

Full and Final Statement



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|-------------------------|--------------------------------|---------------------------------|---------------|
| Employee Code | 51621276 | Notice Period Days | 90 |
| Employee Name | Mr. Chander Shekar Dubey | Notice Period Served | 87 |
| Designation | ASSOCIATE CONSULTANT | Notice Pay Recovery Days | 3 |
| Payroll Area / Location | 2C/Bangalore SEZ - Manyata Tec | Notice Pay Employer | 0 |
| Date of Joining | 19-Jul-16 | LWP days | 0 |
| Resignation Date | 13-Mar-19 | Gratuity Yrs | 0 |
| Last Working Date | 07-Jun-19 | AL Days Payable/ Recoverable | 17.79 / -0.00 |
| PAN No | AXFPD5258D | | |
| PF No | GN/GGN/5572/349817 | | |
| Pension No | GN/GGN/5572/336692 | | |

| Earnings | Monthly Eligibility | (Salary On Demand Month)(June) | (Salary Hold Month)(Mar.) | | |
|---|---------------------|--------------------------------|---------------------------|-------------|-------------|
| Basic Salary | 34,411.00 | 8,029.23 | 34,411.00 | 0.00 | 0.00 |
| HRA | 34,411.00 | 8,029.23 | 34,411.00 | 0.00 | 0.00 |
| Car Allowance | 17,500.00 | 4,083.33 | 17,500.00 | 0.00 | 0.00 |
| Holiday Allowance | 5,000.00 | 1,166.67 | 5,000.00 | 0.00 | 0.00 |
| BHA Allowance | 4,000.00 | 933.33 | 4,000.00 | 0.00 | 0.00 |
| Fuel and Vehicle Maitaina | 10,000.00 | 2,333.33 | 10,000.00 | 0.00 | 0.00 |
| Compensatory Allowance | 14,722.00 | 3,435.13 | 14,722.00 | 0.00 | 0.00 |
| Engagement PB | 6,883.00 | 1,606.03 | 6,883.00 | 0.00 | 0.00 |
| Food Wallet | 2,000.00 | 466.67 | 2,000.00 | 0.00 | 0.00 |
| Total Monthly Components(A) | 128,927.00 | 30,082.95 | 128,927.00 | 0.00 | 0.00 |
| | | | | | |
| Additional Components | | | | | |
| PL Encashment(Non PF) | 0.00 | 20,127.00 | 0.00 | 0.00 | 0.00 |
| Holiday/Festival Allo | 0.00 | 4,201.00 | 4,201.00 | 0.00 | 0.00 |
| Cell Phone | 0.00 | 514.00 | 0.00 | 0.00 | 0.00 |
| Broad band /Internet Fee | 0.00 | 1,300.00 | 0.00 | 0.00 | 0.00 |
| Total Additional Components (B) | 0.00 | 26,142.00 | 4,201.00 | 0.00 | 0.00 |
| | | | | | |
| Monthly Gross Earnings (A+B = C) | | 56,224.95 | 133,128.00 | 0.00 | 0.00 |
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|--|-------------------|------------------|-------------------|-------------|-------------|
| Statutory Deductions | | | | | |
| Ee PF contribution | 0.00 | 964.00 | 4,129.00 | 0.00 | 0.00 |
| Ee VPF contribution | 0.00 | 642.00 | 2,753.00 | 0.00 | 0.00 |
| Prof Tax - Full period | 0.00 | 200.00 | 200.00 | 0.00 | 0.00 |
| Income Tax | 0.00 | 0.00 | 17,110.00 | 0.00 | 0.00 |
| Statutory Deductions Total (D) | 0.00 | 1,806.00 | 24,192.00 | 0.00 | 0.00 |
| | | | | | |
| Other Deductions | | | | | |
| Power of 1 Deduction | 0.00 | 7.00 | 31.00 | 0.00 | 0.00 |
| Notice Pay Recoverable | 0.00 | 3,393.96 | 0.00 | 0.00 | 0.00 |
| Medical Prem. Recoverable | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| GST on Notice Pay Recover | 0.00 | 611.00 | 0.00 | 0.00 | 0.00 |
| Other Deductions Total (E) | 0.00 | 5,011.96 | 1,031.00 | 0.00 | 0.00 |
| | | | | | |
| Monthly Gross Deductions (Statutory + Other Deductions) (D +E = F) | 0.00 | 6,817.96 | 25,223.00 | 0.00 | 0.00 |
| | | | | | |
| Vendor Balance (Payable / Recoverable) for both India and GEO Books | | | | | |
| | | | | | |
| Vendor Balance Payable / Recoverable - Total G | | | | | |
| | | | | | |
| Full and Final amount (H) | 157,311.99 | 49,406.99 | 107,905.00 | 0.00 | 0.00 |
| Salary Hold Prior To Mar.-2016 = I | 0.00 | | | | |
| Grand Total (H + I = J) | 157,311.99 | | | | |
| Received from Employee (K) | 0.00 | | | | |
| Payable/ Recoverable (J - G + K = L) | 157,311.99 | | | | |
| Paid already (M) | 0.00 | | | | |
| Revised Payable / Recoverable (L - M = N) | 157,311.99 | | | | |

Disclaimers:

1. The Full and Final Settlement Sheet is a system generated document and does not required company seal and signature.
2. As per policy employee who serve 4 years 190 days are eligible for gratuity payout. Please note Gratuity deduction is being shown in F&F sheet with an assumption that the payout will made separately as per Gratuity Act in order to mitigate statutory compliance.
3. The full and final settlement was prepared on the basis of input received from the entire stakeholder (HR/IT/Admin). In case of any waiver you can get in touch with your EP/BP Partner.
4. In case any additional payout missing in your full and final settlement like shift allowance/on call allowance/weekend allowance/Performance Bonus please discuss with your EP/BP partner.
5. For any query related to claims please raise SSD in offboarding portal or drop mail to esclaimsalumni@hcl.com.
6. For PF related queries please raise queries by using below mention path.
Offboarding Portal --PF Portal-- Click on Grievance icon (available on right corner up on the portal)-- Select Category and write your query.
For Pension related queries post last working days please send mail to pensionhelpdesk@hcl.com.
For KYC correction e.g. Aadhar correction, UAN Query, Name Correction hcl_pf.withdrawal@hcl.com.
7. Employee can raise full &final settlement related queries in offboarding portal by using below mention path: -

Interact with HCL (Grievance) > Create a new Grievance > Select Issue type > Issue Description > Describe the issue & submit.