

SCRUM Meeting 9 for Project 3
Prepared by: Sudeep Sirivella
Meeting Date: 12/6/25

Meeting Attendees

1. Sudeep Sirivella
2. Joshua Samuel
3. Shashvat Chathapuram
4. Sonith Guduru

Meeting Agenda Items

- Do a status check on progress from previous tasks
- Plan out future tasks
- Delegate tasks

Status Update Since Last Meeting

Accomplishments:

- Run usability testing
- Test on VM
- Check security vulnerabilities
- Configure kiosk

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Have users try the kiosk out and take notes on any issues or confusion.	Joshua & Sudeep	Yes
Performance and layout check on a device similar to the kiosk display.	Joshua & Shashvat	Yes
Test against SQL injection and cross-site script injection.	Joshua & Sonith	Yes
Configure the kiosk OS to run our code.	Sudeep & Shashvat	Yes

Before The Next Meeting

Plans:

- Set up CI/CD pipeline

- Optimize app performance
- Deploy to kiosk hardware
- Write maintenance guide

Task Assignments:

Task Description	Assigned to
Automate builds, tests, and deployments for every commit.	Joshua & Sudeep
Compress images, reduce the bundle, and improve load speeds.	Joshua & Shashvat
Install and verify the application on the real kiosk system.	Joshua & Sonith
Document all setup, troubleshooting, and data updates.	Sudeep & Shashvat

Minutes from Previous Meeting

Sudeep Sirivella called the meeting to order. The team reviewed the agenda, which included a status check on progress from previous tasks, planning out future tasks, and delegating those tasks. The team did a status update on the tasks from the previous meeting, which were focused primarily on admin functionality and comprehensive testing. The tasks were completed successfully. With the application features and testing complete, the team moved on to plan the final sprint, focusing on usability, security, and deployment. These tasks were created and assigned to team members in pairs. Thus, the meeting was adjourned.