

# **FriendSync User Manual**

# Content

I	Introduction .....	3
II	Getting Started .....	3
	1. Account Creation .....	3
	2. Initial Setup .....	3
III	Feature Explanation .....	4
	1. Overview .....	4
	2. Functions .....	4
IV	Troubleshooting.....	6
V	Self-Service Support .....	6
VI	Conclusion.....	7

# I Introduction

Welcome to FriendSync, the platform designed to help you find having the same interest as you or like-minded individuals for collaboration based on shared interest and learning goals. It enables you to create your own unique profiles, search for users with similar interests and build virtual rooms and teams to communicate with other users.

## II Getting Started

### 1. Account Creation

To get started with the web application, follow these steps to create an account:



- Go to the login page
- Click the “Sign Up” button in the bottom right corner => registration
- Fill out the registration form with your username, password and email

Once your account is verified, you can log in and exploring the web application

### 2. Initial Setup

After logging in for the first time, you are recommended to set up your

preferences:

- Upload your unique icon
- Review your profile details to ensure accuracy

You will now be ready to start using the application.

## III Feature Explanation

### 1. Overview

After logging in will first direct you to the main page and it displays:



- **Main Page:** Searching user through interest, name
- **Team:** Joining team and searching team through the key
- **Chat:** Alerts for important messages or new messages from the chatroom
- **Profile:** Updating your personal information and logout

Use the navigation bar on the bottom of the screen to switch between various sections of the application.

### 2. Functions

Feature	Description
Team Management	Create, delete team

<b>Team/Users Searching</b>	Search team/users with specific tags
<b>Chatting room</b>	Allow user chat with each other
<b>Leaving room</b>	Allow user to leave from the room
<b>Profile Updating</b>	Allow user to update their information



## IV Troubleshooting

### Common Issues

#### Login Problems

- Ensure your account and password are entered correctly
- Check that you have a stable internet connection

#### Cannot Find Users

- Verify your search term is correct
- Try using more general tags

#### Unable to Join Teams

- Ensure the team that you join is private or not
- Check that the team has not reached its maximum capacity
- Verify the team has not expired

#### Messaging Issues

- Refresh the page and try again

#### Application not Loading

- Clear your browser cache
- Try using a different browser

## V Self-Service Support

### Frequently Asked Questions

If you have questions, browse the FAQ section for quick answers to common issues:

- **How do I reset my password?**
  - Go to profile setting and click “Edit Profile”
- **How do I change my email?**

- Same as above

## **VI Conclusion**

We hope this manual helps you fully understand all the features of FriendSync web application. For any further information or feedback, do not hesitate to contact us at [support@friendsync.com](mailto:support@friendsync.com)