

User Stories

User Story #1 -Sign up for membership

As a non-member, I want the convenience of being able to sign up for a membership online via paypal so that I do not need to travel to NYSC.

Conversations:

What kind of forms/fields are required for membership registration? -personal information, health information

Should users be able to sign up online and pay in person or later? -no

Should other methods of payment be supported (apart from paypal)? -no

User Story #2 - Register for class

As a non-member, I would like to register for classes online via paypal, versus registering in person at the NYSC, without having to register for a membership.

Conversations:

Should non-members be able to register for classes? -yes

Do non-members need to pay more? -yes

What kind of forms/fields are required for sign up of a member?

- personal info, health info, physical activity questionnaire

Is the price of each class the same? no

Are they eligible for early bird discounts? no

User Story #3 -Renew membership

As Shirley (a member), I would like to be able to renew my expired membership without travelling to NYSC and pay via paypal.

Conversations:

Should the user have to fill in a new membership form?

-we would prefer the form to be pre-populated

Can members see their memberships expiry dates? -yes

User Story #4 -View membership expiry date

As Shirley (a member), I would like to be able to view my membership expiry date, so I know when to renew my membership.

Conversations:

Can members see their memberships expiry dates? -yes

Should members be notified when they are nearing their expiry dates? -yes

Will members be notified when their membership will expire soon? How?When? -yes, email, a week before

User Story #5-Register for classes in regular period

As Shirley (a member), I would like to be able to register for a class of my interest online while maintaining my membership price (varies by class). This will provide me the convenience of not having to travel to NYSC and waiting in line for someone to process my registration form.

Conversations:

Do members pay different fees for classes versus a non-member?

-yes, members prices are lower

What does registering for a class consist of?

-physical activity readiness questionnaire

User Story #6-Register for classes in early bird period

As Shirley (a member), I would like to register for classes one month before it is open to non-members (early bird registration), so that I have a better chance of getting in the class, and to save five dollars on each program I register for.

Conversations:

What is the difference between early bird registration, and just regular registration?

-early bird registration is reserved for members only

-it not only gives them a month in advance to register for the class

(versus non-members), it also gets them a 5 dollar per class discount!

User Story #7-Join waitlist of a full course

As Shirley (a member), I would like to be able to join a waitlist if a class I am interested in is full. It should not require me to pay until I have a spot.

Conversations:

Can members join a waitlist if the class is full? -yes

Can non-members join a waitlist if the class is full? -no

Will they have to pay upfront, and be refunded if they don't get in?

-no, they do not pay until they have secured a position in the class

Should a member be able to view how far in the waitlist they are? -no

User Story #8 physical activity readiness questionnaire

As a non-member when filling out the health form necessary when registering for each class, if at any point one of my answers signals a potential health risk I would like to be notified, and recommended to consult a doctor.

Conversations:

Are you concerned about anyone hurting themselves?

-yes, this is why all members, and non-members are required to have doctor's notes

Do non-members know they need a doctor's note?

-we would like them to be told at the end of their registration for the class that they need to bring one to the NYSC before the class starts in order to participate in the class

Should the doctor's note be specific?

- we have a generic layout we prefer, have it available for them to download online

User Story #9a-be notified/emailed if a class is starting

As a member, or non-member, with a registered email address, if I am enrolled in a class, I would like to be reminded, and notified I am enrolled in a class one week before classes begin.

Conversations:

Should registered participants be notified that the class is starting soon? -yes

How? -by email

When? -a week in advance

User Story #9b-be notified/emailed if a class canceled

As a member, or non-member, with a registered email address, if I am enrolled in a class, I would like to be informed if the class is canceled.

Conversations:

Are classes ever cancelled? -yes

Should participants be notified? -yes

How? -email

User Story #9c-be notified/emailed if a class updated/changed

As a member, or non-member, with a registered email address, if I am enrolled in a class, I would like to be if there are any changes/updates.

Conversations:

Should registered participants be notified if a class is updated? -yes

How? - by email

User Story #10 - sign up a new member

As Stacy (an admin), I would like to be able to allow users to fill in forms and pay in person for a membership in order to accommodate those who do not want to register online. I will need to be able to enter their personal information into the database and provide them with their member ID and password.

Conversations:

Should users be able to choose their passwords? -yes

Can a member who registers in person use the online system?

-yes, they will be given a ID and password

What if a member does not want to use the online system?

-admin will have rights to register them in person

Payment? -cash, cheque

User Story #11 renew a membership (payment in person)

As Stacy (an admin), I would like to renew memberships for members who do not want to renew their memberships online, or do not use the online membership system.

Conversations:

Should the form be prepopulated with the member's old information? -yes

Should admins be able to view a member's expiry date? -yes

User Story #12 -view when a member's membership will expire

As Stacy (an admin), I would like to be able to check when a user's membership has expired either for personal knowledge, or if the member would like to know.

User Story #13- register a member into a class (payment in person)

As Stacy (an admin), I would like to be able to allow members to fill in forms and pay in person for registration into a class in order to accommodate those who do not want to use the online registration. I will need to be able to find their member ID and register them into the class.

Conversations:

Does a member need to memorize their member ID? -no, we will need to be able to find it

Do members receive a discount? -yes, varies by course

User Story #14 - add member into waitlist

As Stacy (an admin), if a member would like to enroll into a full class, I would like to be able to add them to a waitlist so that they may join if extra space becomes available.

