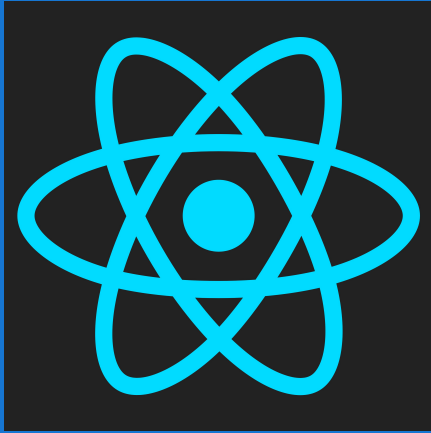


To Do
React App

Web App User Manual



To Do React App

Objective

To Do is an effective web application available to all. The service is made easily accessible. The user can create a well-organized to do list. Sort the tasks in the to do list by priority and category.

Creating a Task

User can create a task by clicking on the '+ ADD NEW TASK' button.

To Do

+ ADD NEW TASK

Today's Tasks:

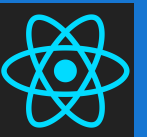
Description	Due Date	Priority	Category	Status
-------------	----------	----------	----------	--------

Rows per page: 10 0-0 of 0 < >

Overdue Tasks:

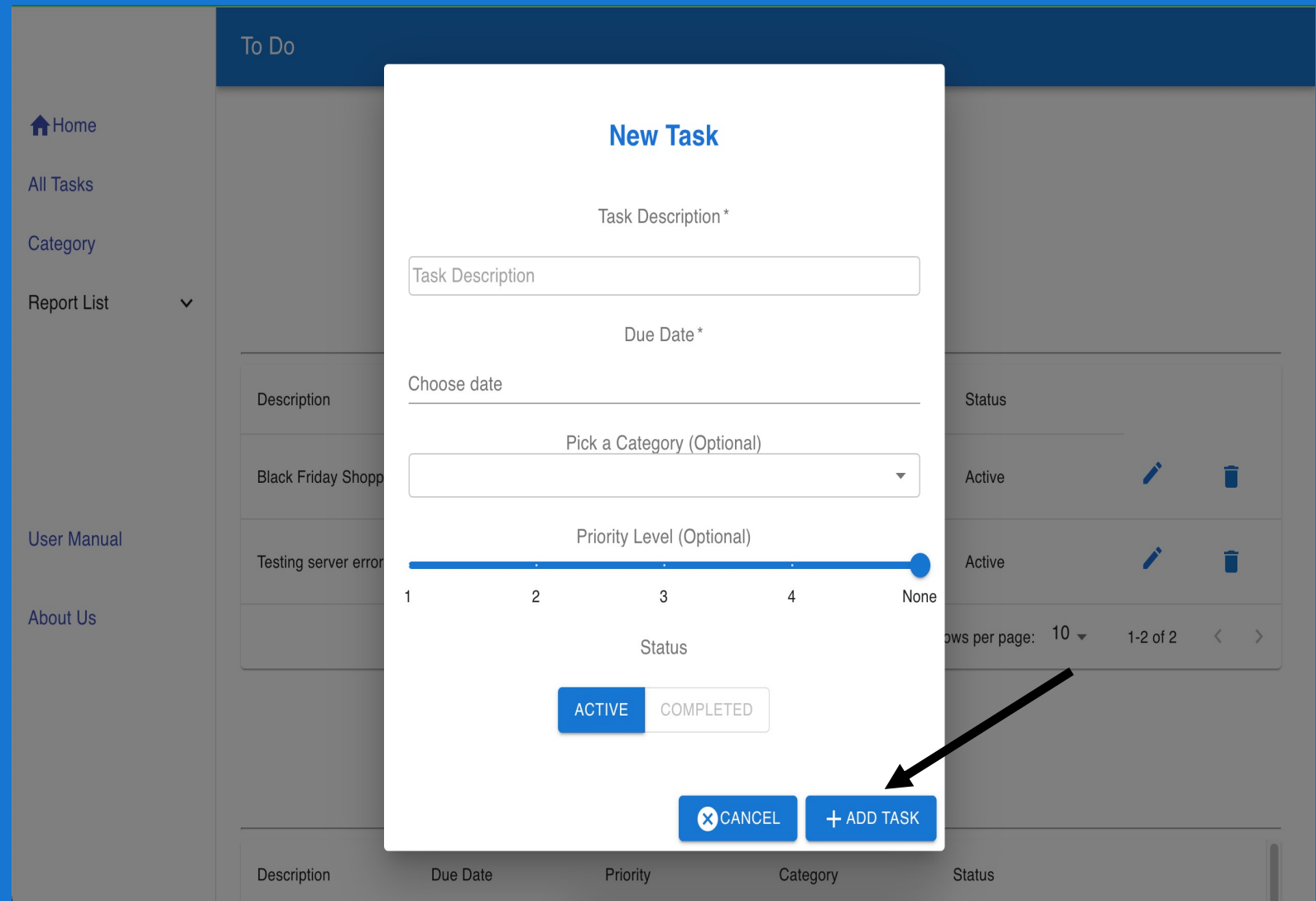
Description	Due Date	Priority	Category	Status
Black Friday Shopping	2021-11-29	Priority 2	Party	Active

