Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 1 for Project 3
Prepared by:
Meeting Date: 11/28

Meeting Attendees

1. Mitchell
2. Josh
3. Sebastian
4. Sofia
5. Frank

Meeting Agenda Items

- Discuss what work we have gotten done
- Discuss any blocks anyone has run into and if they need help pushing through them
- Discuss what everyone will be doing until the next meeting and if they need anything from another group member

Status Update Since Last Meeting

Accomplishments:
- Getting Google Authentication fully functional to control user permissions
- Added language choices for translation

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Get Google Authentication fully functional	Mitchell	yes
Added language select list for page translation	Josh	yes

Before The Next Meeting

Plans:
- Improve translation speed and user interaction
-

Task Assignments:

Task Description	Assigned to
Get Google Translate fully functional	Josh + Mitchell
Format initial designs	Sebastian

Minutes from Previous Meeting

The previous meeting ensured that we as a team knew the direction we were going to go from the last sprint. We began planning out the final phase of our two-week sprint by addressing the issues and concerns from API implementation and the general workload that will be done. The APIs are in the development phase and have been implemented lightly into the project. We hope by the next meeting to have a fully functional version of the API implemented, and bug-free.

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SCRUM Meeting 2 for Project 3
Prepared by:
Meeting Date: 12/2

Meeting Attendees

6. Mitchell
7. Josh
8. Sebastian
9. Sofia
10. Frank

Meeting Agenda Items

- Discuss what work we have gotten done
- Discuss any blocks anyone has run into and if they need help pushing through them
- Discuss what everyone will be doing until the next meeting and if they need anything from another group member

Status Update Since Last Meeting

Accomplishments:
- Got the translate function fully functional for full page translating
- Moved translation to google translate icon
- Implement Google maps item to the respective page(s)
- General bug fixes

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Get Google Translate fully functional	Josh + Mitchell	yes
Migrated translation to Google Translate icon	Josh + Sofia	yes

Before The Next Meeting

Plans:
- Publicly host the website using Render
- Implement google maps API and bugfix its development

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Task Assignments:

Task Description	Assigned to
Host website	Mitchell
Implement menu interaction for manager	Josh + Sofia
Keep language selection consistent between pages	Josh
Bugfix issues with google maps implementation and its wrapper	Sebastian

Minutes from Previous Meeting

We began the new phase of hosting the website and meeting the requirements set by our product backlog. The penultimate phase was tedious as we needed to make adjustments from our normal client side to the deployment on a server. There is also the task with bug fixing the APIs and adjusting them before the final release that needs to be addressed. We plan on solving these issues in the coming days as we approach the deadline.

SCRUM Meeting 3 for Project 3
Prepared by:
Meeting Date: 12/5

Meeting Attendees

11. Mitchell
12. Josh
13. Sebastian
14. Sofia
15. Frank

Meeting Agenda Items

- Discuss what work we have gotten done
- Discuss any blocks anyone has run into and if they need help pushing through them
- Discuss what everyone will be doing until the next meeting and if they need anything from another group member

Status Update Since Last Meeting

Accomplishments:
- Hosted website publically
- Improved manager tab functionality
- Keep translation language consistent across pages

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Host website	Mitchell	yes
Implemented menu interaction for manager	Josh + Sofia	yes
Persist language choice across pages	Josh	yes
Improve the design aspect of Google Maps	Sebastian	yes

Before The Next Meeting

Plans:
- Finish up last minute styling and page tweaks

- Add prices to customer and cashier view
- Document code

Task Assignments:

Task Description	Assigned to
Finish design	Sofia
Add more data	Mitchell
Implement Google Maps	Sebastian
Document code	Josh

Minutes from Previous Meeting

We began approaching our final phase, we were concerned with the bugs that might occur near the end of development so we need to consider these. Along with the regular scrum additions, we planned the finalization of our deployment, we needed to address minor issues before we can entirely end the project for release. The issues concerned were quality assurance and finishing our project by the deadline, ensuring no bugs or issues plague the final product. We would then have to do the final non-coding-based deployment of our product before we can finally end the project by the sprint deadline.