm

Location: GB248

Attendance: Milind, Andrew, Bao, JianFeng

Details:

Talked on our project design and arranged a meeting with the product champions. Jarick draw a user interface for our website. Bao sent an email to the product champions to arrange a meeting.

Scrum meeting:

Time: sunday Sep 29th 8pm~9:15pm

Location: Skype

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

Talked about the design for our project such as discussing on how users can use our website and talked about the different privileges for users and prepared questions for the product champions. Bao wanted to record the product champions and asked permission to the product champions to voice record the meeting.

Product Champions meeting:

Time: Monday Sep 30th 6pm~7:20pm

Location: MaRS

Attendance: Dhaval, Bao, JianFeng, Dr. Tran

Details:

Jarick recorded the meeting and uploaded on trello. Dhaval is going to write one more persona and Bao and Jarick will add more user stories.

Dr. Tran said they can not provide the fieldwork user for us, but she will be able to provide the information about the fieldworks.

Dr. Tran wanted to have function to add Cases to each each patient.

Dr. Tran will send us a list of Organ systems.

Scrum meeting:

Time: Tuesday Oct 1st 11am~12pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

We all agreed with user story #2 as our first implementation. Milind is going to write the Team Charter. Andrew is going to write the project charter. Anar is going to implement the user story no 2.

Meeting Minutes:

Sprint 1

Scrum meeting:

Time: Thursday Oct 3rd 11am - 12pm

Location: GB248

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng, Sreekumar

Details:

Had a meeting with the TA. and discussed on our current progress of our website. We all decided to learn Django as soon as we can.

We got some advice on how to estimate the user stories. We planned a meeting on this Tuesday to discuss on user stories estimation.

Scrum meeting:

Time: Tuesday Oct 8th 11am - 12pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

We discussed and decided on the priority of the user stories and estimate our user stories. Planning Poker was used to estimate sizes for tasks. We all agreed on the current User Stories estimation. (for details please check User Stories file)

Dhaval will contact the product champions to conduct the meeting by tonight.

Scrum meeting:

Time: Thursday Oct 11th 11am-12pm

Location: GB248

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng, Dr susan sim.

Details:

We discussed on priorities of our user stories (for details please check User Stories file). We also discussed on how to do learn Django.

We decided to use heroko instead of windows azure, since WA is difficult to set django server.

We completed the database design (file link: https://docs.google.com/document/d/1LX8hFdA6vnTHoyi9I_3sGOqKyUivOPfjrt0d5PL7O-c/edit) and Andrew is going to email the final version of the database design to the product champion by tomorrow.

Scrum meeting :

Time: Oct 15th 11am-12pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

We completed sprint 1 Preliminary due. And Bao is going to arrange another meeting with the product champions, probability will be on this Friday at 5:30pm.

And Anar is going to make a prototype of the product that not all functions are working but it shows the user interface for the product champions meeting (before the meeting).

Milind will work on the Burn Down Chart and Task Board (as soon as possible).

Scrum meeting :

Time: Oct 17th 11am-12pm

Location: GB248

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng, Sreekumar

Details:

We discussed the work to do for sprint 1 final due.

TA gave us a lot of suggestion on the each task, for example, he suggested to use trello for the scrum board, where we can make a screenshot to prove that we have a scrum board.

We also planned to choose User Story #1,7,19, and 21 to be implemented for sprint 1.

US#1: admin change personal info.

Task 1: Set up the Database (Andrew will finish it by tomorrow)

Task 2: Build a webpage for the administrator to change their information. (Anar will do it by tomorrow)

Task 3: Build a web page to add/modify doctor and field worker accounts (Anar will do it by tomorrow)

US#7: Doctor login and change personal info.

Task 1: Build a login page for doctors. (Jarick will do it on Saturday)

Task 2: Build a page that allows doctors to change their personal info.

(Milind will do this task after Jarick finished his work)

US#19: Workers create new patient.

Task 1: Build a page for adding new patients. (Bao will finish it by the final due date)

US#21: worker login and change personal info. (Dhaval will finish these two task by Monday)

Task 1: Build a login page for workers.

Task 2: Build a page that allows workers to change their personal info.

(for details please check

<https://docs.google.com/document/d/1XhGgKKYJimSCnkB4aTLs0H1vtDLTIVle38LU-0mJJHo/edit>)

But it needs to be confirmed with product champions at tomorrow's meeting.

Product Champions meeting:

Time: Oct 18th 5:30am-7pm

Location: MaRS

Attendance: Dhaval, Bao, JianFeng, Klaus, Dr. Tran

Details:

Topics:

Webpage design, Selection of user stories, and Database design.

Webpage design:

The product champions are satisfied with our design. But they said we'd better use three levels of priorities instead of having the numbers.

User stories:

The product champions selected User Story #1,2,7,19, and 21 to be implemented for sprint 1.

Add one new User Story, product champions want to be able to toggle hide/unhide the table on the doctor's page.

Database:

On the Patient table, we need to add "photo", "Health ID number".

On the Measurement, Klaus wants the table to be more generic, eg: one column stores the value, on column stores the type.

On Case table, submitter ID should be changed to field worker ID, and doctor LockID change to doctorID.

On Annotation table, we should have "Doctor Or FieldWorker ID".
(more details please look at the "Database Structure" file)

Others:

The Product Champions said they want to have the future meetings on **Tuesday** instead of Friday. They want us send them a meeting plan. They said we should use doodle to schedule meetings.

Dr. Tran is going to send us a list of indicators (medical problem types) via email as soon as possible.

Team Dubawnt is going to send the product champions a server link by this weekend, so that they can try on it.

Scrum meeting:

Time: Oct 22th 11am-12pm

Location: BA3200

Attendance: Anar, Milind, Dhaval, Andrew, Bao, JianFeng

Details:

We still have one task left for sprint1. Bao is on his half way now. Probability he will finish it by today.

Today's meeting are focusing on the documentation work for sprint1 and sprint planning for next sprint. (details please check

<https://docs.google.com/document/d/1pK79nJLORYSRhNgsLj5Xk9L3VHM7bTcTi5RxTAZiVkg/edit>)

We are planning to user HTML and JavaScript integration for User Stories on next sprint (eg: US #3, 4, 8, 11, 12, etc.)

We also planned a coding meeting on this Friday. On the coding meeting we will try to implement some User Stories, for example the searching function for admin.