Rows per page: 10 1-1 of 1 < >



Task Description

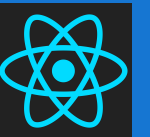
Once you click on the button this form would pop-up. Input the description in each field. Then click on '+ ADD NEW TASK'.



The image shows a 'New Task' form overlay on a task management application. The form is titled 'New Task' and contains the following fields and controls:

- Task Description ***: A text input field with the placeholder 'Task Description'.
- Due Date ***: A date picker with the label 'Choose date'.
- Pick a Category (Optional)**: A dropdown menu.
- Priority Level (Optional)**: A horizontal slider ranging from 1 to 4, with a 'None' option at the end. The slider is currently set to 4.
- Status**: Two radio buttons, 'ACTIVE' (selected) and 'COMPLETED'.
- Buttons**: 'CANCEL' and '+ ADD TASK' buttons at the bottom right.

The background application shows a sidebar with links: Home, All Tasks, Category, Report List, User Manual, and About Us. The main content area displays a table of tasks with columns: Description, Due Date, Priority, Category, and Status. The table contains two rows of tasks: 'Black Friday Shopping' and 'Testing server error'. The 'Status' column shows 'Active' for both tasks, with edit and delete icons next to each. A black arrow points from the '+ ADD TASK' button in the form to the '+ ADD TASK' button in the background application.



New Task

Task Description *

Task Description

Due Date *

Choose date

Pick a Category (Optional)

Priority Level (Optional)

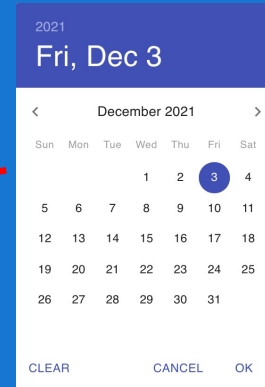
1 2 3 4

Status

ACTIVE COMPLETED

X CANCEL **+ ADD TASK**

Type the task name

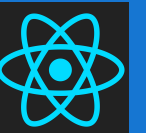


Choose a date from the date picker

Choose a category from the drop-down bar

Move the blue slider to the corresponding priority level

Once you click on the button this form would pop-up. Input the description in each field. Then click on '+ ADD NEW TASK'.



Home

All Tasks

Category

Report List

About Us

To Do

+ ADD NEW TASK

Today's Tasks:

Description	Due Date	Priority	Category	Status
-------------	----------	----------	----------	--------

Rows per page: 10 0-0 of 0

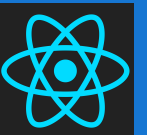
Overdue Tasks:

Description	Due Date	Priority	Category	Status
Black Friday Shopping	2021-11-29	Priority 2	Party	Active

Rows per page: 10 1-1 of 1

Edit Tasks

User can edit task description by clicking on the pencil icon.



Home

All Tasks

Category

Report List

About Us

To Do

+ ADD NEW TASK

Today's Tasks:

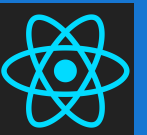
Description	Due Date	Priority	Category	Status
Rows per page: 10 0-0 of 0 < >				

Overdue Tasks:

Description	Due Date	Priority	Category	Status
Black Friday Shopping	2021-11-29	Priority 2	Party	Active
Rows per page: 10 1-1 of 1 < >				

Delete Tasks

User can delete task by clicking on the delete icon.

