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## Appendix 1: SCRUM Meeting Agendas and Minutes

SCRUM Meeting 1 for Cobol Kings: Frontend Focus

Prepared by: Carson Duffy

Meeting Date: 11/15/22

### Meeting Attendees

1. Carson Duffy
2. Conrad Krueger
3. Jake Bass

### Meeting Agenda Items

- Review sprint backlog and update status of tasks
- Assign tasks to be completed before next SCRUM meeting

### Status Update Since Last Meeting

Accomplishments:

- The basic functionality of the customer order page was completed
- Website has been hosted on AWS and can be accessed online

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Report customer order price to customer	Carson	yes
Create frontend for customer menu items/navigation	Carson	yes
Create basic/common HTML for all pages	Carson	yes
Host app on AWS	Conrad	yes

### Before The Next Meeting

Plans:

- Work on user study report
- Have basic frontend-backend integration complete for all pages



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Task Assignments:

Task Description	Assigned to
Create basic CSS styles for customer page	Carson
Add customer selected items to an order log	Carson
Create frontend for manager restock menu	Conrad
Add manager selected restock items to log	Conrad
Implement restock order confirmation/push to database	Conrad
Report restock order price	Conrad
Create frontend for server page	Jake
Display incomplete customer orders to server frontend	Jake

## Minutes from Previous Meeting