Conversations:

Should non members be able to join the waitlist? -no

Will a payment be required to join the waitlist? -no

Should the user be notified if they are removed from the waitlist and into the course? -yes

How? -email

Should an admin be able to view how far in the waitlist they are? -no, but they should be able to view the waitlist and manually count how far a user is

User Story #15 -- register non-member into a class (payment in person)

As Stacy (an admin), I would like to be able to allow non-members to fill in forms and pay in person for registration into a class in order to accommodate those who do not want to use the online registration.

Conversations:

What if non-members don't know about the online registration and want to register?

-admin can register them in person

What if non-members don't want to use the online registration? -admin can register them

Payments? -cash, cheque

User Story #16 - register a member into a class - early bird (payment in person)

As Stacy (an admin), I would like to register members in classes one month before non-members can register (early bird), allow member to pay in person (cash, cheque), and also apply the discount of five dollars per class.

Conversations:

Should members be eligible for the early bird payment period and discount in person? -yes

User Story #16-Create new classes

As Stacy (admin), I would like to create new classes for members to register in.

Conversations:

Do classes change regularly? -yes

Prices? -vary depending on member, non-member, or early bird, non-early bird

User Story #17 -Edit event classes

As Stacy (admin), I would like to edit class descriptions of any mistakes, or of any changes (such as location, teacher, etc)

Conversations:

Have you ever allowed more participants to enter a class than initially stated?

-yes, some classes need to be moved to bigger rooms because of demand

Have instructors ever been changed during enrollment?

-yes, sometimes our initial instructor cannot teach the course and we get a replacement

User Story #18 -cancel a class

As Stacy (admin), I would like to be able to cancel a class if the minimum amount of people necessary was not reached, or an instructor is not available, and I would like to send a notification to inform all who had registered so that they can come in person to the NYSC for a refund.

Conversations:

Are classes ever canceled? -yes

Why? -initial instructor can't teach it, and no replacement found, or not enough participants etc

User Story #19 -view list of participants in a class

As Stacy (admin), I would like to be able to view the list of participants in a class so that I can see how many members are registered, and create an attendance sheet for the instructor.

Conversations:

Do instructors want access to view who is in there class?

-no, only admin should have access to this information

Attendance sheet? -print out a copy of the class participants

User Story #20 -View availability/empty spaces left in a class

As Stacy (admin), I would like to be able to view the status of a class. In the case of an additional user wanting to register, I will need to know whether or not I can let them into the class, or add them to a waitlist. I will also need to know how many members are already enrolled so that if it is under-enrolled, I can cancel it.

Conversations:

Do you want to know the number of people in a class?

-yes, this is important so that the class can be canceled if there are not enough participants (or if it is full and someone wants to enroll)

User Story #21 -export data of all members

As Stacy (admin), I would like to be able to export the personal details of all members as an excel document so that I can create charts and reports to analyze the data.

Conversations:

What format would you like this export as? -excel

Personal details? -criteria in personal information form (name, age, etc)

User Story #22 -print/view details of member

As Stacy (admin), I would like to be able to view all members information (name, number, address, etc), and be able to print out the details of a member for a hard copy to either use and refer to while working, or file it.

Conversations:

Does the admin have rights to view personal information? -yes

What criteria will be required to search for a user? -first name, last name, or member ID

User Story #23 -update details of existing members

As Stacy (admin), I would like to be able to update a user's personal information if it has changed (ex. new address or phone number).

Conversations:

Can members change their information after filling out the form?

-no, only admin can change personal information after initial form fill out

User Story #24 -view number of sales/profits made each day

As Stacy (admin), I would like to be able to see how much money has been made in total through new member registrations, renewals, number of sign-up for classes.

Conversations:

Would you like to see the number of sales and revenue from purchases made in person?

-no, only how much money we have made charged through paypal

User Story #25 -add a doctor's note into the system

As Stacy (admin), I would like to be able to enter whether a member has a doctors note so that they are not constantly badgered while registering for classes.

Conversations:

What are the doctor's notes for?

- the doctor's notes are required for each member if they want to participate in classes, specifically physically intense classes (ie: Zumba)

Do member have to fill out the physical activity form when registering for each class?

- yes, but if a member has a doctors note do not ask them to bring another one before classes start (only non-members will be prompted for that)

User Story #26-remove a member from a class/ waitlist

As Stacy (admin), I would like to be able to remove a member from a class if he/she decides to cancel it or the wait list was unsuccessful, so that the user can sign up for any other classes available or wait till next time(in the case of wait list)

Conversations:

Will the member be refunded via paypal if they paid online and they were removed from a class that they were enrolled in? -no, they will be issued a cheque

User Story #27 -edit membership form

As Stacy (admin), I would like to be able to add, edit, and remove questions on the membership form so that if I want additional or fewer details about new members, I can add it on the form.

Conversations:

What kind of questions should be able to be added? -short/word answer, drop down

If a question is edited, should the old answers to the deleted? -no. they should stay the same

If a question is deleted, should the answers be kept? no

User Story #28 -edit class registration form

As Stacy (admin), I would like to be able to add, edit, and remove questions on the class registration form so that if I want additional or fewer details about new members, I can add it on the form.

Conversations:

What kind of questions should be able to be added? -short/word answer, drop down

If a question is edited, should the old answers to the deleted? -no. they should stay the same

If a question is deleted, should the answers be kept? -no