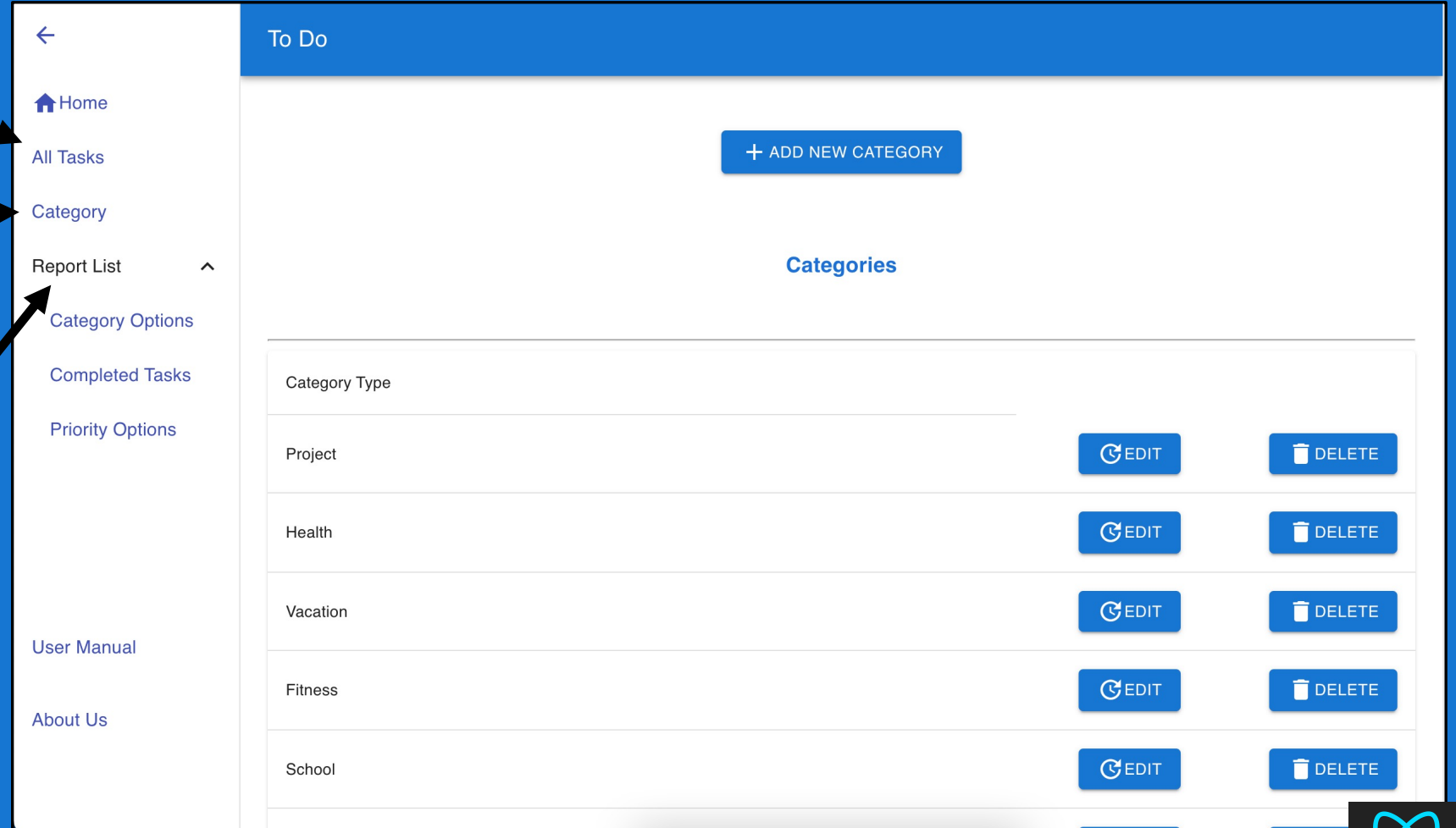


Viewing Options

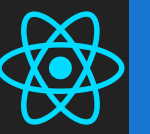
All Tasks shows both active and completed tasks.

Category page allows user to add new tasks and edit or delete previous tasks.

Click the drop-down arrow to view the pages listed underneath.



Choose from the different viewing options on the sidebar.



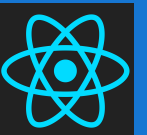
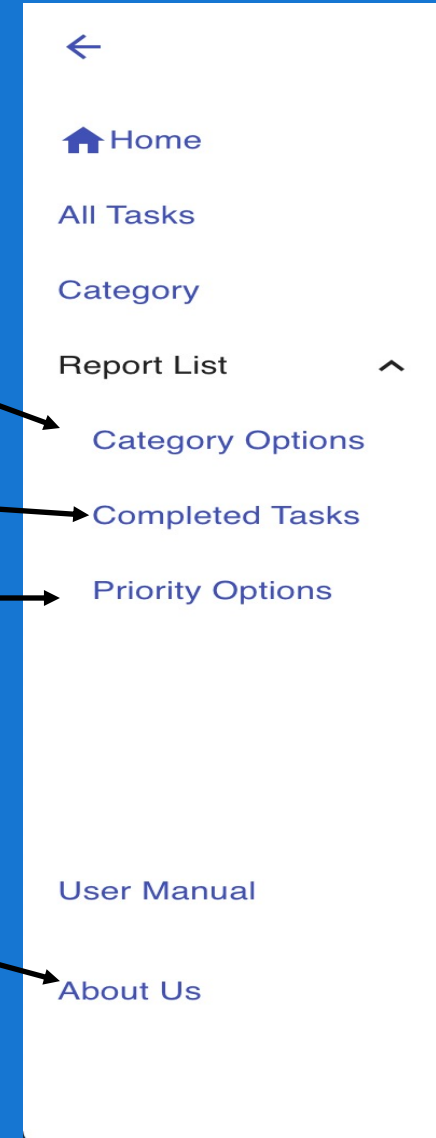
Continued...

View all categories and its tasks and filter the categories by name

View all completed tasks and filter tasks by completion date.

View all priorities and filter them by priority level.

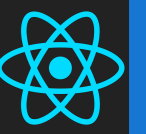
Find out more about the contributors



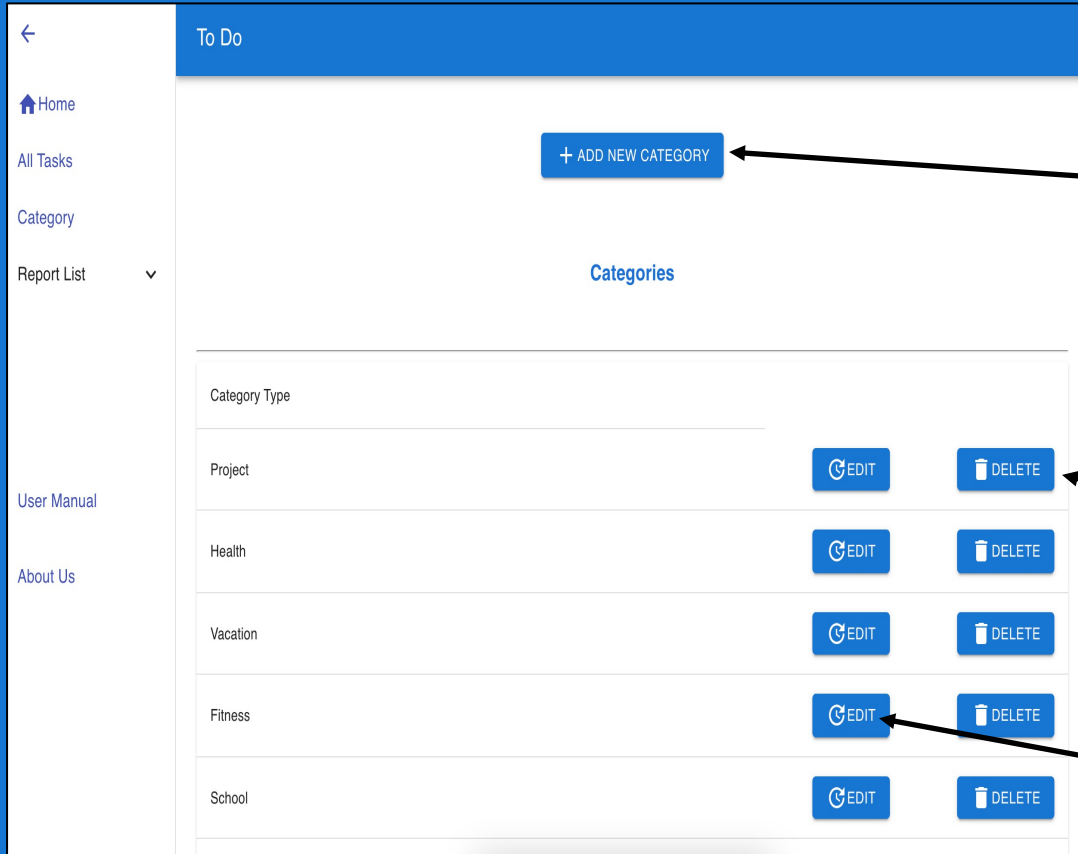
ALL Tasks Page

<div><div>←</div><div>Home</div><div>All Tasks</div><div>Category</div><div>Report List</div><div>▼</div><div>User Manual</div><div>About Us</div></div>	To Do				
	All Tasks				
	Description	Due Date	Priority	Category	Status
	Buy Gifts	2021-12-04	Priority 2	Party	Active
	Buy Gifts	2021-12-04	Priority 3	Appointment	Active
	Testing 1	2021-12-01	Priority 3	Meeting	Active
	Testing 2	2021-11-18	Priority 3	Meeting	Active
	Testing 3	2021-12-01	Priority 3	Meeting	Active
	Testing 4	2021-12-01	Priority 4	Meeting	Active
		2021-11-14	Priority 3	Appointment	
	Testing new API Changes	2021-12-02	Priority 3	Fitness	Active











View all tasks including active and completed tasks. User can also delete or edit tasks.

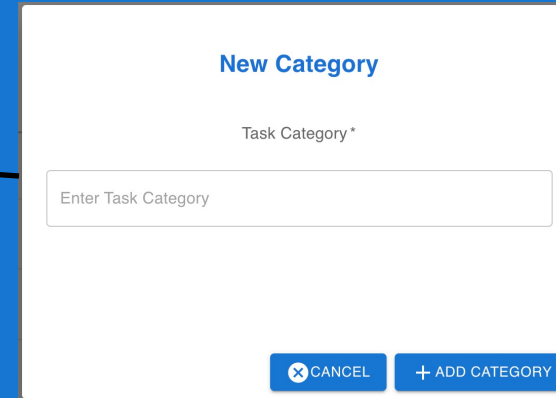


Category Page



The screenshot shows a web application interface for managing categories. On the left is a sidebar with navigation links: Home, All Tasks, Category, Report List (with a dropdown arrow), User Manual, and About Us. The main content area has a top bar with a back arrow and the text 'To Do'. Below this is a blue button labeled '+ ADD NEW CATEGORY'. The main section is titled 'Categories' and contains a table with the following data:

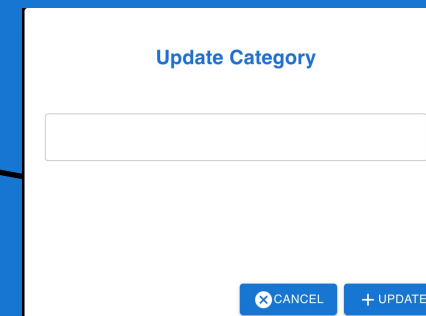
Category Type		
Project	 EDIT	 DELETE
Health	 EDIT	 DELETE
Vacation	 EDIT	 DELETE
Fitness	 EDIT	 DELETE
School	 EDIT	 DELETE



The 'New Category' modal form has a title 'New Category' and a label 'Task Category *'. It contains a text input field with the placeholder text 'Enter Task Category'. At the bottom, there are two buttons: 'CANCEL' (with a close icon) and '+ ADD CATEGORY'.

Use the button to add category. Input the name in the text field.

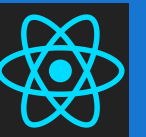
Use the Delete button to delete a category.



The 'Update Category' modal form has a title 'Update Category' and a text input field. At the bottom, there are two buttons: 'CANCEL' (with a close icon) and '+ UPDATE'.

Use the Edit button to edit and update. Input the new name in the text field.

View all categories, add new categories, and delete or edit categories.



Category Options Page

←

Home

All Tasks

Category

Report List

User Manual

About Us

To Do

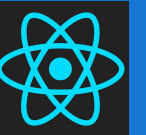
Category Options

Filter Tasks by Category

Description	Due Date	Priority	Category	Status
Buy Gifts	2021-12-04	Priority 2	Party	Active
Buy Gifts	2021-12-04	Priority 3	Appointment	Active
Testing 1	2021-12-01	Priority 3	Meeting	Active
Testing 2	2021-11-18	Priority 3	Meeting	Active
Testing 3	2021-12-01	Priority 3	Meeting	Active
Testing 4	2021-12-01	Priority 4	Meeting	Active
	2021-11-14	Priority 3	Appointment	

Use the drop-down menu to select a category name.

View all categories and the tasks associated with it and filter the categories by name.



Category Options Page

←

Home

All Tasks

Category

Report List

▼

User Manual

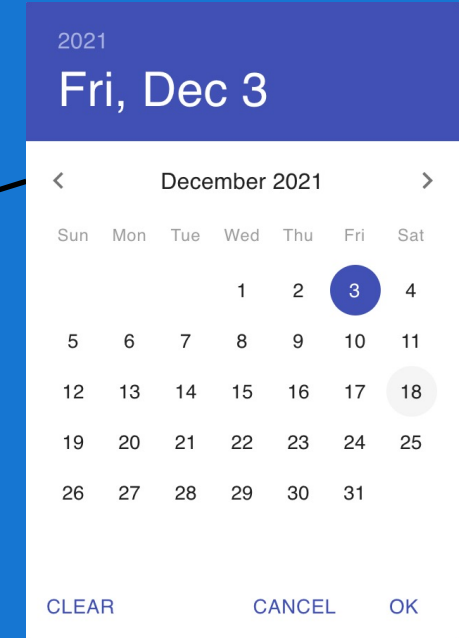
About Us

To Do

Completed Tasks

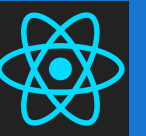
Filter Tasks by Completion Date

Description	Due Date	Priority	Category	Status
Thanks Giving Dinner	2021-11-07	Priority 3	Project	Completed
Study for Data Structures Midterm	2021-11-15	Priority 3	Project	Completed
Finalize ERD	2021-11-22	Priority 4	Project	Completed
Testing completed tasks	2021-12-01	Priority 3	Project	Completed
Chest Workout	2021-12-02	Priority 3	Fitness	Completed



Click on the line
and use the date-
picker to choose a
date

Filter categories by name



Priority Options Page

←

Home

All Tasks

Category

Report List

▼

User Manual

About Us

To Do

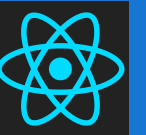
Priority Options

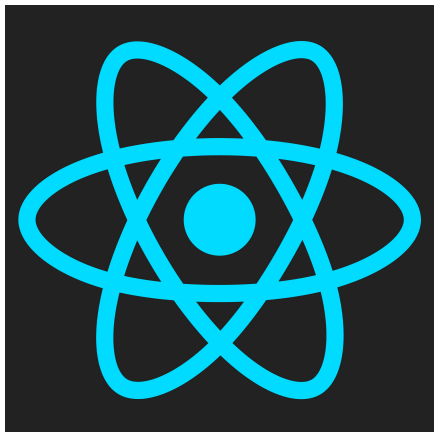
Filter Tasks by Priority

Description	Due Date	Priority	Category	Status
Buy Gifts	2021-12-04	Priority 2	Party	Active
Buy Gifts	2021-12-04	Priority 3	Appointment	Active
Testing 1	2021-12-01	Priority 3	Meeting	Active
Testing 2	2021-11-18	Priority 3	Meeting	Active
Testing 3	2021-12-01	Priority 3	Meeting	Active
Testing 4	2021-12-01	Priority 4	Meeting	Active
	2021-11-14	Priority 3	Appointment	

Use the drop-down to choose the priority level

View all priorities and the tasks associated with it and filter the priority by priority level.





**To Do
React App**

Task Organizer